Perkins Monitoring & QPI Portfolios

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Objectives

CTE directors will be able to:

- articulate the risk categories and points associated with Perkins monitoring;

- explain how a CTE program can be chosen for Perkins monitoring;

- describe why QPI portfolios are required and who is responsible for collecting each indicator;

- know what current and future QPI resources to review; and

- map out a plan for reviewing QPI portfolios and provide PD as necessary for teachers.

Agenda

- Perkins Monitoring (25 minutes)
  - Review of Risk Points (10 minutes)
  - Review of Monitoring Timeline (5 minutes)
  - Share Out: Positive Lessons from Monitoring (10 minutes)
- QPI Portfolios (40 minutes)
  - Review of QPI Portfolio Sections (10 minutes)
  - Promising Practices and Common Issues (10 minutes)
  - QPI 7 – All Aspects of Industry (20 minutes)
- Next Steps and Questions (10 minutes)

Perkins Monitoring

What are the risk points?

- The risk assessment is similar to division of consolidated, planning, and monitoring's model used for Title funds.
- The categories are:
  - Fiscal
  - Personnel
  - Previous RBM Result
  - Time Since Previous RBM
  - Reporting Deadlines
  - Fraud, Waste, and Abuse
  - Student Results

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How do you determine the cutoff?

- The cut score is determined by the capacity of staff to conduct 20-30 visits annually.

- Between 10-12 points has been the cut score, meaning any score equal or above will result in a monitoring visit.

- However, every district that receives more than $750,000 in Perkins Basic funds has an annual visit.

What are the risk points?

- Fiscal
  - Size of grant
    - (1 point for >$100 K , additional 1 point for >$500K)
  - Timeliness of reimbursement requests
    - >50% of funds remaining after April 15 (1 point)
    - >25% of funds remaining after June 1 (1 point)

- Personnel
  - CTE Director (1 point in first year, 1 point in 2nd year)
  - Less than 50% attendance at statewide meetings and study council (1 point)

What are the risk points?

- Monitoring
  - Previous RBM score
    - (1 point for each level – i.e. Level IV, 4 points)
  - Time Since Previous RBM
    - (1 point for each year since monitoring)

- Reporting Deadline
  - Submission of Local Plan after May deadline (1 point)

- Fraud, Waste, and Abuse
  - Office of Inspector General (OIG) finding of suspected fraud, waste, and abuse (5 points)

What are the risk points?

- Student Results on Core Indicators
  - Missed Safe Harbor on Core Indicator (1 point for each consecutive year of missing safe harbor)
    - Safe Harbor is meeting 90% or greater of your target level
    - Example: LEA missed safe harbor on 1s1 for two years, 1s2 for one year, and 6s1 for three years they would accumulate six points

What is the timeline?

- July: Risk assessment is run
- Aug.: LEAs bring monitored are notified
- Sept. – Feb.: Monitoring visits are conducted

- Once Perkins monitoring letter is received, the LEA should review findings and recommendations and implement as needed.
  - Regional CTE consultant will follow up and provide technical assistance as needed.
- Only if necessary, LEA has 30 days to submit a corrective action plan and/or reimbursements.

Lessons from the Field

- Share out from Holly Cross, CTE director of Oak Ridge Schools

QPI Portfolios

Why do we need QPI portfolios?

- Section 134b(6) of the Perkins Act requires eligible recipients "provide a career and technical education program that is of such size, scope, and *quality* to bring about improvement in the quality of career and technical education programs".

- Quality Program Indicators (QPI) portfolios are how Tennessee and its LEAs establish that a program is of appropriate quality.

- The portfolio should be more than a compliance mechanism; it should drive and display great instruction.

What makes up a QPI portfolio?

- There are [ten indicators](#), four collected and shared by the CTE director and six by the teacher.

- CTE director indicators:
  - Indicators 1, 2, 5, and 6

- Teacher indicators:
  - Indicators 3, 4, 7, 8, 9, and 10

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For what is a CTE director responsible?

- CTE directors must check QPI portfolios annually to ensure quality.
  - Portfolios should contain information valid for the previous school year.
  - Portfolios should be updated each year to ensure labor market data, standards, and lesson plans are current.

- CTE directors need to provide teachers information for indicators 1, 2, 5, and 6.

- CTE directors must make all QPI portfolios available during Perkins monitoring.

What are some promising practices for portfolios?

- Move towards electronic and web-based portfolios
- Set aside QPI portfolio professional development time with teachers before school year
- Tap CORE consultants to do a QPI portfolio PD
- Tap a teacher or coach to oversee the QPI portfolios
- Review soon-to-be released resources on QPI portfolios

- Do you use any of these strategies? [Let's find out](#).

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What are some common issues found during monitoring?

- The same evidence is found in QPI portfolios from different Programs of Study (Multiple QPIs)
- Standards are missing or out of date (QPI 4)
- Only some aspects of industry are evidenced (QPI 7)
- Advisory Council evidence is outdated or missing (QPI 8)
- Lessons plans are pulled directly from resource without connecting to standards (QPI 9 and 10)
- Evidence is lacking or outdated to show lessons were recently taught (QPI 9 and 10)
- [Poll:](#) Which QPI is most difficult for teachers?

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QPI 7 – All Aspects of Industry

How can teachers show All Aspects of Industry?

- The most common issue found when reviewing portfolios is with *QPI 7 – All Aspects of Industry*.

- The division is working on resources to help improve the quality of QPI portfolios for CTE teachers.

- Open up your folder and pull out the "All Aspects of Industry" draft.

What are my next steps?

- Look for additional Perkins monitoring resources in division newsletters.
- Make a commitment to review QPI portfolios before the start of next school year.

- [Poll:](#) What will you do next to address QPI portfolios in your district?

Questions?

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