

THE STATE OF CORRECTION



TENNESSEE DEPARTMENT OF CORRECTION
ANNUAL REPORT
FISCAL YEAR 2003 - 2004

PHIL BREDESEN
GOVERNOR



QUENTON I. WHITE
COMMISSIONER

The Tennessee Department of Correction Fiscal Year 2003-2004 Annual Report

was coordinated and published by:

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MISSION, VISION, VALUES

MISSION

The mission of the Tennessee Department of Correction (TDOC) is to:

- ensure public safety through incarceration of convicted felons;
- enhance inmate life skills through selected rehabilitative programming; and
- make implementation of cost-effective measures a clear priority.

VISION

The TDOC will be an organization where employees are:

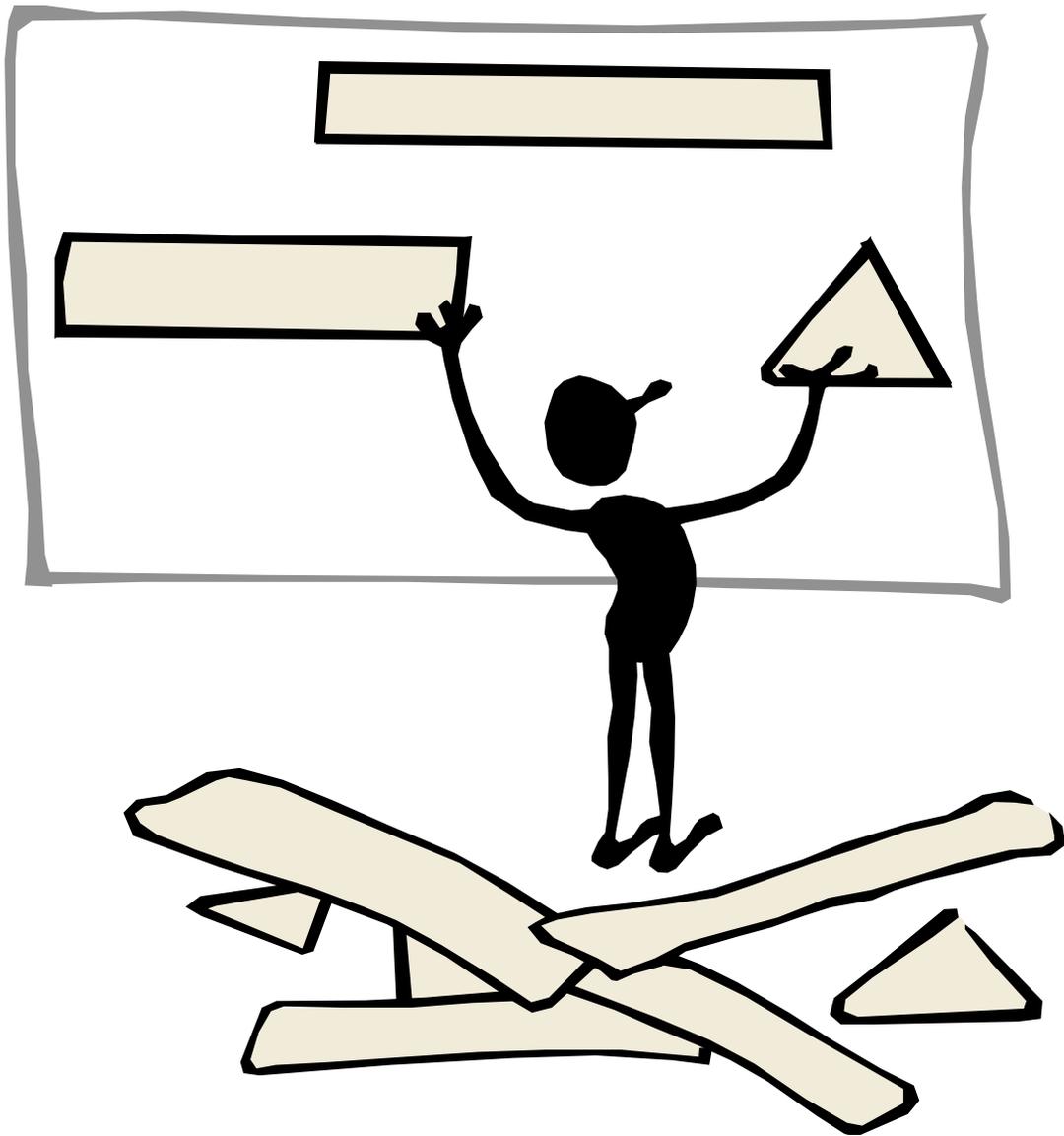
- empowered in the decision making process,
- involved in the improvement of individual knowledge and skills, the workplace and society, and
- committed to providing a safe and humane environment and to assisting offenders by providing opportunities for positive behavioral changes.

VALUES

The TDOC is committed to continuous improvement by working toward a common goal. All employees are encouraged to be flexible, creative, and responsive in meeting the needs of those they manage.

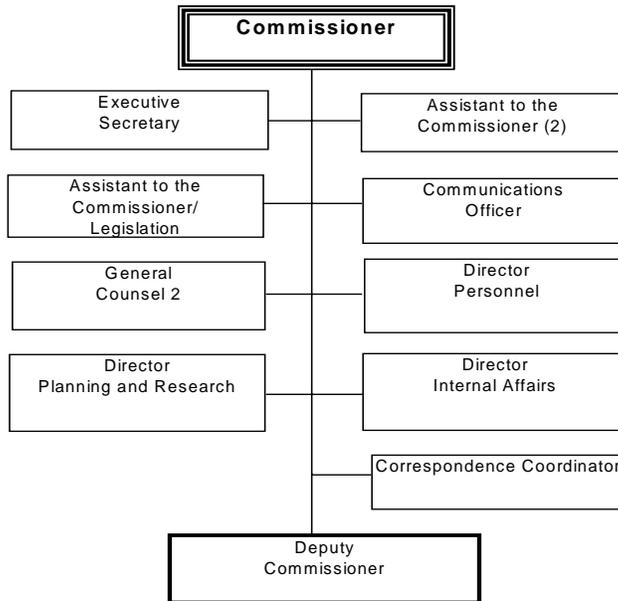
Fair and ethical treatment of convicted felons, respect for fellow employees and the general public, and openness in both internal and external relationships are essential components in effective management of the Tennessee Department of Correction.

