BEST FOR ALL

We will set all students on a path to success.

Seamless Summer Option

The following slides are an excerpt from a larger presentation. COVID-19 guidance has been added in red throughout the presentation.

School Nutrition Program, March 2020

BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

WHOLE CHILD

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS

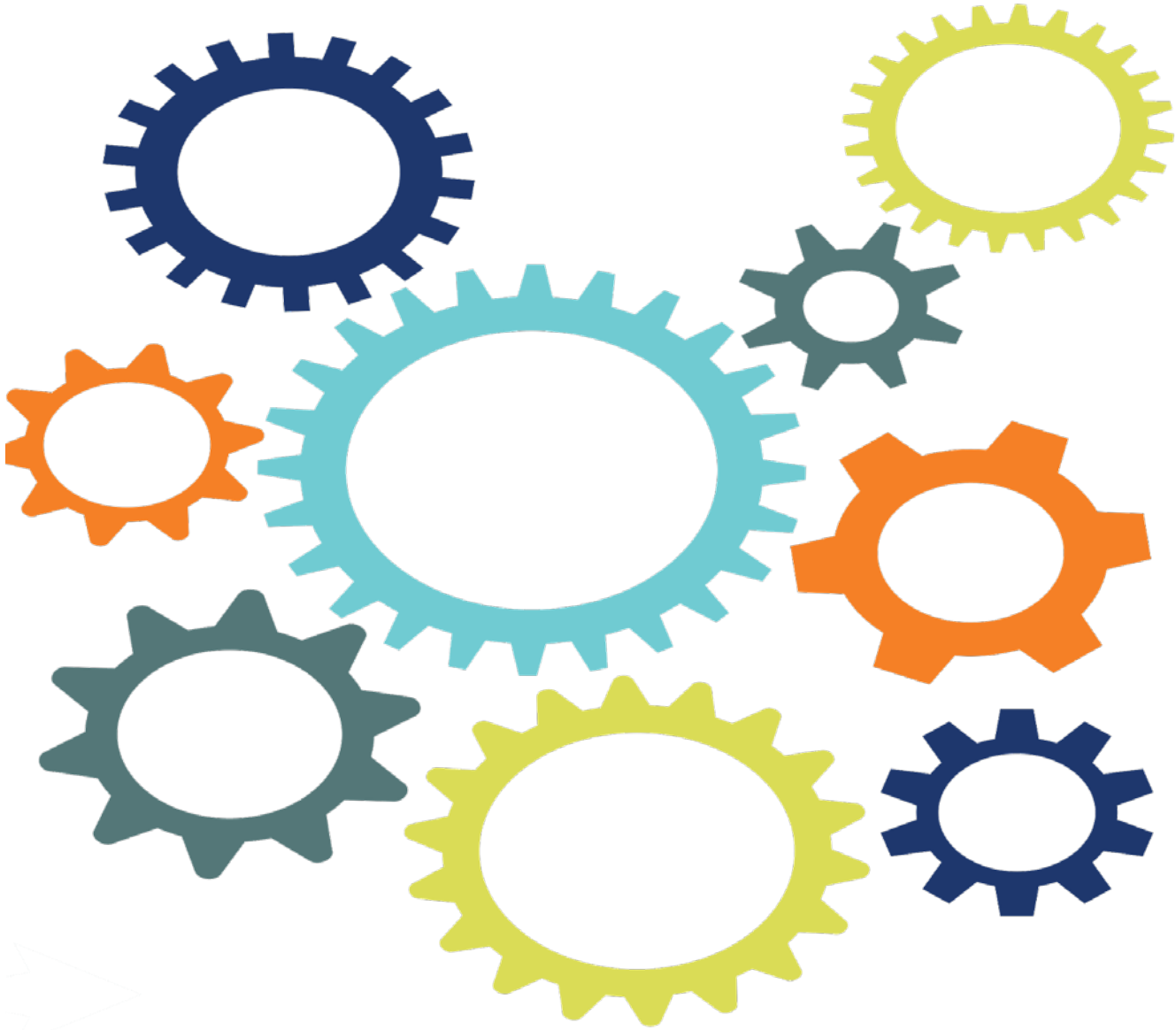
EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE TO BECOME AND REMAIN A TEACHER AND LEADER

TN Department of Education

Mission Statement

Develop extraordinary school nutrition professionals and provide strategies to increase consumption of healthy school meals.



