



**BILL LEE**  
GOVERNOR

STATE OF TENNESSEE  
**DEPARTMENT OF EDUCATION**  
NINTH FLOOR, ANDREW JOHNSON TOWER  
710 JAMES ROBERTSON PARKWAY  
NASHVILLE, TN 37243-0375

**LIZZETTE REYNOLDS**  
COMMISSIONER

**Via Electronic Mail**

March 3, 2025

Grant Swallows, Director of Schools  
Warren County Schools  
2548 Morrison Street  
McMinnville, TN 37110-3617  
[swallowsg@warrenschoools.com](mailto:swallowsg@warrenschoools.com)

Dear Director Swallows:

I have received your waiver request of Tenn. Code Ann. § 49-6-3004 as it pertains to the required 180 days of classroom instruction. Warren County Schools were closed on January 10, 2025, due to the Level 3-State of Emergency. You are requesting a waiver for this day.

Under Tenn. Code Ann. § 49-6-3004(a)(6), the commissioner has the authority to waive the 180 days for classroom instruction requirement in the event of a natural disaster or serious outbreaks of illness affecting or endangering students or staff. Pursuant to this authority and given Warren County Schools have exhausted all stockpile days, the waiver request for January 10, 2025, is hereby granted.

Please don't hesitate to contact me if you have further questions.

Sincerely,

Lizzette Reynolds  
Commissioner



**Commissioner Lizette Reynolds**

Tennessee Department of Education  
710 James Robertson Parkway  
Nashville, TN 37243

**Subject: Formal Request for Forgiveness of Stockpiled Weather Day – January 10**

Dear Commissioner Reynolds,

I hope this letter finds you well. I am writing to formally request forgiveness for the use of a stockpiled weather day on January 10, 2024.

Warren County Schools has exhausted all stockpiled weather days, as well as our allotted virtual learning days for this semester, due to significant weather-related closures and widespread illness. As a result, we are seeking relief from the requirement to make up this additional missed instructional day.

We understand the importance of maximizing instructional time for our students, and we have made every effort to manage our calendar responsibly. However, given the unusual circumstances we have faced this year, we respectfully ask for your consideration and approval of this request.

Thank you for your time and attention to this matter. Please let me know if any additional information is needed. I appreciate your support of Warren County Schools and look forward to your response.

Sincerely,

Grant Swallows  
Director of Schools