

## Certification of Exemption for HUD funded projects

Determination of activities not subject to 24 CFR 58.34(a)

May be subject to provisions of 24 CFR 58.6, as applicable

Project Name:

Project Description:

Address:

Funding Source: ☐ CDBG      Other \_\_\_\_\_

Funding Amount:                      Grant Number:

If truck or equipment, check box #7.

If CE converting to Exempt, check box #12. No need to complete Sections 1-3.

			1. Environmental and other studies, resource identification and the development of plans and strategies;
			2. Information and financial services;
			3. Administrative and management activities;
			4. Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs;
			5. Inspections and testing of properties for hazards or defects;
			6. Purchase of insurance;
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7. Purchase of tools or equipment;
			8. Engineering or design costs;
			9. Technical assistance and training;
			10. Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair, or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration;
			11. Payment of principal and interest on loans made or obligations guaranteed by HUD;
<input type="checkbox"/>			12. Any of the categorical exclusions listed in Sec. 58.35(a) provided that there are no circumstances that require compliance with any other Federal laws and authorities cited in 24 CFR 58.5.

If your project falls into any of the above categories, you do not have to submit a Request for Release of Funds (RROF), and no further approval from HUD/ECD will be needed by the recipient for the drawdown of funds to carry out exempt activities and projects. However, the responsible entity must still document in writing its compliance with and/or applicability of “other requirements” per 24CFR58.6.

## 24 CFR 58.6 Requirements

### Section 1. Flood Disaster Protection Act

1.a.) Are funds for acquisition or construction (including repair and rehabilitation) purposes?	Yes	No
	Continue to 1.b.	Proceed to Section 2 (2.a.)- Act does not apply
1.b.) Is the Activity in an area identified as having special flood hazards?  Identify FEMA flood map used to make this determination:  _____ Community Name and Number  _____ Map panel number and date	Yes	No
	Document and Continue to 1.c.	Document and Proceed to Section 2 (2.a.)- Act does not apply
1.c.) Is the Community participating in the National Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?	Yes	No
	Document and follow instructions below.	<b>No-Federal Assistance may not be used for this project.</b>
Flood Insurance under the National Flood Insurance Program must be obtained and maintained for the economic life of the project, in the amount of the total project cost. A copy of the flood insurance policy declaration must be kept on file.		

### Section 2. Airport Runway Clear Zones (Civil) and Accident Potential Zones (Military)

2.a.) Does the project involve HUD assistance, subsidy or insurance for the purchase or sale of an existing property?	Yes	No
	Continue to 2.b.	Proceed to Section 3--Regulation does not apply.
2.b.) Is the project located within 2,500 feet of a civil airport or 15,000 feet of a military airfield?	Yes	No
	Continue to 2.c.	Document and Proceed to Section 3--Regulation does not apply.
2.c.) Is the project located within an FAA-designated civilian airport Runway Clear Zone (RCA) or Runway Protection Zone, or within the military Airfield Clear Zone (CZ) or Accident Potential Zone/Approach Protection Zone (APZ), based upon information from the airport or military airfield administrator identifying the boundaries of such zones?	Yes	No
	Continue and follow instructions below	Document and Proceed to Section 3—regulation does not apply.
Comply with 24 CFR Part 51, Subpart D. This may include providing a written notice to a prospective buyer or leaser of the potential hazards from airplane accidents and the potential that an airfield operator may wish to purchase the property. Maintain copies of the signed notice. For properties located in a military clear zone, make and document a determination of whether the use of the property is consistent with DOD guidelines. Notice Sample: <a href="http://www.hud.gov/offices/cpd/environment/review/qa/airporthazards.pdf">http://www.hud.gov/offices/cpd/environment/review/qa/airporthazards.pdf</a>		

### Section 3. Coastal Barrier Resources Act

Section 58.6 also requires compliance with the Coastal Barrier Resources Act. There are no Coastal Barrier Resource Areas in Tennessee. Therefore, the Act does not apply.

A Request for Release of Funds (RROF) is not required for this project. The activity may be initiated without further environmental review beyond 24 CFR Part 58.6.

Certifying Official Name & Title (please print): \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Certifying Official Signature

\_\_\_\_\_  
Date