ORGANIZATIONAL CHARTS





TENNESSEE DEPARTMENT OF CORRECTION

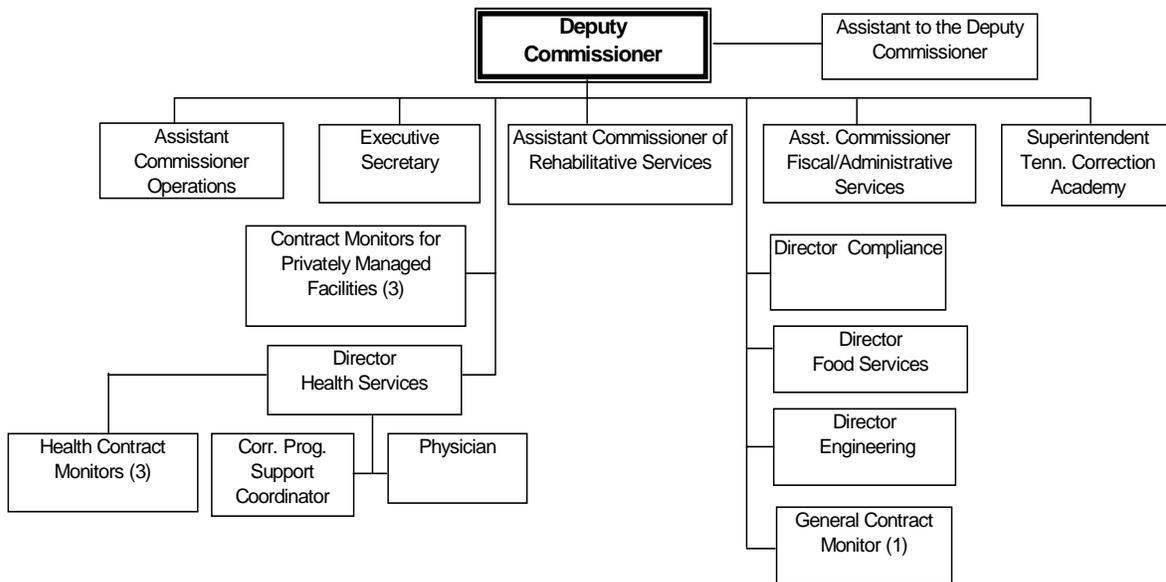


Quenton I. White

Quenton I. White, Commissioner

7/1/04
Date

TENNESSEE DEPARTMENT OF CORRECTION



Gayle Ray

Gayle Ray, Deputy Commissioner

7/1/04
Date

Quenton I. White

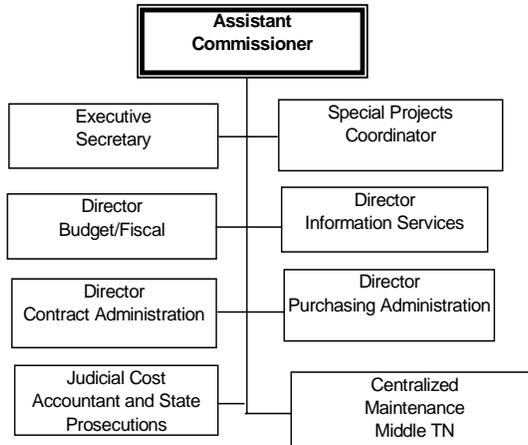
Quenton I. White, Commissioner

7/1/04
Date



TENNESSEE DEPARTMENT OF CORRECTION

ADMINISTRATIVE SERVICES



Cathy Posey

Cathy Posey, Assistant Commissioner

6/10/04
Date

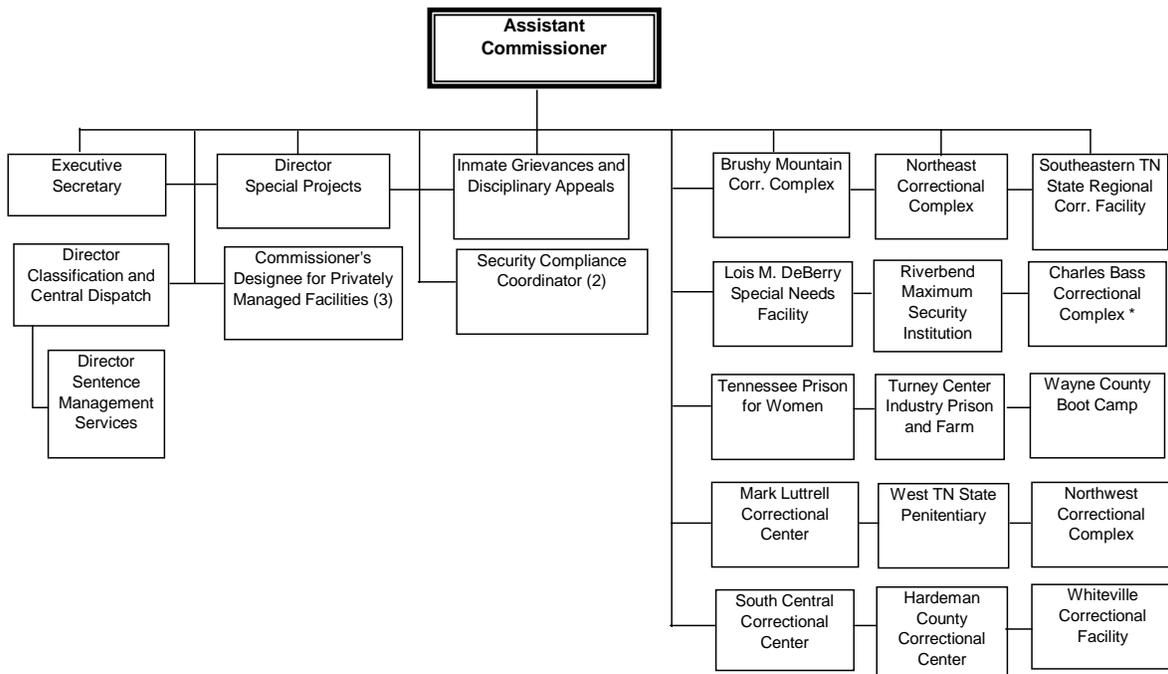
Gayle Ray

Gayle Ray, Deputy Commissioner

7/1/04
Date

TENNESSEE DEPARTMENT OF CORRECTION

Operations



Roland D. Colson

Roland Colson, Assistant Commissioner

7/1/04
Date

Gayle Ray

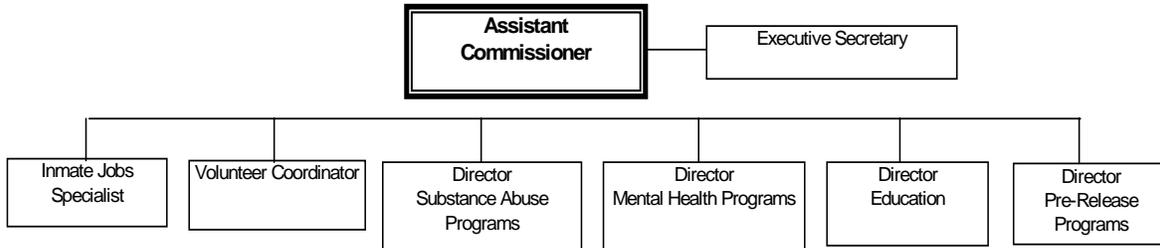
Gayle Ray, Deputy Commissioner

7/1/04
Date



TENNESSEE DEPARTMENT OF CORRECTIONS

REHABILITATIVE SERVICES**



Jim Cosby, Assistant Commissioner

7/1/04
Date

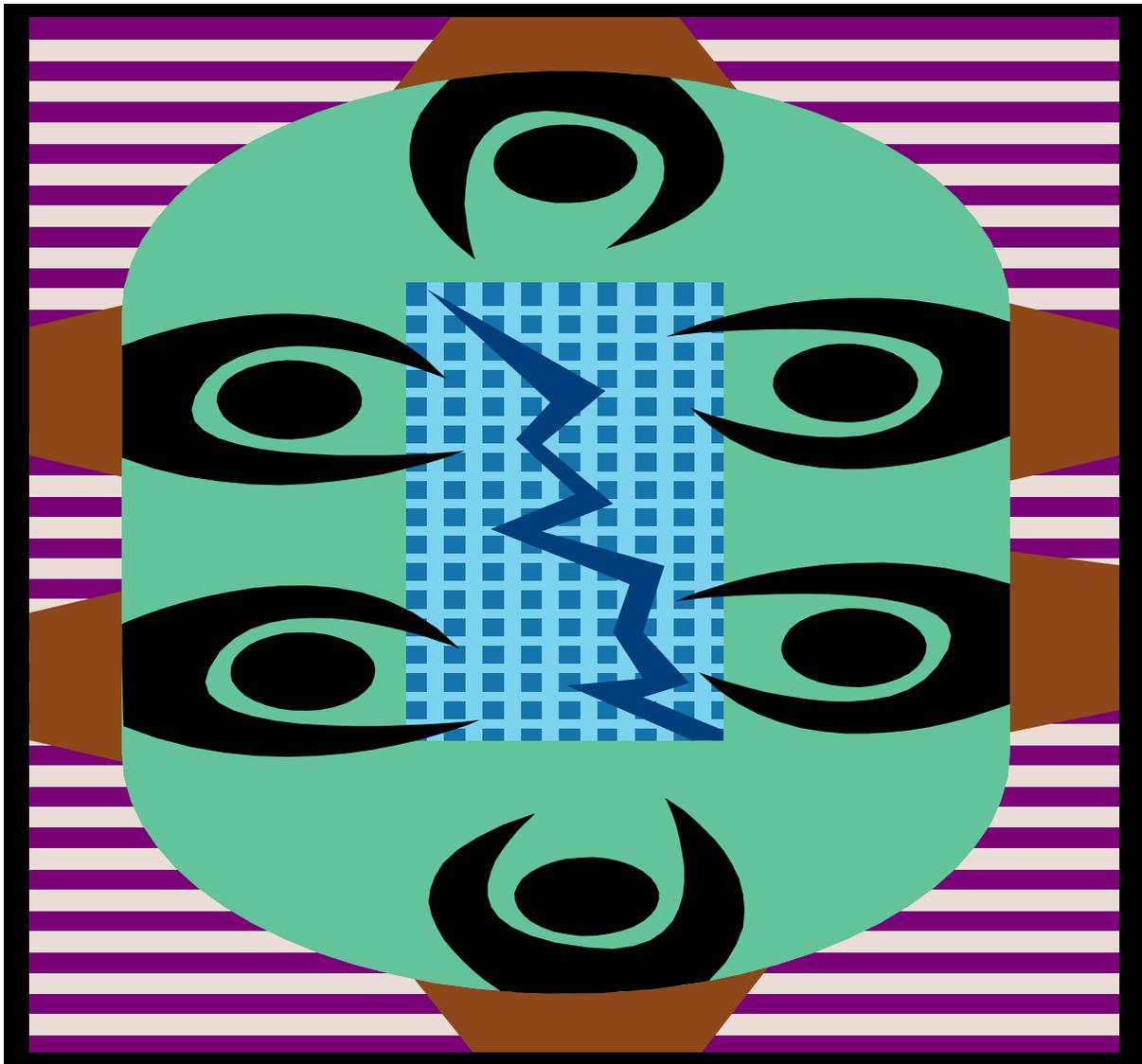
Gayle Ray, Deputy Commissioner

7/1/04
Date

* Middle Tennessee Reception Center was renamed the Charles B. Bass Correctional Complex on July 1, 2004

** Rehabilitative Services Division was established in the new FY204-2005 beginning July 1, 2004.

COMMISSIONER'S STAFF





LEGISLATIVE LIAISON

The department's legislative liaison serves as the liaison to members of the General Assembly and the governor's office. During the legislative session the liaison advises the Commissioner and Tennessee Department of Correction's (TDOC) staff of proposed bills that might impact the operation of the department and coordinates the department's review of the pending legislation. In addition, this position is responsible for developing and securing passage of the department's legislative package. The liaison also monitors the implementation of new laws and informs staff members of statutory changes and possible revisions to department policies.

During the 2004 session, the General Assembly passed the department's sunset legislation that extends the termination date of the TDOC for four years until June 30, 2008. The Sex Offender Treatment Board received a six year extension until June 30, 2010

The legislature approved the renaming of the Middle Tennessee Correctional Complex (MTCX) to the Charles B. Bass Correctional Complex (CBCX) as part of the appropriations bills.

Several bills were also passed during the session that will impact the department's pre-release program. The acts specifically outline the information that the department will provide to an inmate prior to release. The information ranges from restoration of citizenship and voting rights to the availability of programs and services.

The Governor signed into law an act that strengthens the state's sex offender registration and monitoring statute. The TDOC, Board of Probation and Parole, and local law enforcement will be registering agencies for the TBI. Prior to the release of sexual offenders the department will be required to update the offender's information and forward that data and the signed registration form to the TBI.

The General Assembly also approved two studies to be conducted by the department in conjunction with other agencies. The TDOC and the Department of Personnel will study education and employment needs for persons convicted of non-violent offenses. The TDOC, Board of Probation and Parole, the Comptroller of the Treasury, and the Office of Legislative Budget Analysis will examine the release eligibility dates for state felons housed in local jails and the fiscal impact thereof on government spending.

INTERNAL AFFAIRS

The Internal Affairs Division is headed by a Director who reports directly to the Commissioner of Correction. The Director manages a division that is comprised



of six (6) investigators, two (2) administrative personnel, and the Security Threat Group Coordinator, formerly under the Operations Division.

The Internal Affairs (IA) investigators are charged with conducting criminal as well as administrative investigations within the TDOC as authorized by the Commissioner. It is also the responsibility of Internal Affairs to foster working relationships with state, local, and federal enforcement agencies. These relationships ultimately benefit the department by maximizing the use of resources that promote effectiveness and proficiency in serving the department and the citizens of Tennessee.

Security Threat Group (STG) Management encompasses the identification, monitoring, and tracking of STG members and their affiliates who are assigned to TDOC facilities. The Coordinator of the program is responsible for the collection, assessment, and dissemination of gang intelligence. Each TDOC and contract facility that houses TDOC inmates has an STG coordinator who identifies and monitors STG inmates and gang activity. This information is reported to the STG Coordinator. Currently, there are approximately 1,800 confirmed STG members and 1,600 suspected STG members identified within the various TDOC institutions. The Tennessee Offender Management Information System (TOMIS) and FaceSheet Program allow access to photos, intelligence, and other vital STG related information on affiliated inmates.

In FY2000-2001, two departmental policies (STG Intelligence and STG Program Procedures) were drafted and implemented to address STG activity within the department. In April 2001, a three-phase STG renouncement program was implemented at the Southeastern Tennessee State Regional Correctional Facility in Pikeville, Tennessee. In each phase of the program, which lasts approximately 90 to 120 days, cognitive based behavior modules designed to lessen and ultimately sever the inmate's affiliation and/or reliance on the gangs are utilized. Currently there are 94 inmates assigned to the STG program. The Coordinator of the STG program is charged with the responsibility of working closely with the wardens, institutional staff, and other law enforcement agencies in an ongoing effort to identify and develop STG information on inmates committed to or released from TDOC institutions.

COMMUNICATIONS OFFICE

The Communications Office is the central point for communication between the TDOC and the general public. The function of this office is to keep the community informed about programs and initiatives involving the department. This includes answering questions from the general public as well as the media. The Communications Officer is responsible for coordinating media relations for the



state's 12 non-contract prisons, as well as the Tennessee Correction Academy located in Tullahoma. The Communication Officer also assists with media relations for the three privately operated facilities that house TDOC inmates.

Statewide, there are approximately 600 media outlets that utilize TDOC's communication office on a daily basis. This office also frequently processes requests from national and international media outlets seeking information on Tennessee's prison system. These requests cover a variety of correctional issues, including departmental population statistics and death row procedures.

The Communications Officer also manages the departmental web site, which has become a valuable tool for dispensing information and facts to the public as well as the media. Users can obtain detailed information about an offender, including to which prison he/she is assigned, as well as a current release date. The web site is routinely updated with pertinent information about the TDOC and includes a page specifically designed for the media.

OFFICE OF THE GENERAL COUNSEL

The Office of the General Counsel provides advice, assistance, and training to central office and institutional administrators and staff regarding correctional issues and the impact of changes in the law upon the operation of the department. The office reviews department policies and contracts, administers the interstate agreement on detainers and the interstate corrections compact, and coordinates the extradition process in Tennessee. During the legislative session, it reviews pending legislation for potential impact on the department.

The legal section also represents the department in administrative proceedings in which the department is a party. This section assists the office of the Attorney General and approve private counsel in the defense of departmental employees sued by inmates for alleged constitutional civil rights violations. This section also defends the State against claims filed in the Tennessee Claims Commission arising out of the operation of the department.

PLANNING AND RESEARCH

The Planning and Research division (P&R) is responsible for providing information, analysis, and research to assist the department's ongoing and future management, operation and policy initiatives. P&R provides information regarding developing trends, issues, and correctional policy within the TDOC in the form of numerous monthly, quarterly and annual reports, as well as statistical data, fact sheets, and research briefs (several of these reports are available on the department's web site). The P&R section serves an internal consulting function for the department and directly assists the Commissioner of Correction, executive and legislative



of state government, correctional facilities, other TDOC divisions, federal and state agencies, and other organizational and individual entities, including the general public.

Next fiscal year, as part of our commitment to positive change in Tennessee, the P&R team will plan and supervise Tennessee's first Criminal Justice Summit sponsored by the TDOC. This three-day event will use a holistic approach to bring together all the primary criminal justice stakeholders in the state to discuss key criminal justice issues that affect the great state of Tennessee. These persons will develop and present recommendations for innovative action plans. On the last day of the Summit, the recommendations will be subject to review and analysis by additional criminal justice stakeholders in Tennessee. The Tennessee Criminal Justice Summit will enhance communication, increase awareness, focus the efforts of state, nonprofit, not-for-profit, and private criminal justice entities and serve as a catalyst for positive change in Tennessee. In addition, the TDOC anticipates that the Summit itself, as well as its work product(s), will serve as a best practice model for the nation.

P&R coordinates the department's annual report, compiling and organizing relevant information from the correctional academy, all institutions, and central office. In addition to authoring this document, P&R is also responsible for its proofing, printing, and distribution.

P&R also coordinates the department's annual strategic planning process. The strategic business-planning document is compiled through a multi-stage process by identifying short and long-term goals and objectives for each of the functional areas of the department (e.g., health services and operations). The strategic planning document becomes the foundation for the budgeting process.

The annual felon population projections, which signal the beginning of the planning process, are perhaps the most significant responsibility of P&R. These 10-year projections allow the department to monitor offender trends, and to anticipate necessary capital construction as well as the corresponding programming needs of the inmates. Population projections, projected capacity, and projected unmet demand through June 2012 are displayed on page 59.

One of P&R's main research responsibilities is handling and processing all research proposals submitted from within and outside TDOC. P&R reviews, screens, approves, and monitors all research projects conducted in TDOC facilities. P&R is also responsible for identifying, applying for and managing grant and foundation funding opportunities. Additionally, P&R conducts its own research projects. Several projects are currently in process, including research to better understand the causal mechanisms associated with the violation of parole and community supervision, an updated return rate study, and an examination of the public perception of correction.



As part of the P&R team, the departmental policy coordinator is responsible for conducting the policy review and development process, as well as policy distribution, training, and uploading of policies onto network servers. Monitoring services are provided as a part of the policy process, and include TDOC and Corrections Corporation of America policy development, review, and distribution, as well as publication of the TDOC Policy Handbook. Monthly reports are provided to management relative to exemptions that have been granted and annual review requirements. The departmental policy coordinator also contributes to the central office accreditation process by maintaining documentation and monitoring compliance with certain ACA standards.

PERSONNEL

The Central Office Personnel section provides technical assistance and advice and ensures compliance with Civil Service rules, EEOC/Affirmative Action, state laws, and policies. This section also implements and monitors personnel related programs such as employee relations, recruitment and retention, training, performance evaluations, employee transactions, and employee benefits, including employee assistance, insurance, retirement, family medical leave, worker's compensation, and accommodations under the Americans with Disabilities Act, etc.

Employee grievances and disciplinaries are included in the functions of this section. The Employee Grievance section is a departmental resource that helps employees with respect to correct procedures for resolving grievances, and provides assistance to managers in establishing consistent actions. Quarterly reports are available to aid in establishing consistency in employee disciplinary actions by allowing personnel to better monitor cases and provide feedback to the field. Classes focusing on civil service concepts, disciplinary actions, and grievance procedures are conducted for senior managers at the Tennessee Correction Academy.



