



**BILL HASLAM**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
NINTH FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**CANDICE MCQUEEN**  
COMMISSIONER

August 13, 2018

Mr. Mike Jones  
Fentress County Schools  
1011 South Old Hwy 127  
Jamestown, TN 38556

Dear Director Jones:

Please find attached the summary review of findings from the School Nutrition Program's 2017–18 fiscal year administrative review of Fentress County's National School Lunch Program and School Breakfast Program. This review was conducted the week of March 26, 2018, with the exit date of March 29, 2018. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director will provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the system improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than April 30, 2018. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, and I will assist you with your next course of action. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of Fentress County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Jody Baruth,

State Director  
School Nutrition Program

**Fentress County (250)**

**Review ID: 807**

**Exit Conference Date: 3/29/2018**

Review Year: 2018

Month of Review: January

Lead Reviewer: Andrew McCluskey

Area	Findings ID	Finding Description	Required Corrective Action
------	-------------	---------------------	----------------------------

**Site - Level Findings: Allardt Elementary (0005)**

1400 - Food Safety	V-1400	Temperature logs documenting the cooling of hot foods were not available for review.	Retrain cafeteria staff on the correct procedure for cooling foods. After corrective action has occurred, upload a cooling log for one week to demonstrate compliance.
--------------------	--------	--------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------