

# Certified Hospitality & Tourism Management Professional (CHTMP)

**Aligned Program of Study:** Hospitality & Tourism Management

## Description

The [Certified Hospitality & Tourism Management Professional \(CHTMP\)](#), offered through the [American Hotel & Lodging Educational Institute \(AHLEI\)](#), provides an entry-level credential for students looking to pursue a career in the hospitality industry. Candidates for this certification must be enrolled in a high school course that uses AHLEI's [Hospitality & Tourism Management Program \(HTMP\) curriculum](#), which aligns with the Hospitality & Tourism Management program of study. The HTMP is a two-year/360-hour curriculum. In addition to this coursework, students must complete at least 100 hours of paid or unpaid work experience in one or more of the qualifying areas:

- Accommodations: Hotels, resorts, motels, hostels, vacation rentals, vacation ownership, bed and breakfast properties, recreational vehicles, and camping.
- Food & Beverage: Restaurants, full-service, fine-dining, quick service, bars, and lounges.
- Transportation: Airlines, cruise lines, rail, car rentals, tour/coach operators, bus lines, taxis.
- Attractions: Theme parks, zoos, national/state/local parks, natural wonders, heritage sites.

While it is preferred that students complete their 100-hour on-site workplace requirement between Year 1 and 2, they must complete the requirement within 120 days of taking the HTMP Year 2 exam. If a student is unable to complete an internship, they can meet this qualification by completing the [Knowledge Matters Virtual Business Hotel online simulation](#) and submit their completion voucher to AHLEI.

## Certification Information

Test Owner

American Hotel & Lodging Educational Institute

1-800-349-0299 or (407) 999-8100

[info@ahlei.org](mailto:info@ahlei.org)

<https://www.ahlei.org>

Testing Sites/Centers

Exams must be proctored. [Contact AHLEI](#) to register as a proctor for the CHTMP exams or to schedule an exam.

## Registration Procedures

Educators and proctors administering the exam will submit their complete class rosters, workplace vouchers, and the exam answer sheets to AHLEI Exam Processing. Also, educators/proctors/examinees may submit work vouchers along with exam answer sheets or within 120 days of completing the Year 2 exam. AHLEI monitors the completion of all requirements and awards certificates upon receipt and review of all components.

### Preparing to offer the certification

#### Required Instructor Qualification

Instructors may need to be a Certified Hospitality Instructor (CHI), depending on district requirements. This program consists of a two-level online self-paced course and a 120-hour job experience requirement. The instructor must pass the 50-question multiple-choice exam with a 70percent or higher for each level.

#### Exam Details

Both Year 1 and 2 exams are comprehensive and feature 100 multiple-choice questions. Students must pass each exam with a minimum score of 70percent.

#### Materials and Resources

AHLEI provides extensive instructor materials, including a color-coded wrap-around textbook to guide teachers through classroom discussions, as well as an online instructor portal and customized support from AHLEI.

### Vendor

TDOE does not currently have a data-sharing agreement with any vendor for this certification, therefore the burden of proof to provide evidence of earning the certification will be on the school system.	
Vendor	Contact Information
<a href="https://www.ahlei.org">American Hotel &amp; Lodging Educational Institute</a>	American Hotel & Lodging Educational Institute 1-800-349-0299 or (407) 999-8100 <a href="https://www.ahlei.org">https://www.ahlei.org</a> <a href="mailto:info@ahlei.org">info@ahlei.org</a>