

CORRECTIONAL COUNSELOR 2

Location: Chattanooga, TN

Compensation: \$3,631 to \$4,533 monthly | **Job ID 80651**

TN

Department of
Correction

WHO WE ARE:

The Tennessee Department of Correction operates and oversees 14 adult prisons across the state, housing some 21,000 offenders. In the community, TDOC supervises 79,000 offenders on probation, parole, or community corrections. The department operates 44 probation/parole offices in 13 districts across the state.

WHAT WE DO:

The Tennessee Department of Correction operates safe and secure facilities and provides effective community supervision in support of successful reentry.

FOR MORE INFORMATION:

<https://www.tn.gov/correction/eo/choose-a-career.html>

HOW TO APPLY:

Applications and resumes may be submitted online. Visit: <https://stateoftn-careers.tnportals.com/search/jobs> to create an account and submit an application.

Questions?

Email: TDOC.Employment@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace.

It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.

OVERVIEW

The Correctional Counselor 2 will work in the TDOC Day Reporting Center (DRC) and Community Resource Center (CRC) which serve justice involved individuals with substance use and reentry needs. The DRC offers substance use treatment to probationers and/or parolees on supervision within TDOC. The CRC offers reentry assistance to any prior or current justice involved individual. This position may work with individuals to find housing, employment or other reentry needs as well as facilitate programming within the site. This class is flexibly staffed with and differs from the Correctional Counselor 1 in that an incumbent of the latter performs entry-level work. This class differs from the Correctional Counselor 3 in that an incumbent of the latter is responsible for leading and supervising others in counseling work.

QUALIFICATIONS

Graduation from an accredited college or university with a bachelor's degree and experience equivalent to one year of full-time professional social or psychological counseling work.

Substitution of Experience for Education: One year of graduate coursework in a social or behavioral science may be substituted for the year of professional counseling experience.

Substitution of Education for Experience: Full time social or psychological counseling experience can be substituted for the required education on a year for year basis for a maximum of two years; requiring two years of study at an accredited college or university.

OR

One year as a Correctional Counselor with the State of Tennessee Department of Correction.

KEY RESPONSIBILITIES

- Facilitate programming within the DRC and/or CRC to justice involved individuals.
- Develop and maintain relationships with employers to create a referral base for program participants, while actively identifying and onboarding new employer partners.
- Collaborate with housing providers and community partners to coordinate stable housing opportunities for individuals served.
- Recruit and engage volunteers to deliver groups, programs and support services on site.
- Provide general case management services as needed to ensure coordination of support services.
- Accurately document services provided in accordance with program requirements. Prepare and submit required reports detailing activities, outcomes and work completed.
- Maintain and utilize tracking tools and spreadsheets to monitor services, partnerships, and program data.