

STUDENT REFERRAL FOR SPECIAL EDUCATION

PURPOSE: To collect educational data concerning a student referral prior to evaluation.

FORM USE: This form is completed when a student is initially referred for special education services.

INSTRUCTIONS:

1. Insert the date when the student was referred for special education services.
2. Print all identifying information, i.e., the student's name, date of birth, grade, school and homeroom teacher. Next, write the parents' names and address, home and work telephone numbers. Finally, the person who is making the referral should sign his/her name.
3. List all interventions that were tried prior to this referral by the regular teacher(s) and parent, if applicable. The length of time each intervention/modification was attempted should also be included when possible.
4. List specific reasons why this student is being referred for special education services. For example, this could include classroom performance, behavior(s) exhibited, and past test results.
5. A record review should be completed on each child who is referred for special education services. When appropriate, copies of referenced records should be attached.
6. The completed form and all accompanying data should be reviewed by the assessment team in each school.