

Educator Licensure Policy 5.502f Operating Procedures Reactivating Retired Endorsements on an Inactive License

The table below provides information about which endorsements educators may apply for when reactivating a license with retired endorsements. Please note: This table applies to educators who have completed an approved preparation program. Educators who are reactivating a license while enrolled in a program may follow the endorsement structure in alignment with the initially approved program (e.g. Middle Grades 4-8 and Special Education Modified K-12) until the endorsements are superseded.

To reactivate an inactive license, an educator must ensure that the Tennessee Department of Education’s office of educator licensure and preparation (OELP) has received qualifying scores (not more than 5 years old) on all required content assessments, literacy assessments, and general assessments related to the special education core. Educators must submit these scores for each endorsement they are seeking to reactivate. If the OELP has valid assessment scores (not more than 5 years old) on file, the educator does not need to submit new scores. To determine if the Practitioner License will be issued as a first or second issuance, the OELP will also evaluate the educator’s experience and consider whether the individual has completed preparation.

For additional information on requirements for reactivating an inactive license, please review the [Reactivation Procedures for Inactive Licenses \(5.502d\)](#) document.

For information regarding current State Board of Education assessment requirements, please review the [Professional Assessments for Tennessee Educators Policy 5.105](#). Please note: Assessments taken and corresponding scores must be those required at the time of application. Qualifying scores on assessments no longer used may not be used for the purpose of reactivating an inactive license.

Table 1
Endorsements Issued on a Reactivated License with Retired Endorsements

Endorsement Held	Endorsement Options
Elementary 1-8 (401)	K-5 CA-MG (6-8 subject-specific only)
Elementary 1-9 (001)	K-5 CA-MG (6-8 subject-specific only)
Elementary K-8 (402)	K-5 CA-MG (6-8 subject-specific only)
Middle Grades 5-8 (400) Middle Grades 4-8 (440)	CA-MG (6-8 subject-specific only)
Pre-K-3 (403)	preK-3 (467)
K - 3 (002)	preK-3
Special Education Modified K-12 (460)	Interventionist K-8 and 6-12
Early Childhood pre-K-4 (497)	Pre-K-3
Special Education pre-K-1 (465)	Pre-K-K
Special Education Speech Language Pathologist (464) - Teaching License	Special Education Speech Language Pathologist (498) – School Service Personnel License

*Educators who hold an expired license with endorsements that are not reflected in these categories and/or grade spans should communicate with the office of educator licensure and preparation regarding which endorsements their license currently has, and whi endorsements they may add. We encourage these educators to communicate with the office prior to taking any assessments. Communication should be directed to 615-532-4885 or Educator.Licensure@tn.gov.

Table 2

Category and Grade Span

Acronym	Description
CA-MG (category)	Core Academic - Middle Grades
pre-K-3 (grade span)	Pre-Kindergarten through grade 3
K-5 (grade span)	Kindergarten through grade 5
K-8 (grade span)	Kindergarten through grade 8
6-8 (grade span)	Grades 6 through 8
6-12 (grade span)	Grades 6 through 12

Additional Information:

- Educators who hold a subject-specific endorsement with a 7–12 grade span on an inactive license will be converted to a Practitioner License with the corresponding 6–12 subject-specific endorsement.