

**IDEA WRITTEN ADMINISTRATIVE COMPLAINT
19-1**

Name of the school system:

Metro Nashville Public Schools (MNPS)

Description of the violation:

MNPS failed to provide parents with a prior written notice (PWN)
MNPS failed to convene an IEP team meeting within ten (10) schools days upon parent request

Description of the law or regulation determined to be violated:

34 C.F.R. §300.503

Prior notice by the public agency: content of notice

TN State Rule 0520-01-09-.14

Review and Revision of the IEP

MNPS must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations no later than 10/15/19; and
2. Within ten (10) days of completion of training, provide the department an agenda, content, and sign-in sheets of participants as documentation of appropriate training content and appropriate staff participation.

Final determination of the department: The Department will monitor and document MNPS compliance with corrective measures ordered.