Personnel pursued the following programs and initiatives in FY2003/2004:

- Continued to work with Tennessee Department of Personnel on increasing RN and LPN salaries
- Continued to redesign the interview process format
- Continued the maintenance of a toll-free recruitment line for job applicants
- Continued to work with MIS on updating the personnel section of the departmental intranet
- Applied for federal grant for recruitment and retention of nurses
- Applied for federal grant to repay percentage of student loan for RN's who go to work for the state
- Developed a co-op program with Tennessee Technology Center for LPN training at DeBerry Special Needs Facility (DSNF)
- Implemented pay differential for part time LPN's and RN's
- Implemented parity pay scale for nurses
- Created and implemented a new ad campaign for media print to aid in recruiting
- Implemented a tracking system to gauge effectiveness of advertisements
- Enhanced recruitment through internet job posting and visits to nursing schools
- Participated in job fairs, military and community career days
- Provided counter displays and recruitment flyers to Job Service Offices
- Established a full time Nurse Recruiter position
- Continued to utilize kiosk program to be used at job fairs, career days, and nursing schools
- Developed recruitment video to focus on different opportunities in the TDOC



**Table 1: Correctional Officer Series
Vacancy Rates from 2004**

As of:	Vacant Positions	Total Positions	Vacancy Rate
7/1/04	56	3,318	1.70%
7/1/03	57	3,326	1.71%
7/1/02	85	3,322	2.47%
7/1/01	144	3,221	4.50%
7/1/00	221	3,213	6.90%
7/1/99	163	3,366	5.00%

Table 2: Tennessee Correction Academy Graduates

FISCAL YEAR	GRADUATES
2003-2004	584
2002-2003	870
2001-2002	1,098
2000-2001	871
1999-2000	830
1998-1999	1,086



**Table 3: Personnel by Race and Gender
June 30, 2004**

	Male	Female	Total
White	2,631	1,293	3,924
Minority	581	599	1,180
Total	3,212	1,892	5,104

**Table 4: Personnel by Class
June 30, 2004**

	FY03-04	FY02-03	FY01-02	FY00-01	FY99-00	FY98-99
Officials/ Administrators	1.8%	1.8%	1.8%	1.9%	1.9%	1.9%
Security	62.0%	60.1%	62.6%	60.5%	59.9%	60.5%
Maintenance	1.2%	.6%	1.2%	1.0%	1.0%	1.0%
Professional	14.4%	15.2%	13.9%	14.3%	14.6%	14.4%
Skilled	3.5%	.3.5%	3.4%	3.4%	3.4%	3.1%
Clerical	6.1%	6.1%	6.6%	6.6%	6.8%	6.8%
Technical	6.3%	6.7%	7.1%	7.1%	7.3%	7.1%
Para-Professional	4.8%	5.9%	5.2%	5.2%	5.2%	5.5%

**Table 5: Correctional Officer Series
June 30, 2004**

Positions	Correctional Officer	Correctional Clerical Officer	Corporal	Sergeant	Lieutenant	Captain	TOTAL
Total	2,479	137	411	156	75	60	3,318
Filled	2,431	121	391	153	74	60	3,230

DEPUTY COMMISSIONER'S STAFF





COMPLIANCE

Accreditation - The department continues to maintain its accredited status. Six of our institutions had successful American Correctional Association (ACA) audits during FY2003-2004. Corrections professionals from prison systems outside Tennessee evaluated these sites and found them to meet or exceed nationally recognized standards. TDOC's commitment and ability to comply with the ACA standards result in a safe and constitutional environment for offenders and employees, and institutions that are operationally sound.

Mock audits of applicable sites were conducted by the accreditation section to evaluate operational quality and the caliber of the documentation in the accreditation files prepared for the audit teams. Compliance staff participated in all ACA audits, providing technical assistance and support to the institutions and ACA auditors.

Annual Inspections - During FY2003-2004, all TDOC and privately operated institutions and the training academy were fully inspected by a team of 10-15 inspectors consisting of personnel from the institutions and central office. The inspections were completed utilizing an inspection instrument designed to monitor policy compliance in each area of the facility's operation.

The Compliance section prepared a summary report that detailed deficiencies for each warden or superintendent. The local manager responded with a corrective action plan, and a re-inspection was performed where necessary.

The annual inspection process is a cost efficient monitoring mechanism that contributes to the operational quality of the department. Ninety-five percent of all items evaluated were in compliance with policy mandates for FY2003-2004.

Internal Audit - During FY2003-2004, Internal Audit conducted fiscal audits of every TDOC institution and the training academy. The goal was to identify and correct fiscal problems prior to any significant loss to the state. Audit reports were submitted by the compliance section to each site to provide the institution's management an opportunity to respond and correct findings.

Additional program/fiscal evaluations were performed as directed by the commissioner or deputy commissioner. Reports were filed with the appropriate individuals. Internal Audit contributed to sound fiscal practices in the institutions.



TENNESSEE CORRECTION ACADEMY

The Tennessee Correction Academy provides continuing job-based professional development skills to newly hired and in-service personnel. In order to accomplish its mission, the Academy actively pursues three principle-driven objectives:

1. Implementing a targeted training system.
2. Operating in a quality environment.
3. Establishing professional development as a clear organizational priority.

During FY2003-2004, the Academy's six-week basic training program for correctional officers continued to undergo changes geared specifically toward raising standards of accountability, preparedness, and performance. Included among the program adjustments were:

- Implementation of a daily physical fitness/wellness and conditioning program to better prepare candidates for the rigors of correctional officer duties.
- Raising minimum test score requirements consistent with American Correctional Association recommendations.
- Conducting periodic trainee room inspections.
- Establishing additional awards for graduates to recognize those who demonstrate the highest ideals of teamwork, enthusiasm, and professionalism.

Other achievements realized during this period were:

- The successful delivery of numerous specialty training schools, including Group Counseling Skills, Conflict Resolution, Correctional Emergency Response Team training, Sanitation Officers certification training, Locksmith School, as well as a series of leadership development workshops called "Leadership TDOC" for the department's most promising candidates for senior positions.
- Development of numerous CD-ROM training programs for the department's institutional staff, e.g., "Security Threat Group Update", "Title VI", "Smart Interviewing Strategies", and "EAP Overview".
- Training nearly 1,000 personnel "off-site", i.e., at institutions and field offices.
- Development and delivery of new management training programs such as "Leadership and the Psychology of Influence" and "Achieving Excellence".
- Initiation of a video-network library of National Institute of Correction training programs for broadcast to departmental work sites.

For the coming year, plans are being finalized for the premiere of the "Air Course Academy", or the Tennessee Correction Academy's video training network. Through this medium, the Academy will be able to broadcast live, interactive training programs to numerous locations throughout the state.



Training program oversight and approval mechanisms for the Academy continued under the leadership and guidance of the Tennessee Department of Correction's Training Advisory Committee.

FOOD SERVICES

The Food Services division coordinates the food service operations in all TDOC managed correctional institutions. This division works with the State Food Service Board of Standards, which administers the cook/chill program, and with other correction facilities in Tennessee and outside the state on issues relating to food service. Advice and instruction are provided on operational matters such as controlling food cost, food preparation, receipt of food, compliance with nutritional guidelines, and sanitation. Institutional visits and annual inspections monitor compliance with TDOC policies and ACA standards.

The Tennessee Department of Health inspects all food service operations. All Food Service Managers and Assistant Managers are Hazard Analysis of Critical Control Points (HACCP) and ServSafe certified. TDOC Food Services continues to work diligently toward the goal of all Food Service Stewards receiving their HACCP and ServSafe certification as new employees are hired. All new employees are scheduled to attend classes as soon as possible.

All TDOC managed institutions are required to fully participate in the cook/chill program. The TDOC purchased 13,141,660 pounds of product for a total of \$8,844,000.60 from the production center during FY2003-2004.

TDOC facilities utilized USDA commodities when available. TDOC received a total of \$140,499.16 from the School Nutrition Program. Each institution used TDOC farm produce in order to decrease overall food cost.

During FY2003-2004, approximately 16,005,531.97 meals were served at a cost of \$2.67 per day per inmate (this price does not include food, labor, supply, and cook/chill overhead costs).

HEALTH SERVICES

The Division of Health Services coordinates and monitors a comprehensive health care system for TDOC offenders. Each of the fifteen (15) facilities offer primary care services through on-site health clinics and two offer sub-acute inpatient health and acute mental health services - Lois M. DeBerry Special Needs Facility (DSNF) for males, and Tennessee Prison for Women (TPFW) for females. Institutional staff include physicians, physician assistants, nurse practitioners, psychiatrists, psychologists, dentists, dental assistants, registered nurses, licensed practical nurses, nursing assistants, x-ray technicians, medical records clerks, health

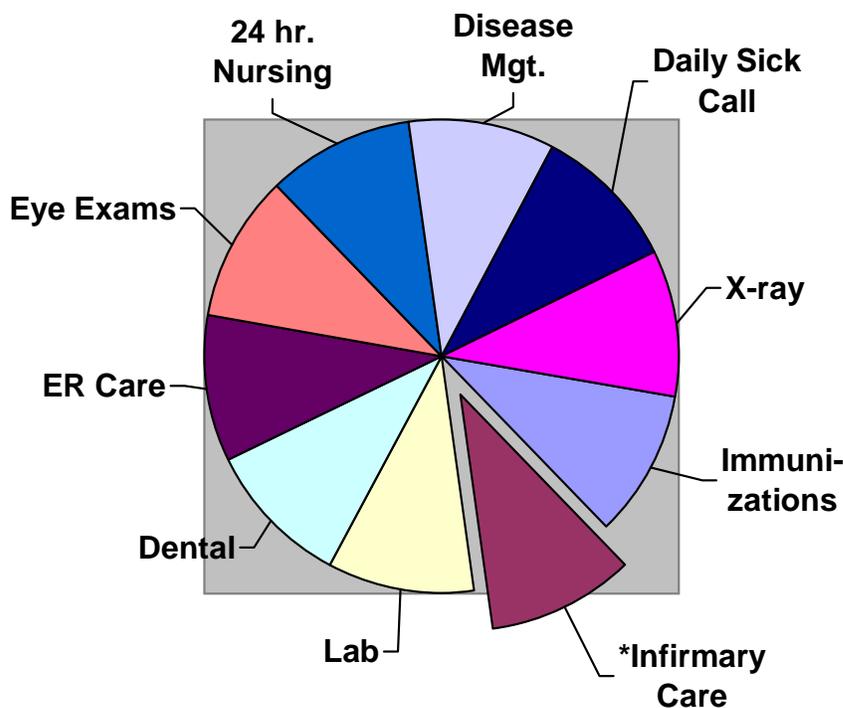


administrators, mental health and substance abuse counselors, and other qualified health care providers.

Scope of Patient Services

TDOC is required to provide adequate health care to offenders in accordance with the eighth amendment of the U.S. Constitution and Tennessee State law (TCA 41-1-408 and TCA 41-21-204). Providing adequate health care to more than 19,000 individuals is both costly and complex. While the Department provides only medically necessary care (no elective or cosmetic procedures), our scope of patient services is comprehensive and is consistent with the primary care and ancillary services generally provided to the general public.

On-Site Patient Services



**Infirmory care is available in only nine facilities. Infirmaries are utilized to house patients in the clinics for medical observation and/or sub-acute care.*



The following are examples of specialty services available to patients. These services are accessed primarily through DeBerry Special Needs Facility and Tennessee Prison for Women:

- Audiology
- Cardiology
- Dermatology
- Ear, Nose & Throat
- Gastroenterology
- General Surgery
- Infectious Diseases
- Nephrology
- Neurology
- Neurosurgery
- OB/Gyn
- Oncology
- Ophthalmology
- Oral Surgery
- Orthopedics
- Orthopedic Surgery
- Podiatry
- Physical Therapy & Occupational
- Pulmology
- Radiology
CT/ MRI (mobile)
- Rehabilitative Services/
Thoracic Surgery
- Rehabilitative Services/
Psychiatry
- Urology
- Vascular Surgery
- Other (as needed)

Services are designed to coordinate and integrate each patient's health care needs. TDOC's health care system is broad in scope and provides diagnostic and evaluation services, routine medical care, emergency care, chronic disease management, specialty care, medication management, skilled nursing care, and patient education. Any management, treatment, and/or diagnostic services that cannot be managed at the on-site clinic or infirmary are referred to DSNF for males or TPFW for females. The Health Center at DSNF supports a 104-bed sub-acute facility for patients requiring pre-operative, post-operative, convalescent, or palliative care. In addition, Metropolitan Nashville General Hospital maintains a 14-bed acute care secure unit exclusively for the department's offender population.

Costs for Inmate Management

During FY2003-2004, it cost approximately \$50.50 per day to house an offender in TDOC custody. Health services consumed 20% of the Department's expenditures; this per diem cost includes \$7.91 for medical care, and \$1.86 for mental health care per offender. The following is a breakdown of state appropriated dollars reflecting the cost of housing felons in TDOC facilities.

2003 PER DIEM COSTS			
Security and Unit Mgt.	\$23.85	Administration	\$3.49
Medical Services	\$ 7.54	Mental Health	\$2.25
Food Service	\$ 4.88	Inmate Issue	\$1.40
Maintenance	\$ 3.99	Other	\$4.17
TOTAL \$51.57			



Pharmacy expenditures constitute a significant portion of the health budget. Our medical contractor, reports that total pharmacy costs for 2003 were \$5,970,243 for the twelve facilities operated by the State. Of these costs:

- \$1,514,482 (25% of pharmacy expenditures) was spent for psychotropic medications prescribed for 16% of the inmate population.
- \$1,917,734 (32% of pharmacy expenditures) was spent for HIV medications prescribed for less than 2% of the inmate population.

In FY2003, inpatient hospital services, ambulance and emergency room services accounted for a significant portion of the total cost for health services. These figures have been reduced significantly by the contractor implementing utilization management and controlling avoidable hospital days and non-emergent care.

Inpatient and Emergency Costs for FY 2003

Inpatient	\$ 6,136,583
Emergency Room	\$ 578,579
Ambulance Services	\$ 344,882

Contract Services

Health services within twelve (12) institutions are jointly managed by TDOC, Correctional Medical Services, Inc. (CMS), Mental Health Management, Inc. (MHM), and Community Service Agencies (CSA). Correctional Medical Services (CMS) provides comprehensive health and dental services at four (4) facilities. At eight (8) facilities, CMS provides physician and dentist staffing as well as specialty, ancillary, and hospital services. Three (3) facilities are privately managed by Corrections Corporation of America (CCA).

