



Guidance to comparing Titan Cost Plan Summary to Therap As of August 14, 2024

To get to the Individual Demographic Form (IDF) in Therap you go to the 'Individual Demographics' section and click on 'Search'. Enter search information for that person and click on 'Search' at the bottom of the screen. Click on the record for the person returned on the 'Individual Search' screen. You will see the 'Individual Demographic Form (IDF)' for that person.

To see plans for a person with service authorizations scroll to the bottom of the IDF record and click on 'Individual Home Page'. Then click on the 'Plans' tab. Select the plan you want to see. Within the plan you can click on the 'Jump to' button and select 'Service Supports' to go directly to the Service Authorization (SLI) section.

Titan Cost Plan Summary Field	Where to find in Therap
Social Security Number:	Individual Demographic Form (IDF) – SSN
Medicaid #:	Individual Demographic Form (IDF) – Medicaid Number
Medicare #:	Scroll to bottom of IDF record and click on 'Insurance'.
Client Status:	Scroll to bottom of IDF record and click on 'Individual Status History'
Last Name:	Individual Demographic Form (IDF) – Last Name
First Name:	Individual Demographic Form (IDF) – First Name
Middle Initial:	Individual Demographic Form (IDF) – Middle Name
Date of Birth:	Individual Demographic Form (IDF) – Birth Date
County:	Individual Demographic Form (IDF) – Residential County
Region:	Only seen with a DDA oversight account. Scroll to bottom of IDF record and click on 'Custom Fields'.
Race:	Individual Demographic Form (IDF) – Race
Gender:	Individual Demographic Form (IDF) – Gender
CH ISP Dates:	The plan effective date is found in Therap at the top of the plan in the 'Start Date' field.
ID Level:	Scroll to bottom of IDF record and click on 'Diagnosis List' to get Primary Diagnosis
Class Member:	Individual Demographic Form (IDF) – Class Membership
Deinstitutionalized From:	This is an old field imported from CS Tracking and not entered in Titan. It is not in Therap.
Date:	This is an old field imported from CS Tracking and not entered in Titan. It is not in Therap.
Waiver Information	
Pre-Admission Evaluation Date:	Not in Therap
Certification/Recertification	Only seen with a DDA oversight account. From the dashboard go to the 'Individual Enrollments' section and click on Recertification/Search.

Client ISP Effective Date:	The plan effective date is found in Therap at the top of the plan in the 'Start Date' field.
Enrollment Date:	Scroll to bottom of IDF record and click on 'Individual Status History'. The 'Status Date' is the Enrollment Date.
Date of Physical:	Not in Therap
Physician's #	Not in Therap
Entered Waiver From:	Not in Therap
Cost Plan Summary	
Service Code:	Plan 'Service Supports' – Service(s)
Description	Plan 'Service Supports' – Service(s)
Max Unit:	Plan 'Service Supports' – Total Units
Rate:	Plan 'Service Supports' - Rate
Agency:	Plan 'Service Supports' – Service Provider
Site #:	Plan 'Service Supports' – Site Code
Site:	Plan 'Service Supports' – Site Name
Start Date:	Plan 'Service Supports' – Service Date From
End Date:	Plan 'Service Supports' – Service Date To
Projected Cost:	Plan 'Service Supports' - Cost
Rev.	'Reviewed' cost plans in Titan would be approved SLIs in Therap. Found in the Plan 'Service Supports – Adjudication Reason.