

2024-25 Non-Accountability Report Card Data Timeline

May 2025

Historically, districts reviewed non-accountability related data, such as discipline, postsecondary data, and staffing, on the State Report Card during the district preview window. In response to districts' feedback, the Tennessee Department of Education (department) will release non-accountability related data files in Excel file format for ease of review prior to the State Report Card preview window. Districts may take this opportunity to learn more about the business rules applied in the calculations and identify ways to improve data quality in EIS/TEDS and TN Compass moving forward.

To ensure data utilized in calculating non-accountability data metrics is accurate, districts must make sure all key data elements, as specified in [Table 1](#), are up to date and accurate by **June 15, 2025**. Please consult [EIS Appendices](#) for more information on EIS.

This document provides a release and review timeline for 2024-25 non-accountability data files (see [Table 2](#)). The department will communicate all releases and updates to districts through *the Commissioner's Update for Directors*, Report Card inbox, and other Accountability and Reporting communication channels (i.e., monthly email, office hours).

Table 1. Non-Accountability Data Types and Sources

Data Type	Data Source
Enrollment	Education Information System (EIS) ¹
Discipline	Education Information System (EIS) ²
Staff	TN Compass: December 1 Report ³ , Evaluation Scores by Educator Report ⁴
School/District Information	TN School Directory and School/District Messages Survey ⁵
Career and Technical Education (CTE) Concentrator	Graduation Cohort File (available on Cohort Application), CTE Enrollment and Concentrator Data Verification process: This data is lagged and has already been finalized. ⁶

¹ Multiple tables in EIS are used to determine enrollment data, including (1) **instructional_service_period** table is used to determine EL status and valid enrollment records based on student start and end date; (2) **student_new** table is used for gender and race/ethnicity information; (3) **student_classification** table is used for student group information (economically disadvantaged, migrant, homeless, etc.); and (4) **sped_disabilities** table is used to identify whether a student has a primary disability.

² The **disciplinary_action** table in EIS is used to identify suspension and expulsion rates.

³ December 1st Report, providing staffing role information, was finalized on May 9th, 2025. This report is finalized on an annual basis; districts shall ensure that all staffing role-related information in TN Compass is accurate by the deadline specified by the department to ensure accurate staffing role data is reported on the State Report Card.

⁴ Evaluation Scores by Educator Report is used to determine the primary school assignment (i.e., the school where the educator spent most of his/her time during a given school year). Districts shall ensure the teacher staffing information in this report is accurate by June 15, 2025, to ensure staffing data reported on the State Report Card is accurate.

⁵ The survey opens on May 15 and will close on June 13. Districts will receive an email from Report.Card@tn.gov regarding the survey.

⁶ CTE concentrator data is finalized as part of the CTE enrollment and concentrator data verification process on an annual basis. For the 2024-25 State Report Card, data from the 2023-24 graduating cohort is reported.

Data Type	Data Source
Dropout	Graduation Cohort File (available on Cohort Application): This data is lagged and has already been finalized. ⁷
Postsecondary enrollment	Graduation Cohort File (available on Cohort Application) and P20 Connect ⁸

Important note: Non-Accountability data files are not appealable. They are for review only. All data files will be available on the Accountability application under the 2024-25 Discipline, Educator, Enrollment, and Postsecondary Files sections. All non-accountability data files will be under embargo until the State Report Card public release, unless otherwise noted. With questions about non-accountability files, business rules, data sources, and file releases, please contact Report.Card@tn.gov.

Table 2. 2024-25 Non-Accountability Report Card Data Files Release Timeline

Date	Milestone
May 15 – June 13, 2025	2024-25 State Report Card School and District Messages Survey opens on May 15 and closes on June 13. Why this is important. This is the opportunity for districts and schools to update their school, district, and financial messages for the 2024-25 school year, as well as showcase extracurricular activities offered at schools on the State Report Card. ⁹
June 15, 2025	Districts ensure all enrollment and discipline data in EIS and staffing data in TN Compass are imported correctly. Why this is important. This is an opportunity for districts and schools to ensure their data is accurate prior to the department extracting data from EIS and TN Compass for the State Report Card.
June 15, 2025	Schools and districts complete school directory change requests. (Please note: any updates that require authorization must be submitted by June 2.) Why this is important. This is an opportunity for districts and schools to ensure their contact information is correct on the State Report Card, which is used as a resource for parents and families.
August 14, 2025	2024-25 Non-Accountability Data Review Webinar Why this is important. The Non-Accountability Data Review Webinar will serve as a time for the department to share resources and information on how to review non-accountability data and ask questions.

⁷ The dropout rate data is a byproduct of graduation rate data, which is finalized by the end of the cohort process. For the 2024-25 State Report Card, dropout rate data from the 2023-24 graduating cohort is reported.

⁸ Graduation cohort data provides the denominator of the postsecondary enrollment rate calculation. P20Connect is the main source of data for postsecondary enrollment status, which is managed by the Tennessee Higher Education Commission (THEC). The department collaborates with THEC on the calculation of the postsecondary enrollment data during late October and early November. Hence, postsecondary enrollment will not be included in the non-accountability data review process. Districts will be able to view postsecondary enrollment data in Excel file format via the Accountability application during the State Report Card District Preview window.

⁹ Starting this year, the State Report Card will only display extracurricular activities as indicated through the [2024-25 State Report Card School and District Messages Survey](#). Extracurricular activities reported in prior years will not appear on the website. Schools and districts are highly encouraged to take the survey to ensure the most current extracurricular activities are accurately displayed on the State Report Card.

Date	Milestone
August 18-29, 2025	<p>Non-Accountability Data Review Window</p> <ul style="list-style-type: none"> • August 18 – Data released on the Accountability application • August 21 – Office hours • August 29 – Review window closes <p><i>Why this is important.</i> The Non-Accountability Review Window will serve as a time districts can review their non-accountability related data and ask questions prior to the State Report Card release. Appeals will not be accepted for these data.</p>

- **Please note:** All Accountability files will follow the [2024-25 Federal and State Accountability Timeline](#). Please reach out to TNEd.Accountability@tn.gov if you have any questions regarding accountability-related data.