Objectives

- Be able to utilize this resource while applying for the Seamless Summer Option (SSO) during unanticipated school closures due to COVID-19.
- Identify types of site operations, site eligibility, and understand the application process of the SSO.

Seamless Summer Option (SSO)

USDA's Summer Feeding Programs

- **Seamless Summer Option (SSO)**
- **School Nutrition Program (SNP)**
- Served 1,098,287 meals during summer 2019
  - This is 160,378 more meals than in 2018

- **Summer Food Service Program (SFSP)**
- **Department of Human Services (DHS)**
  - Served 3,113,862 meals during summer 2019

4,212,455 total meals served to Tennessee children during summer 2019

Seamless Summer Overview

- Available May–September when school is not in session
- School food authorities (SFAs) participating in the National School Lunch Program (NSLP) or School Breakfast Program (SBP) are eligible to apply and may sponsor non-school feeding sites
- Available for children 18 years and under
- Reimbursed at the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) “free” rates
- Same NSLP and SBP rules apply for meal service

Seamless Summer Overview

- Must meet vegetable subgroup requirements
- Must keep accurate production records
- Must meet minimum serving amounts for all components
- Must maintain calorie, sodium, and fat limitations
- Must create and follow Hazard Analysis and Critical Control Points (HACCP) plan
- Only meals ***served*** to children can be claimed for reimbursement

How does it work?

State Agencies	• Recruit sponsors and publicize sites • Provide training and technical assistance to sponsors • Monitor sponsors • Process claims and distribute reimbursements to sponsors
Sponsors	• Recruit sites and provide them with training and technical assistance • Monitor sites • Report meal counts and submit claims for reimbursement to the state agency • Conduct outreach to families in the community
Sites	• Feed and supervise kids • Keep accurate counts of the number of kids who eat • Maintain a safe environment • Conduct outreach to draw kids to sites

SSO Application Process

SSO Applications under COVID-19 Guidance

- Districts must notify the state agency with intent to operate SSO during unanticipated school closures.
  - Plan requirements can found online
- Districts must submit a district plan to operate SSO during school closures to the school nutrition state director via email at Sandy.Dawes@tn.gov.

- School nutrition directors must submit SSO applications utilizing the Tennessee, Meals, Counting and Claiming (TMAC) system for each site meals will be served.

SSO Application in TMAC

Contact and Liaison

Version: Original

Seamless Summer Contact

		Salutation	First Name	Last Name
1.	Name:	Ms.	Crystal	Tompkins
2.	Email Address:	mspctompkins@gmail.com		
3.	Phone:	(865) 776-1560	Ext:	Fax:
4.	Title:	VBS Director		

Street Address

5.	Address Line 1:	112 Clifton Hines Rd		
6.	Address Line 2:			
7.	City:	Lancing		
8.	State:	TN	Zip:	37770

Period of Operation

9. Is the Site located in an area where the school operates on a year-round calendar? ○ Yes ◉ No

10. Summer Operational Dates: Start Date: 06/11/2018 End Date: 06/15/2018

11. Enter the number of days the Site will operate each month:

OCT 2017	NOV 2017	DEC 2017	JAN 2018	FEB 2018	MAR 2018	APR 2018	MAY 2018	JUN 2018	JUL 2018	AUG 2018	SEP 2018
								5			

Organization Liaison

12. If SFA is not providing site personnel, give name of organization and title of the person responsible for communication between the SFA and the organization:

Organization:	Person Responsible:
Morgan County Schools	Peggy Hamby

Contact and Liaison

Seamless Summer Contact

- May be at the SFA or organizational level
- Listed on summer feeding maps as the site contact along with contact information

Organization liaison

- Person at site level, if different from the seamless summer contact, who is responsible for the program
- Liaison between the site supervisor and the SFA
- Site supervisor

Site Types and Eligibility

Type of Site and Eligibility

Years of Eligibility: 2018-2019 through 2022-2023

14. Indicate the type of site.

- (•) Open (1-2 Meals) Located in an eligible area and open to all children through age 18 in the community.
- ( ) Restricted Open (1-2 Meals) Located in an eligible area and open to all children through age 18 in the community, which the sponsor restricts or limits attendance for reasons of security, safety or control.

