

DCS Policy Review Calendar 2022-2023

JANUARY

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	January 4, 2022
• Policy Owners approve edits and return final drafts to PDU	January 11, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING	January 18, 2022
• Policy Owners review comments and submit revisions to PDU	January 21, 2022
• Preview & Executive Review (2 weeks)	January 25, 2022-February 3, 2022
• Policy Owners review comments and submit revisions to PDU	February 10, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	February 17, 2022-February 25, 2022
• POLICY EFFECTIVE DATE	**February 28, 2022 or TBA

FEBRUARY

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	February 1, 2022
• Policy Owners approve edits and return final drafts to PDU	February 7, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING	February 15, 2022
• Policy Owners review comments and submit revisions to PDU	February 18, 2022
• Preview & Executive Review (2 weeks)	February 21, 2022-March 2, 2022
• Policy Owners review comments and submit revisions to PDU	March 8, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	March 14, 2022-March 23, 2022
• EFFECTIVE DATE	**March 29, 2022 or TBA

MARCH

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	March 1, 2022
• Policy Owners approve edits and return final drafts to PDU	March 7, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING	March 15, 2022
• Policy Owners review comments and submit revisions to PDU	March 18, 2022
• Preview & Executive Review (2 weeks)	March 22, 2022-March 31, 2022
• Policy Owners review comments and submit revisions to PDU	April 7, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	April 13, 2022-April 22, 2022
• POLICY EFFECTIVE DATE	**April 27, 2022 or TBA

* Policies may be submitted on or before the first Tuesday of every month.

** Policy Effective dates are anticipated implementation dates or To Be Announced (TBA)

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APRIL

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	April 5, 2022
• Policy Owners approve edits and return final drafts to PDU	April 11, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING	April 19, 2022
• Policy Owners review comments and submit revisions to PDU	April 22, 2022
• Preview & Executive Review (2 weeks)	April 26, 2022-May 5, 2022
• Policy Owners review comments and submit revisions to PDU	May 12, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	May 17, 2022-May 26, 2022
• POLICY EFFECTIVE DATE	**May 31, 2022 or TBA

MAY

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	May 3, 2022
• Policy Owners approve edits and return final drafts to PDU	May 9, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING	May 17, 2022
• Policy Owners review comments and submit revisions to PDU	May 20, 2022
• Preview & Executive Review (2 weeks)	May 24, 2022-June 2, 2022
• Policy Owners review comments and submit revisions to PDU	June 6, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	June 10, 2022-June 20, 2022
• POLICY EFFECTIVE DATE	**June 28, 2022 or TBA

JUNE

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	June 7, 2022
• Policy Owners approve edits and return final drafts to PDU	June 13, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	June 21, 2022
• Policy Owners review comments and submit revisions to PDU	June 23, 2022
• Preview & Executive Review (2 weeks)	June 27, 2022-July 6, 2022
• Policy Owners review comments and submit revisions to PDU	July 8, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	July 12, 2022-July 21, 2022
• POLICY EFFECTIVE DATE	**July 27, 2022 or TBA

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JULY

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	July 5, 2022
• Policy Owners approve edits and return final drafts to PDU	July 11, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	July 19, 2022
• Policy Owners review comments and submit revisions to PDU	July 21, 2022
• Preview & Executive Review (2 weeks)	July 25, 2022-August 4, 2022
• Policy Owners review comments and submit revisions to PDU	August 9, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	August 16, 2022-August 26, 2022
• POLICY EFFECTIVE DATE	**August 31, 2022 or TBA

AUGUST

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	August 2, 2022
• Policy Owners approve edits and return final drafts to PDU	August 8, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	August 16, 2022
• Policy Owners review comments and submit revisions to PDU	August 19, 2022
• Preview & Executive Review (2 weeks)	August 23, 2022-September 2, 2022
• Policy Owners review comments and submit revisions to PDU	September 7, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	September 13, 2022-September 23, 2022
• POLICY EFFECTIVE DATE	**September 28, 2022 or TBA

SEPTEMBER

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	September 6, 2022
• Policy Owners approve edits and return final drafts to PDU	September 12, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	September 20, 2022
• Policy Owners review comments and submit revisions to PDU	September 22, 2022
• Preview & Executive Review (2 weeks)	September 28, 2022-October 7, 2022
• Policy Owners review comments and submit revisions to PDU	October 12, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	October 17, 2022-October 26, 2022
• POLICY EFFECTIVE DATE	**October 31, 2022 or TBA

* Policies may be submitted on or before the first Tuesday of every month.

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OCTOBER

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	October 4, 2022
• Policy Owners approve edits and return final drafts to PDU	October 11, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	October 18, 2022
• Policy Owners review comments and submit revisions to PDU	October 21, 2022
• Preview & Executive Review (2 weeks)	October 27, 2022- November 7, 2022
• Policy Owners review comments and submit revisions to PDU	November 10, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	November 14, 2022-November 23, 2022
• POLICY EFFECTIVE DATE	**November 30, 2022 or TBA

NOVEMBER

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	November 1, 2022
• Policy Owners approve edits and return final drafts to PDU	November 7, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	November 15, 2022
• Policy Owners review comments and submit revisions to PDU	November 18, 2022
• Preview & Executive Review (2 weeks)	November 23, 2022-December 2, 2022
• Policy Owners review comments and submit revisions to PDU	December 7, 2022
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	December 12, 2022-December 21, 2022
• POLICY EFFECTIVE DATE	December 29, 2022 or TBA

DECEMBER

Task	Due Date
• Policy Owners submit new/revised policies and other documents to the Policy Development Unit (PDU)	December 6, 2022
• Policy Owners approve edits and return final drafts to PDU	December 12, 2022
• POLICY REVIEW COMMITTEE (PRC) MEETING:	December 20, 2022
• Policy Owners review comments and submit revisions to PDU	December 22, 2022
• Preview & Executive Review (2 weeks)	December 27, 2022-January 6, 2023
• Policy Owners review comments and submit revisions to PDU	January 11, 2023
• <u>COMMISSIONER'S REVIEW/APPROVAL</u>	January 16, 2023-January 25, 2023
• POLICY EFFECTIVE DATE	**January 31, 2023 or TBA

* Policies may be submitted on or before the first Tuesday of every month.

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