TDOC provides specific monitoring of health, mental health, and substance abuse contract compliance and quality of care at all facilities. Privately managed (CCA) facilities have onsite TDOC monitors charged with monitoring the general CCA contract.

Administrative Support

In addition to direct patient care, the division's functions include health policy development, quality improvement, systemic planning, data collection/analysis, staff development, clinical recruitment and retention, technical support for institutional staff, and oversight of inquiries and grievances concerning inmate health care.



MENTAL HEALTH SERVICES

TDOC Mental Health Services will operate within the newly created Rehabilitative Services Division effective July 1, 2004. All incarcerated offenders have access to mental health services upon determination of need by staff. All of the state's correctional facilities have the ability to provide a range of clinical as well as non-clinical interventions. Services include, but are not limited to, mental retardation services, psychiatric in-patient/out-patient care, medication management through psychiatric intervention, individual and group counseling designed to address a range of mental disorders, psychological/psychiatric assessment and evaluation, intensive sex offender treatment, etc.

Some mental health programs are provided in a therapeutic community setting. The utilization of a therapeutic community model allows staff to intensify service delivery while in the confines of a more therapeutically controlled environment. The majority of programs are provided in designated areas within the institution.

State and federal standards, TDOC mental health policy, and American Correctional Association (ACA) standards govern the delivery of services by this division. The quality of service delivery is monitored through annual inspections, quality improvement studies, site visits, and vendor utilization reporting. A mental health contract compliance monitor routinely monitors various aspects of the department's behavioral health contract.

TDOC's two primary psychiatric treatment locations are:

DeBerry Special Needs Facility (DSNF) - This facility can serve 376+ mentally disordered offenders, including a 64-bed intensive sex offender treatment program, a 24-bed pre-treatment sex offender program, and a 32-bed cognitively challenged sex offender program.

South Central Correctional Facility (SCCF) - This facility offers a transitional mental health unit for patients discharged from DSNF and/or patients within the system who require sheltered psychiatric care in an environment less restrictive than DSNF.

Both facilities make their services available to the entire adult correctional system in Tennessee.

Mental Health Services is actively involved with state and community behavioral health care agencies, universities, and advocacy groups addressing issues such as community transition service delivery and treatment outcomes.

During FY2003-2004, there were more than 539 reported instances of patients transitioning through some form of therapeutic isolation. Approximately eight percent of each TDOC facility's population was receiving some type of psychiatric



prescribed medications (these figures do not include patients served at the three (3) privately managed facilities). DSNF, MLCC, and TPFW have a greater psychiatric drug utilization due to their population/mission. During any given month, 19 to 35 percent of the population of these facilities were receiving psychiatric medication.

During FY2003-2004, the TDOC Treatment Review Committee was called upon 104 times to review cases involving involuntary treatment interventions. An average of 50 TDOC patients had court appointed conservators during FY2003-2004. The number of TDOC inmates possessing an Axis I and/or an Axis II DSM-IV diagnosis housed in TDOC during this period was estimated to be more than 4,397 (not everyone possessing a DSM may have been actively receiving treatment during this reporting period). Our psychological staff performed approximately 136 parole evaluations at the request of the Board of Probation and Parole, and 4,323 initial classification mental health assessments/evaluations were completed during this period.

During FY2003-2004, \$10,335,400 was budgeted for mental health services at TDOC operated institutions only (psychopharmacological costs are included).

SUBSTANCE ABUSE PROGRAM

The goal of the Substance Abuse Program is to provide a continuum of effective substance abuse treatment and programming services for incarcerated felons who have a history of alcohol or drug dependency.

Because of the need to provide treatment services to an ever-changing population, a range of treatment programs designed for varying levels of need and motivation have been incorporated. Programming services include drug awareness, group counseling, therapeutic community, and transitional release services.

DRUG TESTING

All inmates incarcerated in Tennessee Department of Correction institutions are subject to random drug testing. Using a computer generated list, ten percent of each institution's in-house population is randomly drug tested each month. Inmates are tested for several different drugs that are commonly used by the population being tested.



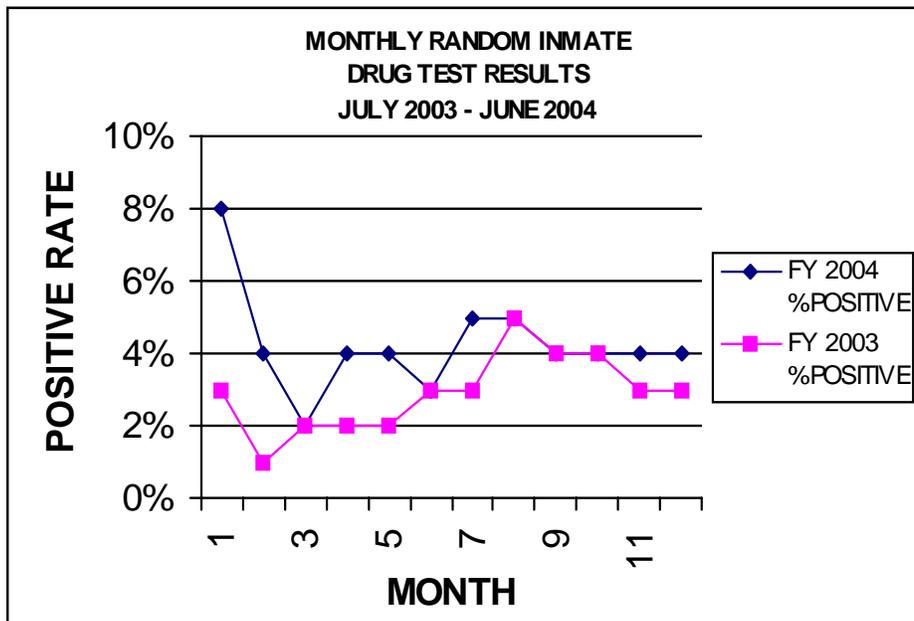
TDOC SUBSTANCE ABUSE DELIVERY SYSTEM SERVICES

MODALITY	DESCRIPTION	CLIENT CHARACTERISTICS	LENGTH OF STAY
DRUG AWARENESS TDOC Facilities where resources are available NECC, BMCX, DSNF MTCX, NWCX, RMSI, TPFW, MLCC	Generally once per week, after work hours or on weekends. Group discussion and lecture format. Can be instructed by any employee trained to facilitate current Drug Awareness Curriculum or conducted by a program volunteer. This program is not protected under confidentiality laws.	Inmates who are not heavily addicted but are in need of information to improve their decisions dealing with their substance use and how that use effects criminal thinking.	Short duration, 30-40 hrs of class-room instruction or a self study program conducted with a volunteer.
GROUP COUNSELING TDOC Facilities where resources are available BMCX, DSNF, MTCX, NECX, NWCX, RMSI, TPFW, TCIP, WCBC	Generally, conducted 2-4 times a week. Group sessions are 120 minutes in length. Participants are given homework assignments or out of group activities. Role-play, individual presentations, and situational exercises are required to assist in skill development. Group counseling can only be facilitated by a substance abuse treatment counselor. A plan of treatment is required. Program participant information is protected by federal confidentiality laws. A signed release of information is required prior to acceptance into the program.	Appropriate for inmates who have substantial drug histories. Group size: 15-20 participants.	Generally, 3 - 6 months followed by aftercare.
THERAPEUTIC COMMUNITY TPFW - 64 beds MLCC - 32 beds NWCX - 48 beds BMCX - 48 beds WTSP - 124 - beds	Long term 24 hrs a day program designed to impart new behaviors and attitudes through use of a peer hierarchy and reinforcement. All program information is protected by federal confidentiality laws.	Inmates with long histories of substance abuse and antisocial behaviors.	Generally, 6 - 12 months followed by aftercare.
TRANSITIONAL RELEASE MTCX 12-15 beds BMCX 35 Beds TPFW 17 Beds	Short term pre-release program utilizing relapse prevention strategies and re-entry planning.	Inmates completing a TC or Cognitive Intervention program., parole violators, or inmates who are in need of relapse prevention of services.	Generally, 6 - 12 months before prison release.



**MONTHLY RANDOM INMATE
DRUG TEST RESULTS - TDOC
JULY 2003 — JUNE 2004**

	NUMBER			FY 2004	FY 2003
MONTH	TESTED	REFUSED	POSITIVE	%POSITIVE	%POSITIVE
July	1,512	19	101	8%	3%
Aug	1,475	15	39	4%	1%
Sept	1,518	9	27	2%	2%
Oct	1,587	12	58	4%	2%
Nov	1,522	8	54	4%	2%
Dec	1,546	9	38	3%	3%
Jan	1,512	18	56	5%	3%
Feb	1,479	18	51	5%	5%
March	1,486	10	50	4%	4%
Apr	1,297	9	48	4%	4%
May	1,545	7	55	4%	3%
June	1,561	15	45	4%	3%
TOTAL	18,040	149	622	4%	3%





ENGINEERING SERVICES

The Engineering Services section forms an administrative bridge between the Department of Correction and the architects, engineers, and contractors providing services to individual institutions. This section prepares maintenance and capital improvement budgets, new construction programs, cost proposals, and maintenance and safety policies. Engineering Services reviews construction plans, specifications, and completed work, as well as investigates new building sites and new designs. In addition, the staff serves as liaison between the TDOC, the Department of Finance and Administration's Capital Project Management division, and the State Building Commission.

The Department of Correction has selected the Brushy Mountain Correctional Complex-Morgan Site as the next major expansion site for male inmate beds. The project is currently under design and when construction is complete in 2007, the complex will have a capacity of 2,241 inmates. When the expansion is complete, the Brushy site will no longer house inmates.

In April 2004 Bledsoe county was announced as the second major expansion for male inmates. The main design project is expected to be approved by the Building Commission early next fiscal year with construction anticipated to be complete by late 2007. The capacity at the Bledsoe site will be 2,273 inmates at completion.

**DIVISION OF
ADMINISTRATIVE SERVICES**





BUDGET

The mission of the budget division is to assist the institutions and program directors in the submission, development, and management of the department's operating budget. This division monitors and authorizes expenditures from the department's operating funds and monitors and revises the department's projected revenue collections. Additionally, this division calculates the fiscal impact to the department of proposed legislation on the department and serves as a liaison between the department's wardens and directors and the Department of Finance and Administration's budget division.

The department's total operating budget for FY2003-2004 was \$543,903,100. Improvements for this operating budget totaled \$17,842,700. Of this amount \$13,679,600 is for capacity increases and \$4,163,100 is for other operating requirements.

The department's actual expenditures were \$497,569,600, or approximately 9% under budget. As a result of operating efficiencies and improvements, the department saved substantial tax dollars and reverted approximately 19 million to the State General Fund.

FISCAL SERVICES

Fiscal Services' mission is to support TDOC administration and operations, and to ensure fiscal accountability throughout the department. This section provides technical assistance to the field in all areas of fiscal management (financial reporting and all aspects of accounting, purchasing, payroll, property management, inmate trust fund, commissary, and inventory control). Fiscal Services participates in the development of policies and procedures designed to maximize resources and eliminate fraud and waste. Staff develop training workshops to keep TDOC fiscal staff informed and facilitate continuous improvement by the department. Fiscal Services is the liaison between TDOC and the departments of Finance and Administration, General Services, and the Comptroller of the Treasury for fiscal management responsibilities, and staff work with these agencies to ensure compliance with state laws and regulations. Fiscal Services strives for departmental recognition as an exceptional organization in the area of fiscal management.



Table 6: EXPENDITURE SUMMARY-FISCAL YEAR 2003-2004

EXPENDITURES BY OBJECT	Administration	Major Maintenance & Construction	Adult Institutions	State Prosecution	Total
Regular Salaries	8,626,300	803,500	117,469,400	-	126,899,200
Longevity	329,200	2,700	4,327,200	-	4,669,100
Overtime	88,400	42,200	4,648,500	-	4,779,100
Employee Benefits	2,935,900	285,900	49,366,100	-	52,587,900
Total Personal Services & Benefits	11,979,800	1,144,300	175,811,200	-	188,935,300
Travel	435,900	1,500	1,972,200	-	2,409,600
Printing, Duplicating, and Binding	17,200	-	516,800	-	634,000
Utilities and Fuel	395,100	-	12,993,200	-	13,388,300
Communications	94,700	100	385,000	-	479,800
Maintenance Repairs and Services	121,100	961,400	1,313,300	-	2,395,800
Professional Services and Dues	997,900	100,800	62,368,800	9,830,200	73,297,700
Supplies and Materials	3,632,400	675,200	27,593,600	-	31,901,200
Rentals and Insurance	1,353,900	31,300	6,759,300	-	8,144,500
Motor Vehicle Operations	3,800	-	448,600	-	452,400
Awards and Indemnities	75,500	-	4,959,600	-	5,035,100
Grants and Subsidies	26,500	100	53,811,200	94,995,900	148,833,700
Unclassified	2,800	-	1,200	-	4,000
Stores for Resale/Reissue/Manufacture	-	-	7,421,300	-	7,421,300
Equipment	546,000	-	276,100	-	822,100
Land	-	-	-	-	-
Buildings	-	-	-	-	-
Discounts Lost	-	-	400	-	400
Highway Construction	-	-	-	-	-
Prof. Services Provided By Other State Agencies	1,455,800	3,001,300	7,498,300	791,400	12,746,800
Debt Retirement	-	-	-	667,500	667,500
Debt Interest	-	-	-	-	-
Total Other Expenditures	9,258,600	4,771,700	188,318,900	106,285,000	308,634,200
GRAND TOTAL	21,238,400	5,916,000	364,130,100	106,285,000	497,569,500
FUNDING SOURCES					
State Appropriation	16,470,900	3,092,500	353,341,600	105,865,400	478,770,400
Federal	725,400	2,823,500	-	-	3,548,900
Counties	-	-	-	-	-
Cities	-	-	-	-	-
Non-Governmental	-	-	-	-	-
Current Services	3,570,100	-	9,560,200	419,600	13,549,900
Inter-Departmental	472,000	-	1,228,300	-	1,700,300
Reserves	-	-	-	-	-
Personnel					
Full Time	275	22	4,862	-	5,159
Part Time	-	-	-	-	-
Seasonal	-	-	-	-	-
Total	275	22	4,862	-	5,159

Based on state accounting system fourth preliminary report dated 9/04/2004.