  Why is attendance limited/restricted due to security, safety or control?

- ( ) Closed Enrolled (1-2 Meals) Located in an eligible area (enrichment only) or non-eligible area that is limited to a group of enrolled children through age 18, of which at least 50% must be eligible for free or reduced price meals. SFA must provide explanation of how it was determined that at least 50% of the enrolled children in a non-eligible area qualified for free and reduced price meals.

  Why sponsoring a closed site?

Complete the following if Open, Restricted Open, or Closed Enrolled is selected:

Qualified by:

- (•) % Free and Reduced approved, school data.

Site Types and Reimbursement

Open*	Closed Enrolled	Camp	Migrant
• Meals served on first-come, first served basis • Serves all children age 18 and under • Meals are reimbursed at SBP or NSLP free rates for all children in attendance • Site must be area eligible	• Serves only an identified group of children through age 18 who are participating in a specific group or activity • Summer school is not a closed enrolled site	• May be residential or non-residential (day-camp) • Must offer regularly scheduled food service as part of an organized program for enrolled children • Area eligibility may not be used to establish camp site eligibility	• Primarily serves children of migrant families through age 18

*Restricted-open sites operate much in the same way as do open sites, other than restricting attendance for reasons of security, safety, or control.

Site Eligibility Determinations

Open*

- Area eligibility as determined from school or Census block data

Closed Enrolled

- Must determine eligibility through the approval of applications and not area eligibility
- At least 50% of children enrolled at the site must be approved for free or reduced price meals
- If the site is in the attendance area of a school electing CEP, the school's individual ISP may be used to determine site eligibility

Camp

- Eligibility must be established for each enrolled child
- Each child's eligibility status may be determined by:
  - Information obtained from their schools
  - Applications submitted and approved by the sponsoring school or LEA
  - Direct certification conducted by the sponsoring school or LEA

Migrant

- Certified as serving primarily migrant children through a migrant coordinator or migrant organization
- Subject to annual redetermination

Area Eligibility Map

- https://www.fns.usda.gov/areaeligibility
  - Click “View Larger Map” below map on landing page

- Search by address to determine if a site is area eligible by Census Block Group Data
  - Eligible: Red shading
  - Ineligible: Blue shading

- How to decode the GEOID for your TMAC application

Further Site Eligibility

- SFAs can sponsor the following types of sites, with state agency approval:
  - Sites located outside of the district
  - Non-school sites operated by non-profit entities
  - Mobile feeding sites (SP 02-2014, SFSP 02-2014)
  - For-profit locations, school or non-school (SFSP 13-2011)
- SFAs can limit its sponsorships to only schools.
- Site sponsorship should be matched to your financial and administrative capabilities.

Age/Grade Group and Meal Participation

15. What is the Age/Grade Group?

    What documentation was used to determine Age/Grade Group?

Meal Participation

16. Check the meal type and service information:

Type of Meals to be Served	Estimated Number to be Served	Time Meal Service Begins	Time Meal Service Ends
☐ **Breakfast**			
Days served: ☐ Mon-Fri ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun			
☐ **AM Snack**			
Days served: ☐ Mon-Fri ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun			
☐ **Lunch**			
Days served: ☐ Mon-Fri ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun			
☐ **PM Snack**			
Days served: ☐ Mon-Fri ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun			
☐ **Supper**			
Days served: ☐ Mon-Fri ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun			

Age/Grade Group for Open Sites

What will be the targeted age of the site?

