



## Tennessee Charter Authorizer State Reporting Requirements

Report	Due	Recipient
<b>Catalog of Vacant/Underutilized Facilities.</b> T.C.A. § 49-13-136 requires each LEA in which one or more public charter schools operates to “catalog each year all underutilized and vacant properties owned or operated by the LEA and all underutilized and vacant properties within any educational facility owned or operated by the LEA.”	By October 1 annually	<a href="#">Marcy Tidwell</a>
<b>Annual Authorizer Fee Report.</b> T.C.A. § 49-13-128 requires each authorizer to annually report to the department the total amount of authorizer fees collected in the previous school year and the authorizing obligations fulfilled using the fee.	By December 1 annually (beginning December 1, 2019)	<a href="#">Marcy Tidwell</a>
<b>Annual Authorizer Fee Report (State Board of Education only).</b> T.C.A. § 49-13-118 requires the state board of education to publicly report the total amount of authorizer fees collected in the previous school year and the authorizing obligations fulfilled using the fee.	By December 1 annually (beginning December 1, 2018)	<a href="#">Marcy Tidwell</a>
<b>Approval or Denial of Charter Applications.</b> T.C.A. § 49-13-108 requires each chartering authority to report to the department of education whether the chartering authority has approved or denied any charter school applications.	Within ten (10) days of approving or denying a charter application	<a href="#">Marcy Tidwell</a>
<b>Annual Authorizer Report.</b> Pursuant to T.C.A. § 49-13-120, each chartering authority shall submit to the Tennessee Department of Education (TDOE) an annual authorizing report by January 1 of each year.	By January 1 annually	<a href="mailto:Charter.Schools@tn.gov">Charter.Schools@tn.gov</a>
<b>Renewal or Revocation of Charter Agreements.</b> T.C.A. § 49-13-122 requires each chartering authority to report to the department of education the decision to renew, not renew, or revoke a charter agreement, and provide a copy of the chartering authority's resolution setting forth the decision and reasons for the decision.	Within ten (10) days of voting to renew, not renew, or revoke a charter agreement	<a href="#">Marcy Tidwell</a>
<b>Student Information Sharing.</b> T.C.A. § 49-13-132 requires each chartering authority to provide at no cost a list of student names, ages, addresses, dates of attendance, and grade levels completed in accordance with T.C.A. § 10-7-504 and the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g).	Within thirty (30) days of receiving the request	Requesting charter school or chartering authority