Table 7: Analysis Unit Costs of Service Actual Expenditures for Fiscal Year 2003-2004

	Average Daily Count	Total Operating Costs		State Appropriation Operating		State Appropriated Health		Health Services Cost		State Appropriated Mental Hlth		Mental Health Services		Education/Library Services		Food Services Cost	
		Per Day	Per Day	Cost	Cost Per Day	Cost	Per Day	Cost	Per Day	Cost	Per Day	Cost	Per Day	Cost	Per Day	Cost	Per Day
Brushy Mountain Correctional Complex	1,525	\$ 57.54	\$ 55.57	\$ 3,437,000	6.16	566,400	1.01	1.17	\$ 2.63								
Hardeman County Correctional Facility*	1,947	\$ 44.15	\$ 44.13		0.00		0.00	-									
Whiteville Correctional Facility*	1,474	\$ 45.65	\$ 45.63		0.00		0.00										
DeBerry Special Needs Facility	738	\$ 100.42	\$ 98.79	\$ 7,448,100	27.57	4,049,500	14.99	0.95	\$ 3.07								
Mark Luttrell Correctional Center	414	\$ 72.14	\$ 69.15	\$ 1,332,600	8.79	239,400	1.58	3.04	\$ 2.86								
Middle TN Correctional Complex	1,014	\$ 59.58	\$ 56.98	\$ 2,415,000	6.51	483,900	1.30	0.50	\$ 2.37								
Northeast Correctional Complex	1,808	\$ 46.50	\$ 44.48	\$ 4,594,100	6.94	710,200	1.07	1.73	\$ 2.50								
Northwest Correctional Complex	2,288	\$ 45.31	\$ 43.39	\$ 5,644,300	6.74	833,600	1.00	2.91	\$ 2.75								
Riverbend Maximum Security Institution	706	\$ 70.51	\$ 68.81	\$ 1,795,500	6.95	376,900	1.46	2.87	\$ 2.64								
Southeastern TN State Regional Correctional Facility	942	\$ 52.81	\$ 50.33	\$ 1,987,800	5.77	437,700	1.27	2.42	\$ 2.64								
TN Prison for Women	715	\$ 59.91	\$ 56.60	\$ 2,187,900	8.36	447,200	1.71	3.41	\$ 2.68								
Turney Center Industrial Prison and Farm	1,094	\$ 50.68	\$ 48.35	\$ 2,613,200	6.53	342,700	0.86	2.17	\$ 2.74								
Wayne County Boot Camp	413	\$ 54.96	\$ 52.76	\$ 1,003,000	6.64	139,700	0.92	0.90	\$ 2.53								
West TN State Penitentiary	2,431	\$ 48.64	\$ 47.05	\$ 6,342,400	7.13	941,200	1.06	1.94	\$ 2.72								
South Central Correctional Center*	1,608	\$ 39.18	\$ 39.15		0.00		0.00	-									
Total Institutions	19,117	\$ 52.04	\$ 50.50	\$ 40,800,900	7.91	9,568,400	1.86	2.00	\$2.67								
State Prosecutions Account		\$ 45.33	\$ 45.15														

Notes: *South Central's, Hardeman County's and Whiteville's populations are not included in the health, mental health, and education cost per inmate calculation. Food cost per person is based on the TDOC Food Service Monthly Report for June 2004 and doesn't include contract overhead costs.



CENTRAL MAINTENANCE

Central Maintenance provides the TDOC institutions in Davidson County with the required maintenance support to keep facilities operational and safe. This division is formed by a core of building trades specialists and headed by a facility management team. Each facility utilizes inmate labor to provide general facility upkeep, including tasks such as changing light bulbs, making minor plumbing repairs, and other routine maintenance.

The complex and unique nature of each of the four Davidson County facilities poses special challenges for a maintenance group. Central Maintenance services facilities which vary from approximately 40 years old to newly constructed, providing services twenty-four hours a day, seven days a week, 365 days a year, as required. Servicing heating and cooling systems, mechanical services, commercial appliances, and electrical systems calls for employees of this section to be highly skilled and work in all kinds of weather and environments.

The Davidson County garden and central landscape operation is also operated under the direction of the Central Maintenance Department. The garden is operated on TDOC property adjacent to the DSNF site and contributes fresh seasonal produce as a supplement to the daily meals of all central region facilities. Landscape, mowing of approximately 2200 acres of State property, and centralized recycling services are provided to all TDOC Davidson County facilities as a cost saving measure. Recycled items currently include solid food waste, grease, cardboard, and paper.

A comparison study with surrounding state maintenance departments reveals some of the cost savings within the Central Maintenance concept.

- The Green River Prison of Kentucky opened in 1994, houses approximately 900 inmates, has 15 buildings and utilizes 13 staff employees plus an inmate labor force.
- The Blackburn Complex, (Minimum Security) of Kentucky opened in 1972, houses approximately 600 inmates, has 34 buildings and utilizes 4 staff employees plus an inmate labor force.
- The Stone County Facility in Mississippi opened in 2000, houses approximately 365 inmates in 1 large building and utilizes up to 11 staff employees plus an inmate labor force.

The Central Maintenance Department, here in Middle Tennessee, utilizes only 23 staff employees (five management) to maintain four major institutions, one minimum security complex, and the decommissioned Tennessee State Prison grounds. The major institutions have two to four staff as compared to Kentucky's



Green River 13, or Mississippi's Stone County 11 and one staff employee at the minimum security complex as compared to four at Kentucky's Blackburn Complex. The garden, grounds, and recycle operations under Central Maintenance have one employee supervising various inmate labor crews across numerous property sites.

The management team and Procurement Officer for Central Maintenance processes over 2,000 procurements per year in support of regional institution parts and service needs. Administration of inspection requirements include but are not limited to TDOC annual inspections and internal fiscal business audits, ACA audits, State Fire Marshall and Health Department inspections, OSHA/TOSHA and EPA regulations, and the overall management of a safe work environment for staff and inmates.

CONTRACT ADMINISTRATION

The Contract Administration section writes and manages contracts, requests for proposals (RFP), and purchase authorizations to assist institutions and central office administrators to procure personal services, professional services, and consultant services vital to the mission of the department. In an era of entrepreneurial government, service contracting is crucial in protecting taxpayers' interests while achieving the state's resource development and service delivery goals. The Contract Administration section is responsible for ensuring that the department complies with the statutes, rules, and policies applicable to the service procurement and contracting processes. It serves as a single point of contact between TDOC and the Department of Finance and Administration, Office of Contracts Review.

For FY2003-2004, the Department of Correction had total contract maximum liabilities amounting to \$177,499,960. Maximum liabilities represent estimated expenditures authorized under contracts and do not necessarily represent actual expenses incurred. The following table shows the relative value of TDOC contracts by general category of service.

CONTRACT LIABILITIES FY 2003-2004

Service Category	Maximum Liability	% of Total
Private Prison Operation	\$ 79,124,311	44.6%
County Jails	56,293,100	31.7%
Medical Care	36,748,775	20.7%
Mental Health Care	4,053,068	2.3%
Other Professional Services	1,280,706	0.7%
TOTAL	\$177,499,960	100.0%



CENTRAL PROCUREMENT

The Purchasing Director serves as TDOC's liaison between the Department of General Services Purchasing Division and all TDOC correctional facilities. This involves answering questions, handling difficult negotiations, resolving complex problems and issues regarding procurement. In addition to these duties, responsibilities of the Procurement Director include:

- Reviewing commodities for establishment of statewide contracts for all TDOC facilities.
- Identifying areas where overspending may be occurring in the facilities for wardens or appropriate staff to respond with justification and/or explanation.
- Reviewing commodities for establishment of statewide contracts for all TDOC facilities.
- Standardizing commodities purchased by TDOC facilities. Standardization teams are in place to review, revise, and determine which commodities are beneficial for TDOC to use.
- Maintaining the Electronic Procurement Request, which has been developed for TDOC for procuring commodities.

All facilities have been on-line with the Tennessee On-line Purchasing System (TOPS) since July 2002. All TOPS contracts that are used by TDOC are stored and maintained on this system. The procurement request and associated bids are entered into this systems database. The requests are electronically reviewed and approved by the appropriate institutional staff, which includes the fiscal director, warden, and management staff (when needed). Once all approvals have been completed, the procurement request is then forwarded to the procurement officer for processing. This includes obtaining appropriate bids when required, ordering, and keying additional information on the electronic procurement system. This system is designed to store all procurement requests for a three-year period. All users of this system can review any procurement request entered. The procurement officers are then required to process the information from the electronic procurement request into the TOPS system to generate a purchase order. At this stage, the purchase orders may receive additional approval from TDOC's Director of Fiscal Services and from F&A's budget division, if necessary.

Procurement Officers

All TDOC facilities have a procurement officer and staff that are responsible for procuring goods and services for their facility. All purchases are made in accordance with purchasing procedures promulgated by the Department of General Services purchasing division.



JUDICIAL EXPENSE AND CRIMINAL COST ACCOUNTING

The Judicial Expense and Criminal Cost Accounting division works with county officials to ensure that they are reimbursed for housing TDOC felons. There are several conditions under which the state is liable for costs of housing felons:

1. Felons sentenced to serve their time in the local jail. (Tennessee Code Annotated permits judges to sentence felons to serve their time locally in certain circumstances.)
2. Counties may contract with the state to house felons sentenced to the Department of Correction.
3. The state reimburses counties for housing felons, who have been sentenced to the Department of Correction and are awaiting transfer.
4. Court costs associated with felony charges, transporting inmates, extradition, witnesses fees, jury boarding and emergency medical expenses.

The funded appropriation for FY2003-2004 was \$104,375,300.

ENERGY MANAGEMENT AND HEALTH & SAFETY COMPLIANCE

Energy Management & Facility Safety Compliance provides assistance and technical information to TDOC's institutional energy coordinators and facility safety officers. Energy Management focuses on maintaining a comfortable and healthy indoor environment while reducing energy and maintenance costs and enhancing equipment performance and reliability. Health and Safety Compliance focuses on compliance with all federal, state, and local laws, rules, regulations and standards regarding institutional safety. Assistance is also provided by conducting lighting, noise, and ventilation testing to help institutions maintain their ACA accreditation status.

TDOC institutions continue to make no cost and low energy reduction operational changes. The institutions are involved in pilot projects to evaluate new technologies and their potential for energy savings. The Departmental has begun using an Energy Savings Performance Contract to help further the department's energy reduction goals. The Department's Occupational Safety and health Plan was updated during the past fiscal year.



MANAGEMENT INFORMATION SERVICES

A Management Information Services staff of 60 organized into five collaborative service functions does planning, implementation and maintenance of technology initiatives. The service areas include Systems Development Support, Technology Support Services, Integrated Technology Services, Operational Support Services and Project and Staff Management.

Software and application strategy focuses on the department's mainframe-based Tennessee Offender Management Information System, an XHTML browser front-end to the TOMIS application (eTOMIS), staff-developed browser-based Intranet applications, and the Microsoft Office Suite including Microsoft Word, Excel, PowerPoint, Access and Microsoft Photo Editor. Currently implemented browser applications on the State's Intranet include eProcurement and Face Sheet. The Department uses the Internet to deliver general interest information and offender-specific data to the public (FOIL).

Application development strategy is based on Oracle and DB2 databases, Cobol on the mainframe and ASP applications on Windows 2000 platforms or Java and JavaScript applications on Sun Solaris web servers. MIS has filled three of five new programming positions to support distributed systems development. One of the missions of the new programmers is to convert Access databases and applications residing on Novell servers throughout the department's network to browser based programs.

Systems Development Services (SDS) provides support, maintenance, change design, and testing for the Tennessee Offender Management Information System (TOMIS) and its browser-based front-end application known as eTOMIS. SDS also provides development and maintenance support for other business applications. Current and planned web based applications are:

1. **Inmate Accounting:** A computer-based program to track fees, commissary, purchases and inventory.
2. **FaceSheet:** A photo-driven application that displays pictures of offenders and their scars, marks and tattoos.
3. **Needs Assessment:** A fact-gathering electronic tool to assess offender treatment needs within the institution.
4. **Electronic Health Records:** A customized health care delivery system for tracking real-time clinical, medications, exam protocols, schedules and other health care subsystems.
5. **Internal Affairs:** A filing system to securely manage and track investigations.
6. **Document Storage:** Electronic imaging of all inmate records.

SDS utilizes a team approach composed of two separate groups, analysts (12) and



programmers (6). Half of the analyst's time is devoted to TOMIS enhancements to improve operation, data sharing at both the state and local levels, and collection of offender data prior to admission. Other SDS staff assist end users with various user needs by means of MIS's Help Desk. SDS programmers use varied languages (ASP, NET, Visual Basic, etc.) to implement new applications and/or new design changes.

The SDS staff works closely with the Systems Development Support staff of the Department of Finance and Administration, Office of Information Resources (OIR), which provides approximately 7,000 hours of programming support for TOMIS annually, at a cost of approximately \$437,500.

