

## Approval for Alternate Verification Method

T.C.A § 245.6a(c)(7)(d)

School System: \_\_\_\_\_

School Year: \_\_\_\_\_

A local educational agency (LEA) may annually qualify to use an alternate sample size to conduct Income Verification if its non-response rate for the preceding year is less than 20 percent.

If you determine that your LEA is eligible to use an alternate sample size and you wish to use an alternate sample size, **you must indicate below which alternate method you will use. Sign and date this memo and return to your CORE Consultant prior to September 15. You will receive a copy of the approval for your files.**

\_\_\_\_ **Alternate One:**

Three percent of all applications selected at random from applications approved by the LEA as of October 1 of the school year.

\_\_\_\_ **Alternate Two:**

The sample size equals the lesser of the sum of:

One percent of all applications approved by the LEA as of October 1 of the school year, selected from error prone applications

**Plus**

One half of one percent of applications approved by the LEA as of October 1 of the school year that provide a case number in lieu of income information.

\_\_\_\_\_  
Signature of School Nutrition Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of CORE Consultant

\_\_\_\_\_  
Date



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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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