

TENNESSEE'S  
**KATIE BECKETT PROGRAM**  
PART B WELCOME GUIDE



## WELCOME TO THE KATIE BECKETT PROGRAM!

Your child is enrolled in Part B of the Katie Beckett Program. Through this program, you will receive up to \$10,000 each calendar year to help pay for your child's medical expenses and other items to help you care for your child at home. This program helps cover the costs of caring for a child with disabilities and/or complex medical needs that private insurance does not cover.

This guide will help explain important information about the program and next steps.



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## GET TO KNOW: YOUR KATIE BECKETT CASE MANAGER

Once you are enrolled in the program, a Katie Beckett Case Manager will contact you. In Part B, this case manager may be a Tennessee State Employee or work for what's called an Independent Support Coordination Agency. The Katie Beckett Case Manager will be your primary contact for the program. Some of the ways the Katie Beckett Case Manager can help are:

### **1. HELP WRITE YOUR CHILD'S PERSON CENTERED SUPPORT PLAN.**

This is the plan that is written to your child's individual needs and goals. It explains the services you've chosen for your child and how they will support your child meet his or her specific outcomes. Your case manager will review this plan with you at least annually but can be revised at any time if your child's needs change.

### **2. EDUCATE YOU ON THE VARIOUS SERVICES THAT ARE AVAILABLE IN PART B.**

In Katie Beckett Part B, families can choose from any or all of five different service offerings. Your Katie Beckett Case Manager will help you learn about those offerings and how to budget for any offering you choose with the \$10,000.

### **3. MAKE MONTHLY CONTACT TO CHECK ON YOUR CHILD'S WELLBEING AND SERVICE SATISFACTION.**

Program rules require us to contact you by phone at least monthly. However, a Katie Beckett Case Manager will meet in person if you prefer.

### **4. CONDUCT AN IN-PERSON LEVEL OF CARE ASSESSMENT EVERY YEAR.**

Program rules require us to make sure your child's medical needs haven't changed. We will meet with you in person at your convenience to conduct this assessment.

### **5. BE AVAILABLE FOR ASSISTANCE OR QUESTIONS.**

Your case manager is available anytime you have questions or need help.

## **KATIE BECKETT PART B SERVICES**

The Katie Beckett Part B program offers five different service types to help children and families meet their physical, emotional, and financial needs. You can choose to spend your \$10,000 budget on any combination of the services below.

### **HEALTH INSURANCE PREMIUM ASSISTANCE (HIPA):**

This service will help you pay for your child's portion of private insurance. You will be reimbursed monthly for this cost.

### **HEALTHCARE REIMBURSEMENT ACCOUNT (HRA):**

This service lets families pay for qualified medical expenses to help their child, including co-pays, prescriptions, and other items. Families can either pay for these expenses at participating medical establishments using a card issued by the state's contracted vendor. Alternately, families can pay for expenses up front and be reimbursed after the fact. Qualified medical expenses are outlined by the Internal Revenue Service (IRS) and may require a Letter of Medical Necessity (LOMN). The funds reset on January 1 for existing enrollees. Remaining funds from a previous calendar year do not roll over.

### **INDIVIDUALIZED THERAPEUTIC SUPPORT REIMBURSEMENT:**

This service provides reimbursement for non-traditional therapies or items that private insurance or the HRA does not cover.

### **CONSUMER-DIRECTED RESPITE AND SUPPORTIVE HOME CARE:**

This service lets you hire and pay someone to provide respite or help you care for your child in your home.

### **AGENCY-BASED SERVICES:**

The Department of Disability and Aging (DDA) contracts with community-based providers to offer a variety of services to help your child and family including respite, supportive home care, transportation services, home and vehicle modifications, assistive technology and other services. Your Katie Beckett Case Manager can explain the different services available.

## YOUR RESPONSIBILITIES:

The Katie Beckett Part B Program is a partnership between the State of Tennessee and families enrolled in the program. Some of the things you are responsible for:

**MEET WITH YOUR CASE MANAGER.** In order to stay in the program, you must keep in contact with your Katie Beckett Case Manager at least monthly and allow the case manager to visit your home at least once a year to conduct the annual level of care assessment. This helps us make sure the services are meeting your child's needs.

**OBTAIN OR KEEP DOCUMENTATION FOR PROGRAM EXPENSES.** Some of the services in the Katie Beckett Part B Program require a doctor to sign a Letter of Medical Necessity (LOMN) in order to receive Katie Beckett funding. In addition, you will need to keep receipts, explanation of benefits statements (EOBs) from your insurance company, and other expense documentation to verify that the Katie Beckett funds were spent according to program rules. Your Katie Beckett Case Manager will help explain whether the service you signed up for requires some of this documentation.

**LEARN HOW TO SUBMIT DOCUMENTATION.** The Department of Disability and Aging contracts with vendors to operate certain parts of the programs. These vendors have websites and apps where documents to verify program expenses need to be submitted. It is a family's responsibility to submit these documents in order to verify payment or obtain reimbursement. The vendors have customer service departments who can help you if you have questions about your claims, and a Katie Beckett Case Manager can also assist you with any issues and help you learn how to get them resolved.

**COMPLETE ANNUAL FINANCIAL REDETERMINATION.** The federal government requires us to review financial eligibility for all TennCare programs every year. While TennCare can many times conduct this review without your involvement, there are times you will be required to submit financial documentation to TennCare to continue to receive the Katie Beckett Program.

**KEEP YOUR CONTACT INFORMATION UP TO DATE.** If you move or change your contact information, you will need to update it on the TennCare Connect Portal.