Operational Support Services is responsible for scanning archived offender records to digital images and microfilm, maintaining archived medical and institutional records, distributing TOMIS generated reports, and maintaining the electronic fingerprint system. The production section is responsible for scanning and indexing all active and inactive offender records. The records section processes over 400,000 pieces of mail annually, in addition to approximately 3,300 yearly requests for offender file records. It also processes about 2,500 yearly requests for offender medical records. The records section manages warehousing archived medical and institutional records at the Tennessee State Penitentiary. Presently, there are more than 4,000,000 documents housed at this site. OSS archives institutional and medical records of offenders released at sentence expiration, deceased inmates, or inmates on parole for more than two years. Technical support staff submits all TOMIS batch schedules, and maintains the Kodak image retrieval system and the Printrak fingerprint system

Integrated Technology Services is responsible for repair, preventive maintenance and upgrades of security electronic systems. These systems include fence detection systems, electronic door control systems, alarm annunciation panels, programmable logic controllers, video display controls, closed circuit TV, paging and intercom systems, remote alarm enunciation systems, and fiber based networks for maintenance, video, and security. During FY '04, Taut-Wire fence alarm detection systems were added to 6 sites through a project funded by Capital Projects.

ITS is also responsible for installation and maintenance of network and desktop hardware and software for all TDOC facilities. Because the field operation of TDOC is a non-consolidated entity, the ITS staff also performs network administration tasks, including maintaining user security and GroupWise accounts, system backups, and virus protection. They also provide TOMIS access support to local sheriffs' and jails that are Host On Demand users of the mainframe system. Most of these services are supported on a 24X7 basis.



Technical Support Services provides desktop hardware and software support assistance to users in the central office. It defines technical specifications for required equipment, software, and place, track, receive, and install orders. This staff handles an average 200 requests for assistance each month through e-mail or verbal requests. The group also maintains and updates the Victim Offender Information Caller Emissary (VOICE); a system designed to allow registered victims to retrieve selected automated offender information from TOMIS via telephone. TSS is responsible for support of the department's videoconference equipment in all facilities.

INSTITUTIONAL OPERATION DIVISION





PROGRAMS

Program areas listed below are part of TDOC's Operations Division. Program staff in each of these areas provide overall support to central office and the facilities on a daily basis.

- Classification/Sentence Management Services
- Community Work Programs
- Education
- Inmate Grievances/Disciplinary Appeals
- Inmate Jobs
- Security Services
- Volunteer Services

All TDOC facilities and the commissioner's designees for privately managed facilities are also included in this division.

CLASSIFICATION

The Classification section is responsible for two significant areas: Inmate Classification and Sentence Management. Classification is responsible for the implementation and maintenance of the system which manages the progression of inmates through levels of custody/risk from the point of intake into TDOC custody and throughout their incarceration.

The classification process evaluates current and past information about inmates which aids in making appropriate recommendations concerning levels of supervision (custody) and programs participation. A major objective is to involve inmates in programs consistent with the safety and protection of the public, TDOC staff, and other inmates. Emphasis is given to custody and security, i.e., necessary levels of supervision as determined from the recency, severity, and frequency of an individual's institutional conduct and criminal conviction history. The process of evaluation occurs continually throughout an inmate's period of incarceration, and is managed at the institutional level by correctional classification coordinators.

Classification is also responsible for ensuring that the inmate population levels of the institutions do not exceed capacity limits. This is accomplished by authorizing admissions of inmates to the department's reception centers from county jails on a daily basis contingent upon available bed capacity. Further, the section monitors and approves, on the basis of population levels, inter-institutional transfers of inmates.

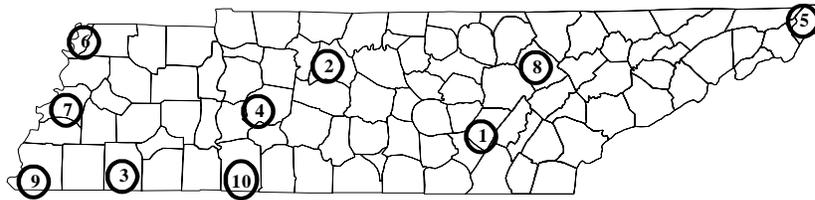


INSTITUTIONS

**FIGURE 1: Custody Levels, Security Designations and Facility Locations
June 30, 2004**

INSTITUTIONAL SECURITY LEVELS	
LEVEL	CUSTODY
I	Minimum Direct/Trusty
II	Medium
III	Close
IV	Maximum

CUSTODY LEVEL	NUMBER OF OFFENDERS	PERCENT OF TOTAL
Maximum	857	4.4%
Close	431	2.2%
Medium	14,407	74.1%
Minimum	3,113	16.0%
Unclassified	635	3.3%
TOTAL	19,443	100.0%



County	Facility	Acronym	Security Level
1. Bledsoe County	Southeastern Tennessee State Regional Correctional Facility	STSR	III
2. Davidson County	DeBerry Special Needs Facility	DSNF	IV
	Middle Tennessee Correctional Complex	MTCX	III
	Riverbend Maximum Security Institution	RMSI	IV
	Tennessee Prison for Women	TPFW	IV
3. Hardeman County	Hardeman County Correctional Facility	HCCF	II
	Whiteville Correctional Facility	WCFA	II
4. Hickman County	Turney Center Industrial Prison and Farm	TCIP	III
5. Johnson County	Northeast Correctional Complex	NECX	IV
6. Lake County	Northwest Correctional Complex	NWCX	III
7. Lauderdale County	West Tennessee State Penitentiary	WTSP	IV
8. Morgan County	Brushy Mountain Correctional Complex	BMCX	IV
9. Shelby County	Mark Luttrell Correctional Center	MLCC	III
10. Wayne County	South Central Correctional Facility	SCCF	III
	Wayne County Boot Camp	WCBC	I



**Table 9: Average Daily Population
Fiscal Year 2003-2004**

Institutions	Average Daily Population
Brushy Mountain Correctional Complex	1,544
DeBerry Special Needs Facility	747
Hardeman County Correctional Facility	1,971
Mark Luttrell Correctional Center	418
Middle Tennessee Correctional Complex	1,028
Northeast Correctional Complex	1,830
Northwest Correctional Complex	2,320
Riverbend Maximum Security Institution	712
South Central Correctional Facility	1,630
Southeastern TN State Regional Corr. Fac.	948
Tennessee Prison for Women	724
Turney Center Industrial Prison and Farm	1,106
Wayne County Boot Camp	414
Whiteville Correctional Facility	1,505
West Tennessee State Penitentiary	2,474
System Total	19,371

Source: *TDOC Bedspace and Operating Capacities*

Table 10: Demographics by Facility June 30, 2004

	Age							Race			Gender	
	<20	20-24	25-29	30-34	35-39	40+	Avg Age	Black	White	Other	Male	Female
BMCX	13	201	288	225	229	578	36.4	362	1,155	17	1,534	0
DSNF	1	50	60	88	89	374	43.0	242	409	11	662	0
HCCF	15	316	444	378	276	537	34.0	1,201	731	34	1,966	0
MLCC	2	51	87	92	85	116	34.7	184	240	9	0	433
MTCX	16	163	189	168	156	265	34.0	515	434	12	961	0
NECX	5	158	280	316	307	753	37.8	451	1,350	18	1,819	0
NWCX	60	483	423	369	326	697	34.0	1,320	978	60	2,358	0
RMSI	1	73	127	118	94	286	37.0	383	306	10	699	0
SCCF	5	196	326	294	265	544	35.8	780	822	28	1,630	0
STSR	3	71	150	152	151	421	38.7	278	656	14	948	0
TCIP	6	98	227	203	150	430	36.7	579	516	19	1,114	0
TPW	4	78	119	133	143	245	36.1	183	529	12	0	727
WCBC	3	42	25	14	0	0	24.9	43	39	2	84	0
WANX	1	20	54	44	45	162	41.3	165	158	3	326	0
WCFA	23	326	355	254	205	353	32.6	827	663	26	1,516	0
WTSP	19	400	517	437	360	758	34.5	1,503	956	32	2,491	0
SYSTEM	177	2,726	3,671	3,285	2,881	6,519	35.7	9,016	9,942	307	18,108	1,160



Table 11: Facility Populations by Primary Offense - June 30, 2004

PERCENT OF INDIVIDUAL FACILITY POPULATION																
	BMCX	DSNF	HCCF	MLCC	MTCX	NECX	NWCX	RMSI	SCCF	STSRCF	TCIP	TPW	WCBC	WANX	WCFA	WTSP
Facility Population	1,534	659	1,966	433	959	1,819	2,358	699	1,630	948	1,114	721	84	326	1,516	2,491
OFFENSE																
PERSON OFFENSES	47%	69%	47%	39%	25%	54%	46%	65%	43%	67%	54%	29%	0%	39%	31%	43%
Homicide	20%	24%	16%	21%	8%	23%	17%	41%	14%	30%	24%	15%	0%	16%	9%	18%
Kidnapping	1%	1%	1%	2%	1%	2%	2%	2%	1%	2%	2%	1%	0%	1%	1%	1%
Sex Offenses	17%	34%	17%	1%	6%	18%	15%	14%	15%	24%	16%	3%	0%	13%	9%	12%
Assault	10%	9%	13%	15%	10%	12%	13%	9%	13%	12%	12%	10%	0%	10%	12%	12%
PROPERTY OFFENSES	34%	20%	36%	39%	41%	30%	35%	26%	33%	24%	31%	40%	36%	35%	41%	39%
Arson	1%	1%	0%	1%	1%	1%	1%	1%	1%	1%	0%	1%	1%	0%	0%	0%
Burglary	13%	6%	9%	9%	14%	11%	9%	5%	11%	7%	9%	11%	21%	12%	14%	10%
Forgery/Fraud	1%	1%	1%	9%	1%	1%	1%	1%	1%	1%	1%	10%	2%	1%	1%	1%
Larceny/Theft	6%	2%	3%	6%	5%	4%	4%	2%	4%	3%	3%	9%	7%	4%	5%	4%
Robbery	12%	10%	23%	14%	19%	14%	19%	17%	17%	13%	18%	9%	4%	18%	21%	22%
SOCIETAL OFFENSES	14%	9%	14%	15%	27%	11%	15%	7%	19%	6%	12%	22%	60%	22%	22%	15%
Drugs/Narcotics	12%	9%	13%	14%	25%	9%	14%	6%	18%	5%	11%	19%	60%	19%	21%	14%
Vehicle/Homicide/DUI	2%	1%	1%	1%	2%	2%	1%	1%	1%	1%	1%	3%	0%	3%	1%	1%
ALL OTHER OFFENSES	5%	2%	3%	7%	7%	4%	4%	3%	5%	2%	4%	10%	5%	3%	6%	4%
C/S/F Person*	1%	1%	1%	3%	1%				1%	1%	2%	3%	0%	0%	1%	1%
C/S/F Property*	0%	0%	0%	1%	1%	0%	0%	0%	0%	0%	0%	1%	0%	1%	0%	1%
C/S/F Societal*	1%	0%	0%	0%	1%	0%	1%	0%	1%	0%	1%	1%	2%	1%	1%	1%
Escape	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	1%	0%	0%	0%	0%
All Other	3%	1%	2%	2%	4%	3%	2%	1%	2%	1%	1%	4%	2%	1%	3%	2%
TOTAL	100%															

Note: Facilities total do not include 11 missing or unprocessed judgement orders. * C/S/F = Refers to non-substantive offenses such as conspiracy, solicitation, facilitation, aiding and abetting, etc.



Table 12: Institutional Programs- June 2004

	BMCK	DSNF	HCCF	MLCC	MTCK	NECK	NWCK	RMSI	SCCF	STSR	TCIP	TPFW	WCBC	WCFA	WTSP		
Facility/Security Level:	IV	IV	II	III	III	IV	III	IV	III	II	III	IV	I	II	IV		
M=Male Facility, F=Female Facility	M	M	M	F	M	M	M	M	M	M	M	F	M	M	M		
Academic Programs:																	
Adult Education	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
GED	X	X		X	X	X	X		X	X	X	X	X	X	X	X	
Literacy Program			X	X		X	X								X		
Pre GED	X			X	X												
Special Education		X	X			X	X	X	X			X			X		
Title I Program							X										
Vocational Programs:																	
Auto Mechanics							X										
Basic Computer Skills							X	X	X	X	X					X	
Building Trades	X						X		X								
Cabinet Making/Millwork				X							X						
Carpentry							X										
Commercial Food Services	X																
Computer Repair							X										
Cosmetology				X			X				X	X				X	
Culinary Arts											X						
Electrical			X				X		X	X					X		
Family Life & Consumer Science						X	X										
Graphic Arts						X											
HVAC	X						X			X						X	
Industrial Cleaning	X		X	X		X	X	X	X		X	X				X	
Interior Design			X				X		X								
Interior/Exterior Landscaping			X		X	X	X				X	X					
Masonry									X								
Plumbing							X		X								
Residential Construction								X						X			
Sewing and Textiles																X	
Shoe Repair							X										
Small Engine Repair							X		X								
Upholstery	X		X						X	X						X	
Welding							X										
Mental Health/Behavioral:																	
Sex Offender Aftercare		X	X				X			X		X	X	X			
Sex Offender Treatment Ph.1		X		X								X					
Sex Offender Treatment Ph.2										X		X					
Substance Abuse Education	X	X		X	X		X	X	X	X	X	X	X	X	X	X	
Therapeutic Community	X			X			X		X			X		X	X	X	
Health:																	
Geriatric Care													X				
Medical In-Patient/Out Patient		X					X										
Employment																	
Community Service	X		X	X		X	X		X	X	X	X	X			X	
Data Entry						X		X				X					
Farming	X					X				X	X					X	
Leatherwork						X		X	X	X						X	
Manufacturing									X		X					X	
Other Outside Agency	X				X												
Outside State Agency					X												
Paint Shop			X														
Print Shop			X		X			X									
Product Packaging							X		X							X	
Recycling	X		X		X	X			X	X	X	X				X	
Sawmill											X						
Sewing and Textiles	X		X			X				X						X	
TennCare Info Line												X					
Warehouse	X		X		X	X	X		X	X	X	X				X	
Woodworking			X					X	X		X					X	
Work Release					X							X					
Treatment																	
Pre-Release	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X



COMMUNITY SERVICE WORK CREWS

Table 13: Community Service Work Hours — Fiscal Year 2003-2004

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Facility Total
BMCX	64,617	47,472	51,126	59,668	222,883
HCCF	10,006	4,850	4,576	9,001	28,433
MLCC	12,600	9,309	7,294	10,161	39,364
MTCX	76,697	55,876	58,450	67,675	258,698
NECX	66,084	55,578	62,383	65,270	249,315
NWCX	18,989	21,718	20,348	34,660	95,715
SCCF	11,912	12,462	10,054	10,087	44,515
STSR	16,721	13,659	16,001	15,652	62,033
TPFW	45,736	42,264	43,226	43,760	174,986
TCIP	320	0	1,256	848	2,424
WCBC	44,473	38,019	35,767	36,580	154,839
WTSP	936	1,112	2,140	5,980	10,168
SYSTEM	369,091	302,319	312,621	359,342	1,343,373
TOTAL SAVINGS: Dollar Value @ Minimum Wage					\$6,918,370.95

Note: Minimum wage = \$5.15/hr.

