







| TASK  | HOURS | AMOUNT |
|---|-------|--------|
| <b>FINANCIAL MANAGEMENT</b>                 |       |        |
| Signature Authorization                     |       |        |
| Designation of Depositary                   |       |        |
| Requests for Payment                        |       |        |
| Payment of invoices                         |       |        |
| Posting of accounting records (local level) |       |        |
| Budget spreadsheets                         |       |        |
| Budget revisions                            |       |        |
| Revised implementation schedule for project |       |        |
| <b>STATE MONITORING</b>                     |       |        |
| First technical assistance visit            |       |        |
| Monitoring visit                            |       |        |
| Compliance close-out visit                  |       |        |
| Financial close-out                         |       |        |
| <b>CLOSE-OUT</b>                            |       |        |
| Survey of direct beneficiaries              |       |        |
| Jobs form                                   |       |        |
| Financial report in close-out package       |       |        |
| File review                                 |       |        |