

WHO WE ARE:

The Tennessee Department of Correction operates and oversees 14 adult prisons across the state, housing some 21,000 offenders. In the community, TDOC supervises 79,000 offenders on probation, parole, or community corrections. The department operates 44 probation/parole offices in 13 districts across the state.

WHAT WE DO:

The Tennessee Department of Correction operates safe and secure facilities and provides effective community supervision in support of successful reentry.

FOR MORE INFORMATION:

<https://www.tn.gov/correction/eo/choose-a-career.html>

HOW TO APPLY:

Applications and resumes may be submitted online. Visit:
<https://stateoftncareers.ttcportals.com/search/jobs> to create an account and submit an application.

Questions? Email: TDOC.Employment@tn.gov

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace.

It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.

OVERVIEW

The TDOC Special Agent position is assigned to the Office of Investigations and Conduct (OIC) Investigations Unit (IU) and is the law enforcement branch of the TDOC. The Special Agent possesses statewide law enforcement authority to conduct both criminal and administrative investigations of offenses relative to or affecting the TDOC. These investigations will require the Special Agent to work cases in TDOC facilities including prisons and regional community supervision offices.

QUALIFICATIONS

- **Minimum Qualifications:** Bachelor's degree from an accredited college or university and five (5) years of experience as a police officer, correction, or probation/parole officer.
- Police officer candidates must be POST certified; non-police officer candidates must be able and willing to attend a certified law enforcement academy and become POST Certified.
- Experience performing in criminal investigation work in a government setting, law enforcement, professional criminal law, and/or similar related field may substitute for the required education on a year for year basis.

Key Responsibilities

- Make criminal arrests and serve outstanding criminal warrants and summons.
- Conduct criminal and administrative investigations, to include occasional underwork work.
- Assist other law enforcement agencies by providing information and assisting in criminal investigations related to TDOC interests.
- Appear in court to give testimony.
- Must be able to respond immediately to major crimes and incidents, including unexpected overtime and potential overnight trips.
- On call 24 hours/7 days a week; nights/weekends/holidays/overnight stays.
- Proficient report writer, proficient in Microsoft Office.
- Prepares affidavits for criminal search warrants and or, administrative subpoenas.
- Willing to attend and successfully complete all training requirements and academies, to include, but not limited to: Tennessee Correction Academy, Tennessee Law Enforcement Training Academy, Tennessee Bureau of Investigation Basic Criminal Investigation School, Reid Interview and Interrogation, firearms qualification course, etc.