**MINUTES**

**Tennessee Public Charter Schools Commission**

**Business Operations Committee Meeting**

Tuesday, April 7, 2020

2:00 p.m. – 4:00 p.m.

**Call-in Number: 425-436-6339**

**Access Code: 111885**

**Video Conference Meeting**

*All times listed are in Central Standard Time*

**Tuesday, April 7**

**Welcome and review of agenda 0:00:00-0:04:11**

Tom Griscom, Commission and Committee Chair

**Roll Call – Commissioners**

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| Derwin Sisnett | Present |
| Eddie Smith | Present |
| Tom Griscom | Present |
| Terence Patterson | Present |
| Chris Richards | Present |

* Others present by video conferencing or by phone:
* Amity Schuyler, Deputy Commissioner, Tennessee Department of Education
* Drew Pearson, Finance Director, Tennessee Department of Education
* Rick Zadd, Procurement Director, Tennessee Department of Education
* Tess Stovall, Director of Charter Schools, Tennessee State School Board
* Dr. Eve Carney, Chief of Districts and Schools, Tennessee Department of Education
* Shanell Tyler, Office of Attorney General, Tennessee Department of Education
* Education
* Chris Reynolds, Contractor for the Tennessee Charter Schools Commission

**Overview of Commission operating budget and staff allocations and role of DOE 0:04:11-0:09:16**

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

**State purchasing and procurement 0:09:16-0:20:21**

Rick Zadd, Senior Director of Procurement, DOE

**(Continuation) of Commission operating budget and staff allocations and**

**role of Tennessee Department of Education 0:20:21-0:28:51**

Drew Harpool, Chief Financial Officer, Tennessee Department of Education

Tess Stovall, Director of Charter Schools, Tennessee State School Board **0:28:51-0:31:57**

contributed

**Review of search firm timeline and contracted staff RFA 0:31:57-0:39:48**

Amity Schuyler, DOE

**Operational functions prior to Executive Director hire 0:39:48-0:45:37**

Amity Schuyler, DOE

Tom Griscom, Commission and Committee Chairman

**Adjourn 0:45:40**