

2024-25 State Report Card Review and Appeals Instruction

The 2024-25 State Report Card will go live on December 18, 2025. The State Report Card review and appeals window will take place from Tuesday, December 2 to Monday, December 15, 2025. The appeals process and access instructions are explained below. Districts may also reference the November 21, 2025 State Report Card Preview and Appeals webinar recording and slidedeck on the Accountability application's announcement page.

Access and Appeals Instructions:

Directors and Report Card contacts may access the State Report Card dashboard by navigating to <https://tdedistschools.ondemand.sas.com>. Users will sign in with state SSO credentials. If needed, access for additional district leadership may be requested by emailing Report.Card@tn.gov.

The State Report Card populates data from multiple data sources, requiring appeals to be submitted via multiple forms. Table 1 details the appealable data for the 2024–25 State Report Card release, as well as the correct submission form for each data type. Table 2 lists all non-appealable data for the Report Card dashboard. Note that some data displayed on the dashboard was finalized during previous appeal windows.

Submission deadlines are detailed in Table 1 and vary based on the data type. Appeals received after the submission deadlines will automatically be denied.

Table 1. Appealable State Report Card Data for 2024.25 Release

Appealable Data Type	Appeals Form	Deadline
- School/District About message - School Letter Grades message - Data not matching files shared by Tennessee Department of Education	Report Card Appeals Form	12/15/25
- School Letter Grades - School letter grade pages will display pre-appeal data during the preview window. Post-appeal data will be updated prior to public release. Contact TNE.Accountability@tn.gov with any questions. 2024-25 School Letter Grade Appeals Guide.pdf	School Letter Grade Appeals Process	12/12/25
- School/District contact information 2024-25 - Principal/superintendent name and email 2025-26 Principal/superintendent name and email - School/ District physical/ mailing address, phone number, or website	Tennessee School Directory (TNSD) Change Request	12/15/25

Table 2. Non-Appealable State Report Card Data

Non-Appealable Data Type	Additional Information
Non-accountability Data Metrics	Finalized during previous appeal window
Federal Accountability Metrics	Finalized during previous appeal window
- Grade Configuration Change - Change in grades offered was three levels or less	To adjust grade configuration (three or less) for the release of the 2025.26 Report Card , complete and submit section C of the Tennessee School Directory Authorization Form .
- Grade Configuration Change - Change in grades offered was more than three levels	To adjust the grade configuration (more than three) for the release of the 2026.27 Report Card , complete and submit sections A and B of the Tennessee School Directory Authorization Form .

If you have any other questions or concerns, please email Report.Card@tn.gov.