

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
2020-21 #17**

Name of the school system:

Collierville Schools (CS)

Description of the violation:

CS improperly restrained Student on the school bus on 11/14/19 and failed to provide Complainant with proper notice and parent participation regarding special transportation decisions.

Description of the law or regulation determined to be violated:

T.C.A. § 49-10-1301 through § 49-10-1307 SEBSA "mechanical restraints"
34 C.F.R. §300.322(a)(1) Parent participation/Meeting notice
34 C.F.R. §300.503 Prior Written Notice
34 C.F.R. § 300.34(c)(16) Special transportation
34 C.F.R. § 300.501(b)(2) Parent participation

CS must correct these violations by implementing the following corrective actions:

1. Host a department-provided training for all appropriate staff, including all TOES special education staff and CS transportation director on the aforementioned regulations no later than 4/15/21;
2. Within ten (10) days of the completion of training, provide the department with participant sign-in sheets as documentation of appropriate staff participation; and
3. CS must calculate and offer to provide to Complainant mileage compensation for the transportation of Student on any dates from 10/14/19 to 11/1/19 and for any dates after 11/14/19 for which Complainant provided transportation of Student to and from his services at TOES.

Final determination of the department: The department will monitor and document CS compliance with corrective measures ordered.