



BILL HASLAM
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

CANDICE MCQUEEN
COMMISSIONER

November 8, 2017

Mr. Terrence Adams, Director
Genesis Learning Centers
430 Allied Drive
Nashville, TN 37211-3304

Dear Mr. Adams:

Please find attached the summary review of findings from the School Nutrition Program's 2017-18 fiscal year administrative review of Genesis Learning Center's National School Lunch Program and School Breakfast Program. This review was conducted the week of October 16, 2017, with the exit date of October 19, 2017. The summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director will provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the system improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions for Genesis Learning Center shall be documented, supported, and listed in the "Compliance" section in TMAC no later than December 19, 2017. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, and I will assist you with your next course of action. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of Genesis Learning Center's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closing letter review within 30 calendar days.

If you have any questions or concerns, please contact Quache Spencer or me at (800) 354-3663.

Sincerely,

Phyllis Hodges, State Director

Genesis Learning Centers (P150)

Review ID: 855

Exit Conference Date: 10/19/2017

Review Year: 2018

Month of Review: August

Lead Reviewer: Jane Crawford

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

1000 - Local School Wellness Policy	V-1000	Local Wellness policy for Genesis Learning Centers did not include smart snack compliant food items allowed to be sold and there were no standards for foods and beverages which are not sold in the school.	Update the Genesis Learning Centers Wellness policy to meet the requirements of the policy updates required as of June 30, 2017. Upload a copy of the updated policy to demonstrate compliance with this finding.
800 - Civil Rights	V-0800	Nondiscrimination statement was not included on the Genesis Learning Centers' menus.	Include the nondiscrimination statement on each of the menus which are made available on request to parents/students/guardians. Upload a copy of the facility menu for December meal service with required statement included.

Site - Level Findings: Genesis Academy (0010)

1400 - Food Safety	V-1400	The Food Safety Manual was not site specific. The manual was the template HACCP plan from 2015 and had not been edited for Genesis Academy's meal service.	Review and edit Food Safety manual to apply to the specific needs of Genesis Academy's vended meals. Provide a scanned copy of the final edited manual for Genesis Academy along with implementation date.
1400 - Food	V-1400	There were no	Begin keeping required temperature

Safety		temperature logs for the meals served at Genesis Academy.	logs. Upload completed temperature logs for the month of November to demonstrate compliance.
400 - Meal Components and Quantities - Lunch	V-0400	Meat/meat alternate component was provided, but there was not a sufficient quantity (1.75 oz. vs 2.0 oz.) for the 9-12 age-grade grouping.	Correct recipes to provide adequate serving sizes for grades 9-12. Upload copies of correctly adjusted recipes for sloppy joes and WG spaghetti casserole to demonstrate compliance.