SECURITY SERVICES

The Security Services section, working under the auspices of the Assistant Commissioner of Operations, is responsible for monitoring TDOC security systems and evaluating institutional security issues. The primary responsibilities of this division include developing policies, procedures, and practices related to institutional security. Security Services conduct on-site audits of institutional security practices and procedures, compile and evaluate information on trends and changes in technology that may impact or improve TDOC security functioning, and serve as a general resource for issues related to correctional security. Security Services staff work with the institutions to address issues of non-compliance during annual inspections, monitor the maintenance and control of armory and CERT team equipment, and maintain a knowledge and network of relationships with other criminal justice agencies to facilitate the sharing of information that may benefit the TDOC and other agencies. Two Security Specialists are responsible for the annual emergency drills and/or scenarios for each of the TDOC facilities as well as the three privately managed facilities.



SENTENCE MANAGEMENT SERVICES

Sentence Management Services (SMS) provides sentence management information, computes all felony sentences, and monitors and reports release dates and eligibility dates to the Board of Probation and Parole in order to produce eligibility dockets. SMS has two sections: Sentence Computation Services (SCS) and Sentence Information Services (SIS).

Sentence Computation Services (SCS) computes and maintains the release eligibility dates and expiration dates for all felony offenders in Tennessee, regardless of their place of confinement. Sentence information and expiration dates are also maintained for all offenders whose sentences are suspended to probation. The number of persons being sentenced by Tennessee criminal and circuit courts has continued to increase annually. Changes in process of work flow and intense commitment to work has eliminated previous backlogs and keeps SCS current in entry of judgment orders. SCS will continue to improve its organizational process every year to increase its efficiency.

Sentence Information Services (SIS) continues to provide sentence calculation training and programmatic direction for institutional record clerks, institutional unit management staff, and Sentence Management Services staff. SIS also provides research in the areas of sentence calculation, sentence credits earned or removed, eligibility for parole, and the verification of expiration of sentences for all incarcerated felons. SIS responds to numerous requests for sentence information received from attorneys, offender family members, law enforcement agencies, and other TDOC divisions.

INMATE GRIEVANCES/DISCIPLINARY APPEALS

A grievance is defined as a written complaint concerning the substance or application of a written or unwritten policy or practice. It involves any single behavior or action toward an inmate by staff or other inmates, or any condition or incident within the department or institution which personally affects the inmate complaint.

The U.S. Department of Justice has certified the TDOC inmate grievance procedures. There are three levels of the grievance process, two occur at the institution and a correctional program manager handles the third level of the process on behalf of the Commissioner. Approximately 160 grievances per week are handled at level three, with responses sent within 25 working days. Responses to grievances concerning health services, food services, TRICOR, and jobs/education are drafted by the appropriate director and returned to the correctional program manager.



An inmate has one calendar year to file a civil suit from the date of receipt of the final level three response to the grievance.

Disciplinary Appeal Procedures for TDOC Institutions

Appeals are submitted to the Warden and the final level is to the Commissioner. Only the inmate (or the advisor at the inmate's request) may appeal a decision of the disciplinary board/hearing officer. Only an offense to which the inmate entered a plea of "not guilty" may be appealed. It is the responsibility of the inmate, not the inmate advisor, to ensure that any appeal is processed and that any such appeal adheres to time limits.

PRE-RELEASE AND TRANSITION SERVICES

The TDOC's division of Pre-Release and Transition Services continued to expand during this time period. The Department now has a total of 12 full time Pre-Release Coordinators. Each coordinator is responsible for developing a program at their site and for tracking inmates who leave the system by expiration of sentence or release on probation or parole.

In February 2004, TDOC Policy #511.02, Pre-Release Services was reissued to allow for expansion. Policy now mandates that all inmates leaving the system be offered pre-release services. Policy also allows for full time paid program positions for inmates determined to be most in need of formal programming. At the time of this publication, MTCX, BMCX, WTSP, NWCX, WANX, MLRC, and all three CCA facilities have developed formal pre-release program positions.

The 2004 session of the General Assembly passed a bill requiring that all inmates leaving the system shall receive an orientation concerning relevant post release or parole issues.

TDOC Policy 511.02 allows for inmates who will expire their sentence to be eligible for formal pre-release programs. This is a significant programming expansion as the majority of inmates expiring their sentence were not eligible for annex placement under the previous policy and therefore, not eligible for pre-release program slots.

During March 2004, the Department of General Services printed three resource manuals to be distributed across the state to all Pre-Release Coordinators. One of the Resource Manuals covers all pertinent information required by policy and by law (with the exception of restoration of citizenship rights). General Services printed enough copies of the manuals to allow for the approximate 5,000 inmates leaving state institutions during the upcoming year.

The federally funded program, Tennessee Bridges, continues to counsel/



educate participants through the three programmatic phases. In October 2003, an additional \$35,000 was awarded to the TDOC specifically to identify substance abuse and mental health issues during Phase 2, the intensive parole supervision phase. In May 2004, a proposal was submitted for an additional \$317,000 to the USDOJ. These funds are competitive and will allow for training and educational/vocational skills for TN Bridges participants. The application stated that 18 sites are in competition for the funds to be awarded after July 2004.

VOLUNTEER SERVICES

The Volunteer Services section is responsible for developing and implementing volunteer programs for offenders, members of the inmate's family, and TDOC staff. Currently, volunteers are recruited from communities all over the state to come into their local institutions and assist the department in delivering very necessary services to inmates. Volunteers can serve in many ways. Volunteers provide assistance by counseling inmates, tutoring inmates in literacy, financial management and GED preparation as well as in holiday celebrations. While these services have been provided in the past, there is always a need for increased services and expansion of volunteer programs is a primary goal of this section.

Offenders are in need of assistance, not only while institutionalized, but as they prepare for release and then upon their release. While inmates' needs are often the most prevalent, there are others who are affected by the actions of offenders. The victim of the crime, along with their family members, are often in need of support and counseling services. The family members of each inmate, especially their children, are left with financial, psychological, emotional and mental health needs that stem from incarceration. Volunteers can assist with all of these needs, many of which occur outside the walls of the institution.

A staff member in each institution is assigned the task of working with the volunteers at each site. The local volunteer coordinator recruits and trains volunteers according to each institution's specific needs. Training includes a standardized orientation to policies and procedures, with specialized instruction to meet the needs of the volunteer program at a particular location.

Each institution organizes a local Community Resource Board to oversee management of the volunteer program and community relations. The local boards are made up from community leaders, church groups, and civic organizations. The local boards are represented on a statewide level by the Tennessee Community Resource Board (TCRB). This board, composed of individuals with diverse backgrounds, is made up of 15 members approved by the Commissioner of Correction and the Chairman of the Board of Probation and Parole.

Annually, the volunteer network saves the state an average of more than 1.4 million dollars by providing services not offered by the department.



INMATE JOBS

An inmate job is defined as a program assignment for which an inmate is paid and/or is evaluated for program sentence credits. A program assignment includes work, academic and vocational classes, and some mental health programs. The purpose of the inmate jobs program is to reduce idleness, to provide meaningful jobs and training, and to provide a system for job advancement. Inmates are expected to report to their assigned program at the scheduled time and participate. Reduced inmate idleness promotes stability within an institution.

Work rules mimic requirements of jobs outside the prison. Many incarcerated felons do not have good work ethics. It is expected that participation in prison jobs will be the basis for promoting good work ethics.

Uniform procedures have been established for assigning inmates to institutional jobs. Inmates may request placement on registers for a job assignment. Job descriptions include requirements for each job at an individual institution. Inmates are tentatively determined to be eligible and qualified before they are approved for register placement. Job assignments are primarily based on seniority on the register. Inmates without a high school diploma or GED are not routinely promoted to jobs above semi-skilled level.

Inmates are not permitted to refuse or quit an assignment, with the exception of those assigned to a Prison Industries Enhancement (PIE) program or to a mental health treatment program. There are two types of job assignment terminations; i.e., disciplinary and non-disciplinary. Sanctions are attached to disciplinary terminations only.

The Inmate Jobs Specialist is responsible for the coordination of the day-to-day departmental operation of the inmate jobs program. This includes policy development, monitoring, training for inmate job coordinators, assisting with development of TOMIS applications for inmate jobs, providing technical assistance to institutional and central office staff, approving requests for changes in the inmate worker pattern, preparing reports and performing audits.

Each institution is staffed with an inmate job coordinator. This person is responsible for coordinating sentence credit policy requirements, assigning inmates to jobs, supervising job tracking personnel, assisting in the development of job descriptions, training inmate job supervisors in job policy requirements, and other related duties at their institution.



Table 14: Inmate Employment– June 2004

INMATE ASSIGNMENTS JUNE 30, 2004		
Assignment	Inmates	Percentage of Population
Academic Education	2,122	11
Vocational Programs	1,940	10
Support	5,125	26
Program Services	1,123	6
TRICOR	970	6
Work Lines	538	3
Other Agencies	178	1
Community Service	646	3
Work Release	52	0
Mental Health Programs	937	5
Boot Camp	83	0
Pre-Release	187	1
Other	1,445	7
TOTAL ASSIGNED	15,346	79
Unassignable Status*	2,982	15
Job Waiting List	1,080	6
TOTAL INMATES	19,408	100
*Inmates who can not be assigned due to their status, which may include those in segregation or classification, etc.		



EDUCATION

Overview

Correctional Education programs provide inmates with knowledge, skills, attitude, and values needed to succeed in society.

Tennessee Code Annotated (TCA) 4-3-603 and 4-6-144 drive "Special School District" and "Library Operations".

TDOC maintains "School Approval" via Tennessee Department of Education, Office of Accountability, annually and must comply with the "Minimum Standards for the Governance of Public Schools".

TDOC maintains approval as an official G.E.D Test Site (one of approximately 40 official test centers in Tennessee), and therefore must adhere to guidelines set forth by the G.E.D Testing Service, Washington, D.C., the Tennessee Department of Labor and Workforce Development Adult Education Office, and the State G.E.D Administrator.

American Correctional Association (ACA) standards further stipulate areas of compliance for academic and vocational programs, and library operations.

Fifteen institutions (twelve state operated and three Corrections Corporation of America (CCA) operated) offer an academic program, at a minimum, with the majority offering vocational programs as well.

All principals and teachers hold valid professional licenses granted by the Tennessee Department of Education.

Target school enrollment, FY2003-2004, is approximately 20% of the inmate population. Full-time enrollment ABE/GED was 7,509, and vocational enrollment was 13, 071.

Fiscal year statistics:

G.E.D AND VOCATIONAL CERTIFICATES EARNED

	<u>G.E.D Certificates</u>	<u>Vocational Certificates</u>
1999-2000	609	651
2000-2001	766	692
2001-2002	511	865
2002-2003	326	425
2003-2004	606	1,434



**Table 15: Education Enrollment
Fiscal Year 2003-2004**

INSTITUTION	Full time ABE/GED	Part-time ABE/GED	CCTV*	Volunteer Literacy	College**	Vocational	Total
Brushy Mountain Correctional Complex	444	50	2	156	33	275	960
DeBerry Special Needs Facility	0	153	0	0	3	0	156
Hardeman County Correctional Facility	1,526	0	0	0	18	557	2,101
Mark Lutrell Correctional Center	163	0	0	36	8	105	312
Middle Tennessee Correctional Complex	0	225	0	0	0	0	225
Northeast Correctional Complex	926	11	10	0	69	583	1,599
Northwest Correctional Complex	1,343	0	0	58	0	856	2,257
Riverbend Maximum Security Institution	206	0	39	6	10	202	463
South Central Correctional Center	208	45	0	0	14	198	465
Southeastern TN State Regional Corr Fac	166	9	0	0	5	328	508
Turney Center Industrial Prison and Farm	0	0	0	0	0	0	0
Tennessee Prison for Women	196	0	0	0	6	143	345
Wayne County Boot Camp	570	335	0	0	52	0	957
West Tennessee State Penitentiary	656	0	184	78	1	367	1,286
Whiteville Correctional Facility	1,105	0	0	0	6	326	1,437
SYSTEM WIDE TOTAL	7,509	828	235	334	225	3,940	13,071

*Closed Circuit Television

**College courses are taken via correspondence at the inmate's expense.

GED Test Results Fiscal Year 2003-2004			
Institution	Number Passing	Number Tested	Percentage Passed
Brushy Mountain Correctional Complex	48	58	83%
DeBerry Special Needs Facility	4	6	67%
Hardeman County Correctional Facility	75	117	64%
Mark Lutrell Correctional Center	14	18	78%
Middle Tennessee Correctional Complex	19	19	100%
Northeast Correctional Complex	38	45	84%
Northwest Correctional Complex	50	100	50%
Riverbend Maximum Security Institution	22	30	73%
South Central Correctional Center	70	101	69%
Southeastern TN State Regional Corr Fac	19	25	76%
Turney Center Industrial Prison and Farm	14	14	100%
Tennessee Prison for Women	26	38	68%
Wayne County Boot Camp	54	67	81%
West Tennessee State Penitentiary	69	108	64%
Whiteville Correctional Facility	84	113	74%
SYSTEM WIDE TOTALS	606	859	75%

