

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
21.22_63**

Name of the school system:

Shelby County Schools (SCS)

Description of the violation:

- SCS failed to provide IEP direct services which led to a denial of FAPE.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.101	FAPE
34 C.F.R. § 300.323	IEPs
TN State Board Rule 0520-01-09-.05	FAPE

SCS must correct these violations by implementing the following corrective actions:

Student Level Corrections:

1. Within 10 days of receipt of this letter, MSCS is required to convene an IEP meeting to determine the need for compensatory education services for all missed IEP service hours; and
2. The signed written compensatory education agreement, complete with Complainant's signature, must be submitted to the department after the IEP meeting required by Student Level Correction #1.

School Level Corrections:

1. Provide training for all appropriate staff on the aforementioned laws by 8/15/22;
2. Within ten calendar (10) days of completion of training, provide the department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. Evaluate the impact of the lack of personnel at issue in this complaint on each impacted student specific to their provision of FAPE at KHS for any services not provided during the 2021-22 school year;
4. Submit evidence of this evaluation to the department by 08/15/22;
5. Communicate these evaluation results to parents upon completion and submit evidence of parental communication to the department;
6. Convene IEP meetings within ten (10) days of this evaluation for any student identified in School Level Correction #3 to determine the need for compensatory education services for any missed IEP services; and
7. Submit to the department signed documentation of written compensatory education agreements by 8/31/22.

Final determination of the department: The department will monitor and document SCS compliance with corrective measures ordered.