

Approval for Alternate Verification Method

T.C.A § 245.6a(c)(7)(d)

School System: _____

School Year: _____

A local educational agency (LEA) may annually qualify to use an alternate sample size to conduct Income Verification if its non-response rate for the preceding year is less than 20 percent.

If you determine that your LEA is eligible to use an alternate sample size and you wish to use an alternate sample size, **you must indicate below which alternate method you will use. Sign and date this memo and return to your CORE Consultant prior to September 15. You will receive a copy of the approval for your files.**

____ **Alternate One:**

Three percent of all applications selected at random from applications approved by the LEA as of October 1 of the school year.

____ **Alternate Two:**

The sample size equals the lesser of the sum of:

One percent of all applications approved by the LEA as of October 1 of the school year, selected from error prone applications

Plus

One half of one percent of applications approved by the LEA as of October 1 of the school year that provide a case number in lieu of income information.

Signature of School Nutrition Supervisor

Date

Signature of CORE Consultant

Date

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1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

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