

Director of Substance Abuse

Division of Clinical Services
Location: Nashville, Tennessee

Compensation: \$5,647 to \$7,326 monthly | Job ID 72702



Department of
Correction

WHO WE ARE:

The Tennessee Department of Correction operates and oversees 14 adult prisons across the state, housing some 21,000 offenders. In the community, TDOC supervises 79,000 offenders on probation, parole, or community corrections. The department operates 44 probation/parole offices in 13 districts across the state.

The Office of Clinical Services combines the oversight of medical, dental, pharmacy, mental health, and substance use programming for over 20,000 offenders for a model of care that promotes a “whole patient” approach to providing health care services. Upon intake into our system, all inmates receive extensive medical, mental health, substance use and dental screening testing to identify their physical and mental health status and treatment needs.

WHAT WE DO:

The Tennessee Department of Correction operates safe and secure prisons and provides effective community supervision in order to enhance public safety.

FOR MORE INFORMATION:

<https://www.tn.gov/correction/eo/choose-a-career.html>

HOW TO APPLY:

Applications and resumes may be submitted online. Visit: <https://stateoftn-careers.ttcportals.com/search/jobs> to create an account and submit an application.

Questions?

Email: TDOC.Employment@tn.gov

Please submit application by January 29, 2024

Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy, the State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace.

It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veteran's status or any other category protected by state and/or federal civil rights laws.

OVERVIEW

The Director of Substance Use Treatment and Recovery Services is responsible for overseeing and coordinating the daily administrative and clinical operations of substance use treatment and recovery services across that state prisons. This role ensures compliance with departmental policies, evidence-based program criteria, and the standards set by the American Correctional Association (ACA) for accreditation. Key duties include strategic planning, program development, contractor and departmental program monitoring, data collection and dissemination, grant oversight, policy development, technical assistance, conducting annual reviews of addiction treatment services, and conducting regular site visits to meet with participants/staff, and prepare written reports/evaluations.

The TDOC Director of Addiction Treatment and Recovery Services or designee shall be responsible for:

Strategic Planning: Develop and Implement strategic plans and goals for substance use treatment and recovery services to ensure alignment with organizational objectives and compliance with regulatory standards.

Leadership and Supervision: Provide leadership and supervision to clinical and administrative staff, including recruitment, training, performance evaluation, and professional development.

Budget Management: Oversee the budget for substance use treatment and recovery services, ensuring efficient allocation of resources and adherence to financial guidelines.

Quality Improvement: Implement continuous quality improvement initiatives to enhance the effectiveness and efficiency of treatment programs and services.

Stakeholder Engagement: Collaborate with internal and external stakeholders, including government agencies, community organizations, and other partners, to promote and enhance substance use treatment and recovery services.

Policy Development: Assist in the development and revision of policies and procedures related to substance use treatment and recovery services.

Research and Evaluation: Conduct or oversee research and evaluation activities to assess the effectiveness of programs and identify opportunities for improvement.

Advocacy: Advocate for the needs and rights of individuals with substance use disorders within the correctional system.

QUALIFICATIONS

- **Licensure:** Must be licensed as an alcohol and drug counselor (LADAC I, II, ICRC, NAADAC I, II, or possess a Master level NAADAC certification).
- **Experience:** A minimum of three years of experience in substance use treatment and recovery services, with a strong background in program coordination, administration, and compliance. Working in a correctional setting or population plus experience in supervising related programs (e.g., substance use counseling, co-occurring treatment services) preferred.
- **Consideration** will be given to individuals with a mental health license (LPC, LCSW, LPE or psychologist) and at least three years of experience working with individuals with substance use disorders.
- **Leadership:** Proven leadership skills with experience in supervising and managing clinical and administrative staff.

KEY RESPONSIBILITIES

- Provides oversight of statewide offender drug testing.
- Provides oversight of Federal Grant for substance use treatment services.
- Facilitates regular communication with substance use treatment managers and disseminates important information in support of clinical services and program operations.
- Ensures programs are utilized to capacity by reviewing bed management reports and working collaboratively with Operations to place participants in programs.
- Serves as subject matter expert on the delivery of substance use treatment services to various state DOC personnel, Board of Parole, other state agencies, vendors, and community resources.
- Participates in special projects to support Behavioral Health and Clinical Services as needed.