

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
21.22_82**

Name of the school system:

Jefferson County Schools (JCS)

Description of the violation:

JCS failed to provide a prior written notice.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.503

Written notice

SBE Rule 0520-01-09-.15(4)

Written notice

JCS must correct these violations by implementing the following corrective actions:

1. Within ten days of the receipt of this letter, JCS is required to provide a PWN to Complainant regarding special transportation services.
2. Within ten days of completing step #1, provide documentation of the PWN to the department.

Final determination of the department: The department will monitor and document JCS compliance with corrective measures ordered.