



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

LIZZETTE REYNOLDS
COMMISSIONER

Via Electronic Mail

July 15, 2026

Scott Hargrove, Director of Schools
Coffee County Schools
865 McMinnville Highway
Manchester, TN 37355

Dear Director Hargrove:

I am in receipt of your waiver request of the class size average found in Tenn. Code Ann. § 49-1-104 for ninth grade Career and Technical Education (CTE) classes at Coffee County Raider Academy in Coffee County Schools.

The commissioner's waiver authority under Tenn. Code Ann. § 49-1-201(d) is limited by Tenn. Code Ann. § 49-1-104(a), which states that "neither the commissioner nor the state board of education shall grant waivers from the maximum class sizes established in this section."

With the understanding that none of the ninth grade CTE classes at Coffee County Raider Academy will exceed the maximum number of students per class specified in the above referenced law, your request for a waiver of the class size average is hereby granted for the 2026-27 school year.

Please do not hesitate to call me if you have further questions.

Sincerely,

Lizzette

Reynolds_CLB

Digitally signed by
Lizzette Reynolds_CLB
Date: 2026.07.29
10:42:29 -05'00'

Lizzette Reynolds
Commissioner

General Waiver Request

Local education agencies (LEAs) and public charter schools should review the Local Education Agency and Public Charter School Waiver Guidance posted on the [department's website](#) before submitting this request. The guidance outlines what can and cannot be waived, as well as the information required for commonly requested waivers.

To apply for a waiver, email the completed form to Education.Waivers@tn.gov. Following review by the commissioner, the requestor will be notified in writing if the waiver request is approved or denied. Unless otherwise stated, all waivers granted by the commissioner shall be granted for one-year terms.

If this is a waiver request for a public charter school, please attach documentation that confirms the public charter school first submitted this wavier to its LEA authorizer and the LEA authorized denied the request.

Coffee County Schools

Local Education Agency/Public Charter School

Coffee County Raider Academy

School Name, if applicable

865 McMinnville Highway, Manchester, TN 37355

School Address, if applicable

hargroves@k12coffee.net

Director of Schools/Head of School Email Address

Scott Hargrove

Director of Schools/Head of School Printed Name

 6/29/26

Director of Schools/Head of School Signature & Date

1. Statute(s) or State Board of Education (SBE) rule(s) for which a waiver is being requested.
TCA 49-1-104
2. Expected duration of the condition necessitating this request. Please note that the department will not grant waivers beyond one year.
2026/27 school year
3. Explanation of how the statute(s) or SBE rule(s) inhibits or hinders the LEA's/public charter school's ability to meet its goals or comply with its mission (attach additional pages if more space is needed).

Please let this letter represent the annual, formal request for the 2026 - 2027 school year. Coffee County Schools would like to extend the CTE class size average in ninth grade to allow the max and average to be 25 per class. Coffee County has a ninth grade academy that is a separate site and has minimal CTE courses available. We have a projected influx of students and need to be able to meet their needs with the courses we have available.

Complete numbers 4-10 if requesting a waiver of the 180 instructional day requirement in Tenn. Code Ann. § 49-6-3004.

4. Dates of the day(s) requesting to be waived.
5. Reason for the request.
 - ☐ Natural disaster
 - ☐ Serious outbreak of illness affecting or endangering students or staff during a school year
6. Number of stockpile days scheduled for PD for the current school year.
7. Number of PD stockpile days that have been utilized at the time the waiver is requested.
8. Confirmation that all stockpile days have been exhausted.
 - ☐ **Yes**, all stockpile days **have** been exhausted.
 - ☐ **No**, all stockpile days **have not** been exhausted.
9. Number of instructional days that have already been waived by the commissioner during the current school year.
10. Explanation of the impact of the event necessitating this request (attach additional pages if more space is needed).

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