

Who we are and what we do:

The mission of the Tennessee Department of Disability and Aging is to empower, support, and enhance the lives of people with disabilities and older Tennesseans by promoting independence, inclusion, and the pursuit of lifelong health.

Our vision is to create an environment where every Tennessean, regardless of ability or age, has access to the resources, support, and opportunities needed to thrive and contribute to their communities.



Pursuant to the State of TN's policy of non-discrimination, the State of Tennessee does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, sexual orientation, age, disability, or military services in its policies, or in the admission of, access to, treatment, or employment in its programs, services, or activities.



IDD Investigator 2 Protection from Harm Nashville, Tennessee Davidson County

Salary: \$4,517 - \$6,758 (Monthly) / \$54, 204 - \$81,096 (Annually)

Job Description

The Department of Disability and Aging ("DDA") is hiring a Deputy Director to support the Aging division. This highly motivated individual will require a combination of strong leadership skills, strategic thinking, interpersonal skills with the ability to effectively communicate with staff, stakeholders, and constituents.

This individual will supervise staff, oversee the development and implementation of projects and initiatives, participate in decision-making processes, and provide support to the Assistant Commissioner. The Deputy Director will work closely with providers across the state and represent DDA at meetings, conferences, or other events.

Relationship building and strategic planning are key areas of this role, as well as, a strong willingness to serve people. A bachelor's degree or 2-5 years of relevant work experience is required. This position is based in Davidson County and is a combination of in-office and remote work.

Key Responsibilities

- The receipt and triage of calls to the DDA Abuse Hotline with participation in On-Call Investigator rotations outside office hours and on the weekends and conducting investigations of allegations of abuse/neglect/exploitation wherein evidence is summarized in a final report and analyzed to reach a sound conclusion.
- Additional responsibilities include in person responses to egregious events per protocol and visits to event sites when conducting interviews/investigations. Local travel is required with some travel to other regions possible as this is a statewide position.

Education and Experience

- Qualifications include education equivalent to graduation from a standard high school and three years of professional investigative or professional work with Individuals with Developmental or Intellectual disabilities. Graduation from an accredited college or university with a bachelor's degree in social work or other, relevant behavioral science may substitute for the required experience up to two years.
- This position will be filled with a person who has the ability to manage multiple projects in a timely manner, be able to work and communicate effectively in a stressful environment, possess excellent verbal and written skills, organize and prioritize assignments, work independently and have flexibility in their work schedule.

About DDA

The Department of Disability & Aging is the state agency responsible for providing services and support to more than 1.5 million Tennesseans with intellectual and developmental disabilities and to older Tennesseans. For people with intellectual and developmental disabilities, this is done through programs such as, but not limited to, the home and community-based waiver programs, Tennessee Early Intervention System ("TEIS"), Katie Beckett Program, Medicaid Alternative Pathways ("MAPs") Program, and Family Support Program. For older adults, some of those programs include CHOICES, State Health Insurance Assistance program ("SHIP"), home and community-based programs, nutrition services, caregiver support, transportation assistance, and public guardianship.

The department supports people to live the lives they envision for themselves by ensuring people are free to exercise rights, engage with their broader communities and experience optimal health. DDA is the first state service delivery system in the nation to receive Person-Centered Excellence Accreditation from the Council on Quality and Leadership. It has also been recognized as a national leader in its efforts to increase competitive, community-based employment outcomes for people with disabilities and its commitment to enhancing independence through Enabling Technology.

Interested candidates should apply at <https://www.tn.gov/careers/apply-here.html>.