



DEPARTMENT OF INTELLECTUAL AND DEVELOPMENTAL DISABILITIES

**FAMILY MODEL RESIDENTIAL SUPPORTS  
INITIAL SITE SURVEY**

**PROVIDER AGENCY**

---

## **FAMILY MODEL RESIDENTIAL SUPPORTS INITIAL SITE SURVEY GUIDELINES**

Directions: All home studies should contain the following components.

- I. Demographics**
  - a. Name of Applicant and Spouse
  - b. Address (Street/Route, City, State, Zip)
  - c. Telephone Number
  - d. Directions to the Home
  
- II. Environment**
  - a. Description of Home (Summary of information compiled from site visit)
  - b. Description of Neighborhood
  
- III. Background Information on Applicant and Spouse**
  - a. Basic Information
    - i. Social Security Number
    - ii. Date of Birth & Age
    - iii. Birth Place
    - iv. Education
    - v. Employment and Employment History
    - vi. Health
  
  - b. Perception of Family Member Roles
    - i. What is the Applicant's understanding of their role as the family model provider?
    - ii. What is the Applicant's understanding of the person's role in the family unit?
    - iii. What is the Applicant's understanding of the other family member's roles?
  
- IV. Family Composition.** Information on everyone presently residing in the household.
  
- V. Family Financial Components**
  - a. Family is informed they may not be the representative payee in accordance with the provider manual.
  - b. Family is informed they may not be the person's conservator in accordance with the provider manual.
  
- VI. Hobbies and Interests of the Family.** Include religious and spiritual (church, mosque, and synagogue) involvement.
  
- VII. Family-Model Services**
  - a. Why is the family interested in providing family-model services for people with intellectual disabilities?
  - b. What is the family support system?
  
- VIII. References**
  
- IX. Summary and Recommendations**

Provider Agency: \_\_\_\_\_  
FMRS Site Survey

**FAMILY MODEL RESIDENTIAL SUPPORTS  
INITIAL SITE SURVEY**

<b>Family Model Provider (Applicant):</b> _____
<b>Address:</b> _____
<b>Telephone Number:</b> _____
<b>Person Conducting Survey:</b> _____
<b>Date of Survey Visit:</b> _____
<b>Directions to Home:</b> _____

<b>PERSONS LIVING IN THE HOME</b>	
<b>ISSUE</b>	<b>COMMENTS</b>
<p><b>1. Number of adults presently living in the home.</b></p> <p><b>Names and ages of children presently living in the home.</b></p> <p><b>Are any people living in the home receiving paid or unpaid services and not related to the family through birth or legal avenues?</b></p> <p><b>Physical capacity of the home.</b></p> <p><b>Note: Any persons living in the home 18 years of age or older will be required to have a background check and registry checks.</b></p>	
<b>EXTERIOR CONDITION AND SAFETY</b>	
<b>ISSUE</b>	<b>COMMENTS</b>
<p><b>2. Are areas outside the house safe and free from hazards?</b></p>	
<p><b>3. Is the exterior of the home in good condition (paint, roof free from leaks, etc.)?</b></p>	

4. Are screens for windows and doors provided as needed?	
5. Overall appearance of exterior of house and property, include type of driveway.	
<b>INTERIOR CONDITION AND SAFETY</b>	
<b>ISSUE</b>	<b>COMMENTS</b>
6. Does the home appear to be maintained in a safe manner and free from hazards?	
7. Is the interior of the home maintained in good condition, including walls, ceiling, floors (safe and slip resistant), and plumbing?	
8. Are there any obvious electrical hazards?	
9. Are smoke and carbon monoxide detectors installed and operable as applicable?	
10. Are fire extinguishers present and operable?	
11. Is the kitchen maintained in a clean condition and is an adequate storage area available for food, which is secure from chemicals or vermin?	
12. Are flammable liquids kept in safe containers and stored safely?	
13. Is there an adequate heating source which would not constitute a burn hazard?	
14. Does the family model applicant have household liability insurance?	

<p><b>15. Does the family model applicant have adequate first aid supplies?</b></p>	
<p><b>16. Are appropriate bathroom facilities provided? (i.e., one toilet, sink with hot water, and tub or shower with hot water for 6-8 person in the home)</b></p>	
<p><b>17. Does the applicant have appropriate furniture sufficient for the number of people living in the home?</b></p>	
<p><b>18. Does the applicant have a working telephone?</b></p>	
<b>SLEEPING ACCOMMODATIONS</b>	
<b>ISSUES</b>	<b>COMMENTS</b>
<p><b>19. Are adequate sleeping accommodations available?</b></p> <p><b>Note: Person supported shall not sleep in any room other than one typically used as a bedroom.</b></p>	
<p><b>20. What is the square footage in the bedrooms?</b></p> <p><b>Note: Bedrooms must provide the following space: 80 square feet for single bedrooms, 60 square feet for each person in multiple bedrooms.</b></p>	
<p><b>21. Is there a window or exterior door in each sleeping area which is easy to open?</b></p>	

22. Are exits readily accessible from sleeping areas?	
23. Is a clean and comfortable mattress on a separate bed of proper size and height available for each person in the home?	
24. Is there adequate clothing storage space?	

**SANITATION**

ISSUE	COMMENTS
25. Are there adequate arrangements for disposal of garbage?	
26. Is there an adequate water supply?	
27. Is an adequate means of sewage disposal provided?	
28. Are the premises sanitary and free of offensive odors, vermin, insects, and rodents?	

**TRANSPORTATION**

ISSUE	COMMENTS
<p>29. Does the family model applicant have a vehicle to provide transportation?</p> <p>What are the year, make and model?</p>	
30. Is the information contained in the Family Model Application regarding the possession of driver's licenses correct?	

<p><b>31. Are vehicles maintained in a safe manner, including seat belts and child safety restraints, as appropriate?</b></p>	
<p><b>32. Is the information contained in the Family Model Application regarding the possession of vehicle liability insurance correct?</b></p>	
<b>COMMUNITY RESOURCES</b>	
<b>ISSUE</b>	<b>COMMENTS</b>
<p><b>33. How close, in miles, is the nearest:</b></p> <ul style="list-style-type: none"> <li>• <b>Food Store</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Shopping Center</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Drug Store</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Medical Care</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Entertainment</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>School or Day Program</b></li> </ul>	