



BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

CANDICE MCQUEEN
COMMISSIONER

July 19, 2018

Mr. Eddie Pruett
Gibson County Special Schools
130 Trenton Hwy
Dyer, TN 38330

Dear Director Pruett:

Please find attached the summary review of findings from the School Nutrition Program's 2017–18 fiscal year administrative review of Gibson County's National School Lunch Program and School Breakfast Program. This review was conducted the week of February 12, 2018, with the exit date of February 15, 2018. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director will provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the system improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than April 13, 2018. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, and I will assist you with your next course of action. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of Gibson County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Jody Baruth,

State Director
School Nutrition Program

Gibson County SSD (275)

Review ID: 838

Exit Conference Date: 2/15/2018

Review Year: 2018

Month of Review: December

Lead Reviewer: Jane Crawford

Area	Findings ID	Finding Description	Required Corrective Action
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Site - Level Findings: Dyer Elementary (0015)

1700 - Afterschool Snack	V-1700	Production records did not reflect all planned items met the meal pattern component requirements.	Provide portion size on all planned snack items and upload a copy of corrected production record in TMAC to demonstrate compliance.
400 - Meal Components and Quantities - Lunch	V-0400	Production record and salad recipe did not support adequate portion size of dark green vegetable during the review period.	Redevelop salad recipe to provide adequate serving size of dark green vegetable. Upload corrected recipe as proof of compliance.

Site - Level Findings: Gibson County High School (0033)

1700 - Afterschool Snack	V-1700	Production records did not reflect that the planned portions sizes met the meal pattern component requirements.	Record portion sizes on production records. Upload a copy of the revised production record in TMAC to demonstrate compliance.
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