- Determines which meal pattern to follow
- If targeting high school summer events, serve 9-12
- If only younger children were present in the past, select K-5
    - Additional food may be provided to older children that attend

Meal Type

Only two meals can be served at open sites daily

Options to select are:

- Breakfast, AM snack, lunch, PM snack, or supper
- Cannot serve both lunch AND supper

Open, Restricted-open, and Closed Enrolled Sites

- Maximum of two meals per child per day, inclusive of snack
  - ✓ Breakfast and snack
  - ✓ Breakfast and lunch
  - ✓ Lunch and snack
  - ✓ Supper and snack
  - X Lunch and supper (sites cannot claim lunch and supper served to the same children on the same day)

*During unanticipated school closures the state agency has provided the flexibility to provide multiple days' worth of meals at a time. For example, 2 breakfasts could be offered to one child, and 2 lunches could be offered to the same child. This helps to limit exposure during recommended social distancing. The same child would then be able to pick up more meals 2 days later.

Meal Time

- Only include the time you plan to serve; this will be checked during review.
- The serving time entered flows into reports of summer feeding sites submitted to USDA (Summer Food Rocks, Texting Hotline).

* The Department of Education has the ability to waive meal time requirements during unanticipated school closures due to COVID-19. Please have the school nutrition director formally request the waiver for your district.

Estimated Number to Serve

- Maximum number of meals that can be claimed for each meal type at each site
- Overestimates are acceptable

Camps and Migrant Sites

- Maximum of three meals may be claimed per child per day
- Camp sites are only reimbursed for children eligible for free and reduced price meals

Meal Planning and Service

Meal Planning and Service

17. Indicate the menu planning option that will be used:

18. Meal Service

Are meals prepared on this site?	○ Yes	○ No
Are meals transported to this site?	○ Yes	○ No
Are any meals purchased from a vendor?	○ Yes	○ No
Is this site an emergency feeding site when schools are closed due to a disaster?	○ Yes	○ No

19. Will Offer versus Serve (OVS) be implemented? ○ Yes ○ No

Please explain.

20. Is this site a non-congregate site on excessive heat days? ○ Yes ○ No

Will required documentation be maintained on file to document excessive heat days? ○ Yes ○ No

Advertising

21. Indicate below the Advertising methods you plan to use. (Not applicable for Closed Enrolled and Camp sites.)

Advertisement Date(s):

- ☐ Newspaper announcement/press release
- ☐ TV/Radio
- ☐ Flyers - neighborhood
- ☐ Flyers - school
- ☐ Posters and signs
- ☐ SFA website
- ☐ School newspaper
- ☐ Other

Meal Planning and Service

Offer Versus Serve

- Always optional for SSO

*During unanticipated school closures for COVID-19, Offer Versus Serve is not an option. All meals must be unitized.

- Consider the serving setup and food cost

Excessive Heat Days

- select “No”
- Awaiting guidance from USDA if this demonstration will be allowed again; application can be revised if needed

Advertising

- Open, restricted-open, and migrant sites must be advertised to the public
- MUST include nondiscrimination statement

Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

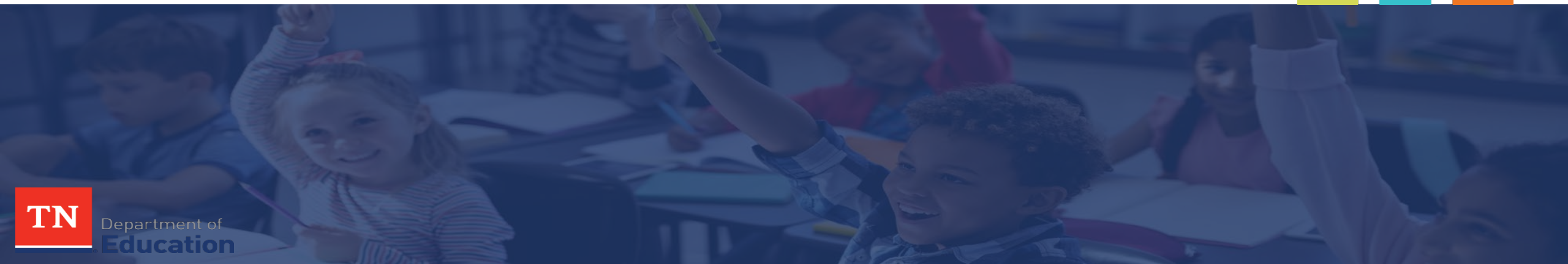
(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Contact Information

School Nutrition Program Hotline: 800-354-3663

School Nutrition Regional Consultants