

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**  
**21.22\_17**

**Name of the school system:**

Stewart County School System

**Description of the violation:**

SCSS failed to

- Evaluate/identify student for special education and related services; and
- Follow proper individualized education program (IEP) team procedures.

**Description of the law or regulation determined to be violated:**

34 CFR 300.111(c)(1)	Child Find
34 C.F.R. §300.321	IEP team
34 C.F.R. § 300.504(a)	Procedural safeguards
34 C.F.R. 300.300(a)	Informed consent
34 C.F.R. §300.320(3)(ii)	Progress reports
T.C.A. § 49-10-106(2)	Adoption of evaluation standards and eligibility criteria for children with disabilities

SCSS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned laws by 2/15/22;
2. Within ten calendar (10) days of completion of training, provide the department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation;
3. Within 10 school days after receipt of this letter, offer to Complainant in writing the opportunity for Student to receive a comprehensive reevaluation to determine eligibility for special education and related services using Tennessee's standards for special education evaluation and eligibility. If Student is found eligible for services, the district and parent must determine any need for compensatory education or services owed to Student;
4. Within ten (10) calendar days after any team meetings, provide documentation to the Department of all decisions required under steps #3; and
5. If compensatory services are ultimately determined and agreed upon, SCSS must, within ten (10) days of completion of all required compensatory services, send to the department final signed documentation verifying completion.

**Final determination of the department:**

The department will monitor and document SCSS compliance with corrective measures ordered.