

Certified Hospitality & Tourism Management Professional (CHTMP)

Aligned Program of Study: Hospitality & Tourism Management

Description

The [Certified Hospitality & Tourism Management Professional \(CHTMP\)](#), offered through the [American Hotel & Lodging Educational Institute \(AHLEI\)](#), provides an entry-level credential for students looking to pursue a career in the hospitality industry. Candidates for this certification must be enrolled in a high school course that uses AHLEI's [Hospitality & Tourism Management Program \(HTMP\) curriculum](#), which aligns with the Hospitality & Tourism Management program of study. The HTMP is a two-year/360-hour curriculum. In addition to this coursework, students must complete at least 100 hours of paid or unpaid work experience in one or more of the qualifying areas:

- Accommodations: Hotels, resorts, motels, hostels, vacation rentals, vacation ownership, bed and breakfast properties, recreational vehicles, and camping.
- Food & Beverage: Restaurants, full-service, fine-dining, quick service, bars, and lounges.
- Transportation: Airlines, cruise lines, rail, car rentals, tour/coach operators, bus lines, taxis.
- Attractions: Theme parks, zoos, national/state/local parks, natural wonders, heritage sites.

While it is preferred that students complete their 100-hour on-site workplace requirement between Year 1 and 2, they must complete the requirement within 120 days of taking the HTMP Year 2 exam. If a student is unable to complete an internship, they can meet this qualification by completing the [Knowledge Matters Virtual Business Hotel online simulation](#) and submit their completion voucher to AHLEI.

Certification Information

Test Owner

American Hotel & Lodging Educational Institute

1-800-349-0299 or (407) 999-8100

info@ahlei.org

<https://www.ahlei.org>

Testing Sites/Centers

Exams must be proctored. [Contact AHLEI](#) to register as a proctor for the CHTMP exams or to schedule an exam.

Registration Procedures

Educators and proctors administering the exam will submit their complete class rosters, workplace vouchers, and the exam answer sheets to AHLEI Exam Processing. Also, educators/proctors/examinees may submit work vouchers along with exam answer sheets or within 120 days of completing the Year 2 exam. AHLEI monitors the completion of all requirements and awards certificates upon receipt and review of all components.

Preparing to offer the certification

Required Instructor Qualification

Instructors may need to be a Certified Hospitality Instructor (CHI), depending on district requirements. This program consists of a two-level online self-paced course and a 120-hour job experience requirement. The instructor must pass the 50-question multiple-choice exam with a 70percent or higher for each level.

Exam Details

Both Year 1 and 2 exams are comprehensive and feature 100 multiple-choice questions. Students must pass each exam with a minimum score of 70percent.

Materials and Resources

AHLEI provides extensive instructor materials, including a color-coded wrap-around textbook to guide teachers through classroom discussions, as well as an online instructor portal and customized support from AHLEI.

Vendor

TDOE does not currently have a data-sharing agreement with any vendor for this certification, therefore the burden of proof to provide evidence of earning the certification will be on the school system.	
Vendor	Contact Information
American Hotel & Lodging Educational Institute	American Hotel & Lodging Educational Institute 1-800-349-0299 or (407) 999-8100 https://www.ahlei.org info@ahlei.org