

Professional Occupational Educator License Advancement Requirements Check List

Name: _____ LEA: _____

• Attendance during the first year of teaching for a total of five days at new teacher training sponsored by the department's division of college, career & technical education Date Completed _____

• Successful completion of an educator preparation program designed to meet the knowledge and skills for teacher preparation. Candidates must be recommended by an institution of higher education with a preparation program approved according to the standards and guidelines established by the State Board of Education. Date Completed _____

• Four days release time to observe three experienced teachers within endorsed teaching area and one experienced teacher outside of the teaching area. Date Completed _____

Observation One
(School and Educator Names) _____ Date Completed _____

Observation Two
(School and Educator Names) _____ Date Completed _____

Observation Three
(School and Educator Names) _____ Date Completed _____

Observation Four
(School and Educator Names) _____ Date Completed _____

• Assigned teacher mentor during the first three years of teaching.

Mentor's Signature _____

• Current/valid industry certification where required by teacher endorsement area.

• Three years of experience and the recommendation to the director of schools **or** documentation of 30 professional development points.