



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
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710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

PENNY SCHWINN
COMMISSIONER

April 29, 2022

Dr. LaDonna McFall
Roane County Schools
105 Bluff Road
Kingston, TN 37763-9781

Dear Director McFall:

Please find attached the summary review of findings from the School Nutrition Program's 2021-22 fiscal year administrative review of Roane County Schools National School Lunch Program and School Breakfast Program. This review was conducted the week of April 4, 2022, with the exit date of April 7, 2022. The attached summary includes the identified findings and the corrective actions required.

District responses and supporting documentation of corrective actions are required for all findings, and findings must be corrected district wide. The School Nutrition Program director must provide the responses to the findings via the Tennessee: Meals, Accounting, and Claiming (TMAC) system in the "Compliance" section, as discussed with the lead reviewer. Technical assistance areas do not require responses; these suggestions are only to help the district improve the program. They are also available in the "Compliance" section in TMAC.

All corrective actions shall be documented and supported in the "Compliance" section in TMAC no later than May 27, 2022. During this timeframe, if you find errors or points of disagreement in our findings, please contact me, to discuss next steps. If there are no errors or points of disagreement, please be mindful that refusal or failure to comply with the required, corrective actions within the allotted timeframe may result in potential fiscal action.

Upon receipt of Roane County's documented corrective action, the Tennessee Department of Education will determine whether the documentation is complete and resolves the findings identified. Once the department approves the corrective actions, your district will receive a closure letter closing the review within 30 calendar days.

If you have any questions or concerns, please contact our office at (800) 354-3663.

Sincerely,

Sandy Dawes
State Director
School Nutrition Program

Roane County (730)

Review ID: 2110

Exit Conference Date: 4/7/2022

Review Year: 2021-2022

Month of Review: February

Lead Reviewer: Randa Meade

Area	Findings ID	Finding Description	Required Corrective Action
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SFA - Level Findings

RMCR - Revenue From Nonprogram Foods	V-RMCR	Observed that the School Food Authority's nonprogram revenue ratio was less than its nonprogram food cost ratio. 7CFR210.14(f) requires the proportion of revenue from nonprogram foods to equal or exceed the proportion of cost from nonprogram foods.	Upload documentation of action(s) taken to increase the nonprogram food prices and bring the required cost/revenue ratio into compliance with 7CFR210.14(f).
1400 - Food Safety	V-1400	Observed the SFA's food safety plan was not properly implemented. <ul style="list-style-type: none"> • Temperature control for safety foods were not being cooled as required the Cooling Time/Temperature Control for Safety (TCS) Foods Standard Operating Procedure. • Cooking temperatures were not consistently being documented as required by the Cooking Time/Temperature Control for Safety (TCS) Foods Standard Operating Procedure. • Some ready-to-eat foods in cooler were not properly date marked when removed from original manufacturer packaging as required by the Date Marking Ready-to-Eat, Time/Temperature Control for Safety (TCS) Foods. 	Retrain cafeteria managers and staff on the following Standard Operating Procedures: <ul style="list-style-type: none"> • Cooling Time/Temperature Control for Safety (TCS) Foods Standard Operating Procedure • Cooking Time/Temperature Control for Safety (TCS) Foods Standard Operating Procedure • Date Marking Ready-to-Eat, Time/Temperature Control for Safety (TCS) Foods Procedure Attach an agenda and sign-in sheets of trainees as documentation that this training has occurred. Attach a completed cooking & cooling foods temperature logs from each site after corrective action has occurred to demonstrate compliance with standard operating procedure (SOP).
RMCR - Revenue From Nonprogram Foods	V-RMCR	Observed that the adult lunch/breakfast meal price was not sufficient to cover the overall cost of the meal.	Raise the adult breakfast and lunch meal prices to cover the overall cost of the meal per FNS Instruction 782-5. Upload documentation to demonstrate compliance.

