

IDEA WRITTEN ADMINISTRATIVE COMPLAINT

21-22_77

Name of the school system:

Jefferson County Schools

Description of the violation:

JCS failed to provide access to educational records.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.613

Access rights.

JCS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulation.
2. Within ten (10) school days of completion of the training, provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. Determine whether Complainant has any outstanding requests to review or inspect Student's educational records and submit confirmation of Complainant's response to TDOE. If Complainant does have outstanding requests, comply with Complainant's requests in accordance with 34 C.F.R. § 300.613 and submit proof of compliance (e.g., email communications with parent) to TDOE.

Final determination of the department: The department will monitor and document JCS compliance with corrective measures ordered.