**READ MAIL AND EMAILS FROM TENNCARE AND DDA.** Both TennCare and DDA will contact you via mail and email about important program changes or requesting documentation about medical and financial reviews. It's very important to read all mail and emails to ensure continuation of services.

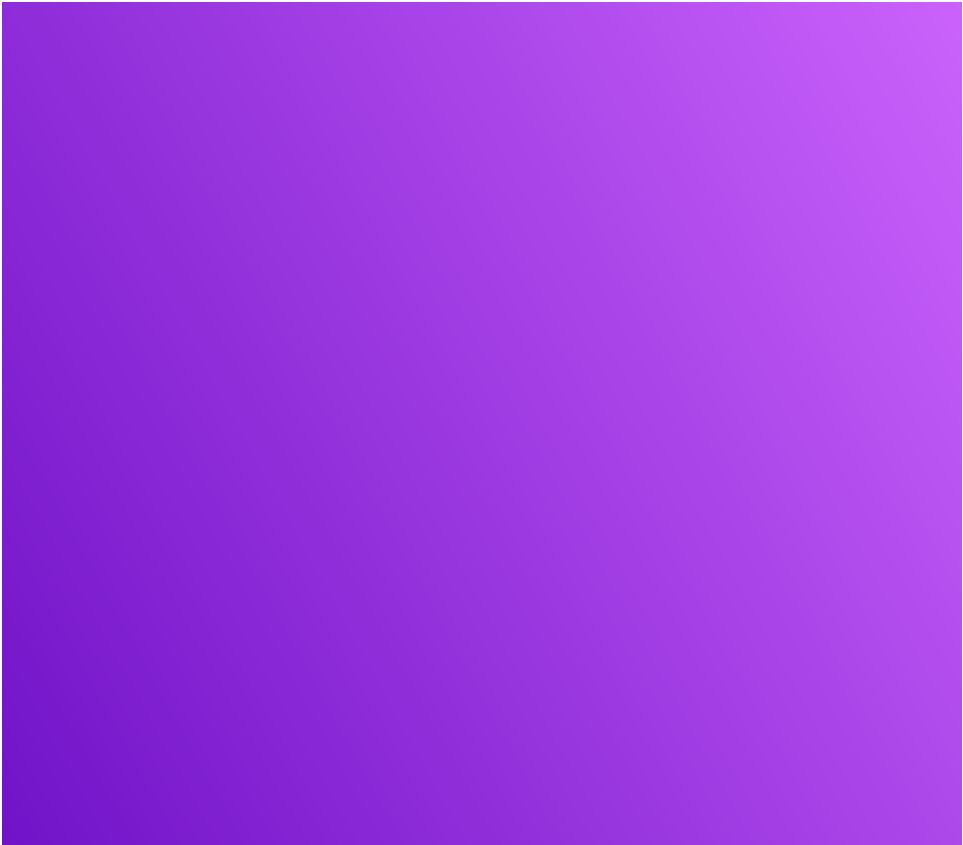
**ENSURING HIGH QUALITY SERVICES**

The Department of Disability and Aging is committed to ensuring all of the services and supports offered through its programs are of the highest quality. It conducts quality assurance surveys of its contracted providers and Independent Support Coordination agencies to make sure the services are meeting quality expectations.

In addition, the department conducts user satisfaction surveys from time-to-time. These surveys help us understand how Katie Beckett benefits are being used, and whether users are satisfied with our case managers and/or contracted service vendors. DDA strongly encourages participation, as these surveys help the department identify issues and make program changes to benefit children and families.

**KNOW YOUR RIGHTS**

If you think your child’s needs have changed, and you believe your child may qualify for Part A, you have the right to ask your Katie Beckett Case Manager to conduct a Part A review at any time.



## RESOURCES:

There are a variety of resources available to assist families with the Katie Beckett Program.

### DDA'S KATIE BECKETT WEBPAGE

Includes guides to popular Katie Beckett Part B services, including the Healthcare Reimbursement Account.

[tn.gov/disability-and-aging/l/kb](https://tn.gov/disability-and-aging/l/kb)

### TENNCARE'S KATIE BECKETT WEBPAGE

Includes resources for families in Part A and Part B.

[tn.gov/tenncare/long-term-services-supports/katie-beckett-waiver](https://tn.gov/tenncare/long-term-services-supports/katie-beckett-waiver)

### TENNESSEE DISABILITY PATHFINDER

A comprehensive guide to community resources for people with disabilities. Assistance is available through the website and also by calling the helpline at 1-800-640-4636.

[tnpathfinder.org](https://tnpathfinder.org)

### FAMILY VOICES OF TENNESSEE

Supports families in navigating health care systems and state programs and provides peer support. The Katie Beckett page includes helpful tip sheets for navigating the program.

[familyvoicestn.org/resources/katie-beckett/](https://familyvoicestn.org/resources/katie-beckett/)

### DISABILITY RIGHTS TN BENEFICIARY SUPPORT PROGRAM

Provides information and support to applicants or members of Katie Beckett and other TennCare Programs.

[ltsshelptn.org](https://ltsshelptn.org)

### THE ARC OF TENNESSEE

Advocacy agency for people with intellectual and developmental disabilities and their families.

[thearctn.org](https://thearctn.org)

### TENNESSEE COUNCIL ON DEVELOPMENTAL DISABILITIES

Independent agency within state government that provides support and advocacy for people with developmental disabilities and their families.

[tn.gov/cdd](https://tn.gov/cdd)

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Department of  
**Disability & Aging**

