

# 2022 Summer Programming SPEAR App Overview

In preparation for summer programming, TDOE has updated the Summer Programs Enrollment & Attendance Reporting (SPEAR) application.

To set up SPEAR for use during summer learning camps, please review the [EIS Supervisor folder](#) for the Admin Access Request spreadsheet, Summer Enrollment Template, and the SPEAR Enrollment Guidance materials. Much like last year, this process will be handled in two phases, outlined below.

## Phase 1 – SPEAR Setup

### *Enrollment Template Data Entry*

The Summer Program Enrollment Template captures the setup of camps, identification of teachers and the enrollment of students. Once the template is completed, please save the Enrollment Template to your EIS Supervisor folder in [TNShare](#).

TDOE will enable access to enrollment and attendance reporting applications based on the start date of the summer program in your district. A template will be available in your [EIS Supervisor TN Share folder by end of day on Friday, May 13, 2022](#).

**Please note:** TDOE will use the enrollment template process as a one-time seeding of district data, but after this initial upload, districts will add/update/delete information through the enrollment app.

### *Admin Access Request Sheet*

The Admin Access Request spreadsheet will ensure all access for District and School Admins at the start of your summer camp. User access requests will be granted on a twice-weekly basis on Tuesdays and Thursdays, by the end of each business day.

## Phase 2 – Reporting

### *Attendance*

A password-protected website, <https://orion.tneducation.net>, will allow teachers to view and update student attendance. Individual student absences may be reviewed via the [SPEAR Portal](#). Additional attendance reporting will be available with documentation on how to use later in the summer.

### *Assessments*

Last year, the SPEAR application also recorded assessment scores for students in K-2 or if paper tests were used. For 2022 summer programming, assessment reporting will occur through the Pearson platform. TDOE will continue to provide the enrollment data to Pearson for all camps for assessment purposes to provide a seamless transition between SPEAR and the external programs.

**For questions, please contact the TDOE Support team at [dt.support@tn.gov](mailto:dt.support@tn.gov).**