**IDEA WRITTEN ADMINISTRATIVE COMPLAINT**

**# 19-37**

**Name of the school system:**

Union County Public Schools (UCPS)

**Description of the violation:**

The Tennessee Virtual Academy (TNVA) failed to provide appropriate notice of IEP progress monitoring.

**Description of the law or regulation determined to be violated:**

34 C.F.R. §300.320 Definition of an IEP

**Corrective measures ordered by the department:**

UCPS must correct this violation by implementing the following corrective actions:

1. Provide training for all TNVA staff on the aforementioned regulations no later than 5/11/2019;
2. Within ten (10) days of completion of training provide the department of the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.

**Final determination of the department:**

The Department will monitor and document UCPS compliance with corrective measures ordered.