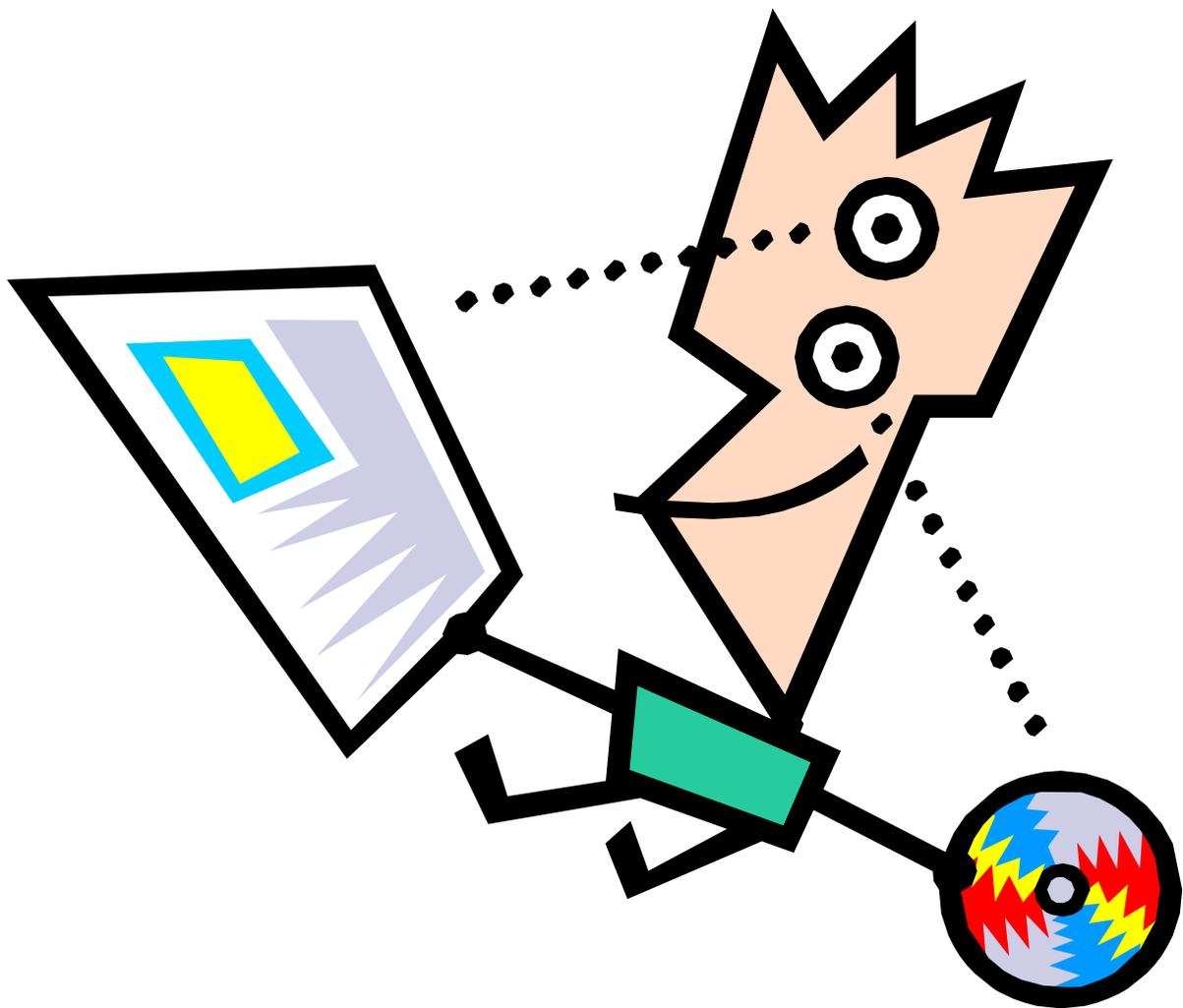


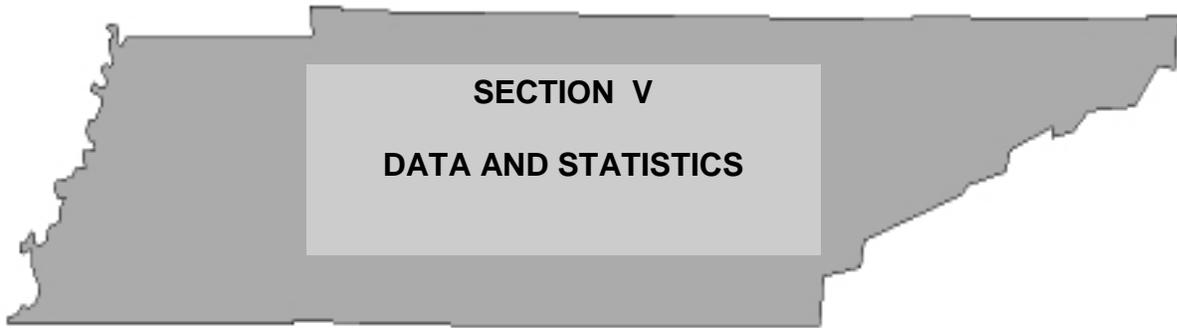
VOCATIONAL GRADUATES FISCAL YEAR 2003-2004

	BMCX	*HCCF	NECX	NWCX	MLCC	RMSI	*SCCF	STSR	TCIP	TPFW	WCFA	WTSP	TOTALS
Automobile Maintenance				6									6
Barbering				3				9				9	21
Building Trade	9												9
Cabinetmaking/Millwork		36		3		7			11				57
Carpentry					15								15
Commercial Food Service	10		33										43
Computer Repair/Service			4	1				5			38		48
Cosmetology					13				2	11			26
Cosmetology Instructor									2				2
Culinary Arts I								2	7	12		12	33
Culinary Arts II								2					2
Culinary Arts III													0
Electrical		49	7	17			30	8			57		168
Family and Consumer Science			18										18
Graphic Arts			10										10
Horticulture		31					22			8			61
Heating, AC and Refrigeration	5			5				6					16
Industrial Cleaning I	20	23	17	22	2	26	67		28	9		14	228
Industrial Cleaning II			16						23				39
Industrial Maintenance		33							11				44
Interior Development/Refinishing				4									4
Landscaping			6						7				13
Masonry				5		5	24	4			43		81
Microcomputer Info Systems				8			48						56
Office Technology										13			13
Painting		32					28						60
Personal Computing									16			8	24
Plumbing				6			20						26
Residential Construction Technology I			10	5			13			14	60	10	112
Residential Construction Technology II			8								60	3	71
Sewing/Textiles												4	4
Shoe Repair													0
Small Engine Repair				6							42	3	51
Upholstery	7	28					29	1					65
Welding				8									8
SYSTEM WIDE TOTALS	51	232	129	99	30	38	281	37	107	67	300	63	1,434

*HCCF and SCOC vocational programs are administered through Pontiac Business Institute (approved by Tennessee Higher Education Commission) rather than frameworks of the Tennessee Department of Education. The programs are typically 16 weeks in length, thus the higher number of graduates.

DATA AND STATISTICS



A gray silhouette of the state of Tennessee is shown. In the center, there is a white rectangular box containing the text "SECTION V" and "DATA AND STATISTICS" in bold, black, uppercase letters.

SECTION V

DATA AND STATISTICS

The following pages represent statistical information concerning TDOC's stock population as of June 30, 2004, admissions into the TDOC system, and releases from the TDOC system.

Readers of this report should note the following:

Primary offense: Several years ago, offenses were categorized according to the Tennessee Incident Based Reporting System (TIBRS), which is based on the FBI's National Incident Based Reporting System (NIBRS). This system of reporting standardizes categorical offense reporting across criminal justice agencies both within the state and nationally. For more detail on how TCA code is categorized according to the TIBRS system see the TDOC Research Brief, "Assessing the Impact of the TIBRS on TDOC Criminal Offense Reporting," available online at <http://www.state.tn.us/correction/planning/researchbrief.html>.

The data presented in this section are based on information drawn from several units within the Department of Correction. Due to the fact that TOMIS is a dynamic database and information is constantly being added and/or modified, some data in comparable tables may not match exactly.

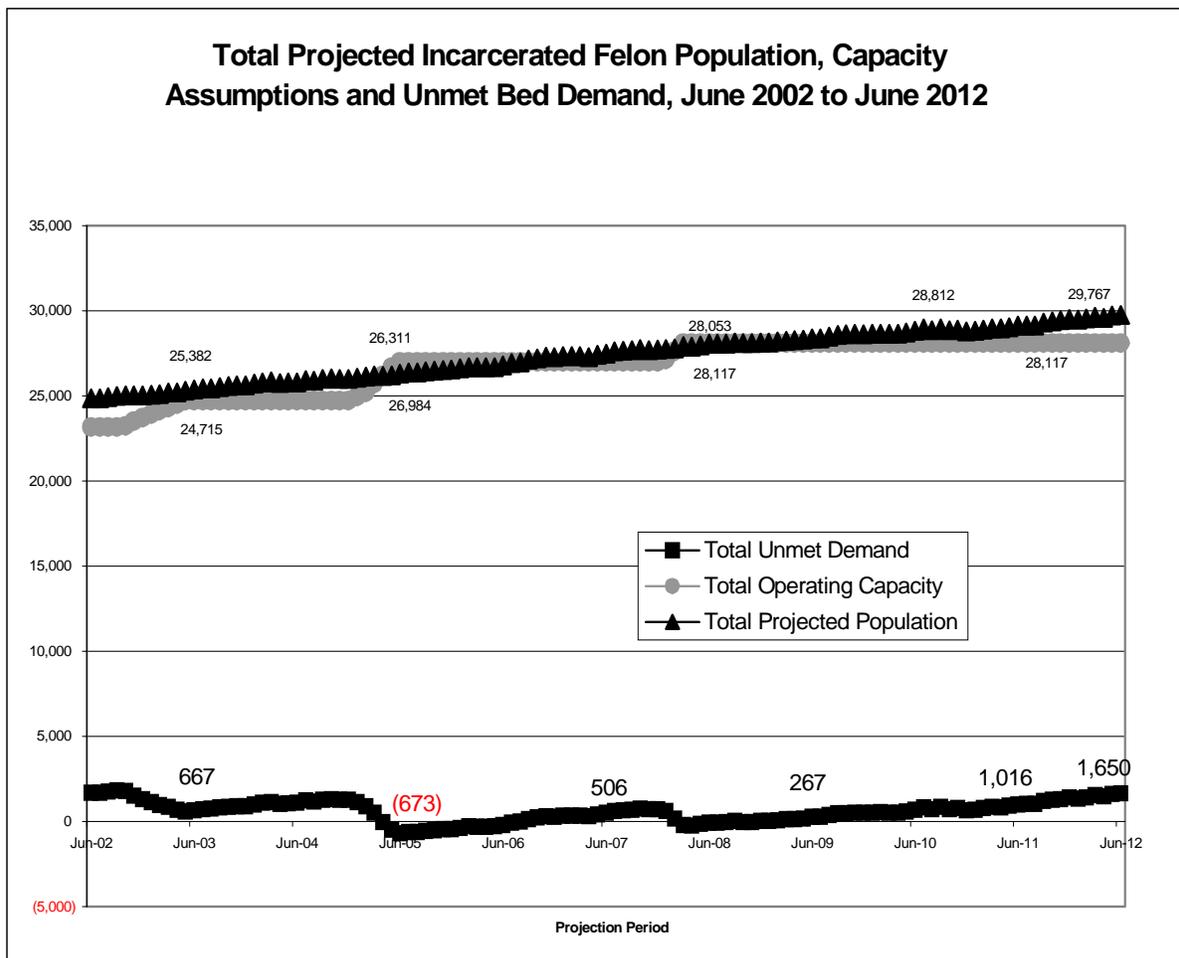
Sentence imposed information is relevant to **admissions** during the year, while time served information is relevant to **releases** during the year. A common tendency is to correlate this information, which is a misinterpretation of the data. Readers should keep this distinction in mind. The data do not pertain to the same groups of offenders.

There are occasional discrepancies between population totals presented in different tables. These discrepancies are most commonly attributable to the fact that data may be drawn from different sources (e.g. custody level counts are taken from the daily pop count sheets rather than the Tennessee Offender Management Information System data base), missing data, or that data is drawn at different points in time. Because TOMIS is not a static database, with admissions, releases, and movements constantly occurring, data drawn at different points in time may reflect changes that have occurred between those dates of data extraction.



In certain cases, average time served (especially the releases from local jail or backup categories) will appear to the reader to be incongruent with the offense. In such cases, the small number of individuals presented left TDOC for another jurisdiction during the period in question.

Additional data-based information is available on our web site: www.state.tn.us/correction/planning/planning.html.





DATA AND STATISTICS — ADMISSIONS

Table 16: Felony Admissions by Age - Fiscal Year 2003-2004

AGE	TDOC	%	LOCAL	%	SYSTEMWIDE	%
40+	2,381	25.0%	938	25.9%	3,319	25.3%
35-39	1,372	14.4%	497	13.7%	1,869	14.2%
30-34	1,610	16.9%	594	16.4%	2,204	16.8%
25-29	1,901	20.0%	650	18.0%	2,551	19.4%
20-24	2,037	21.4%	850	23.5%	2,887	22.0%
18-19	197	2.1%	85	2.4%	282	2.1%
<18	20	0.2%	2	0.1%	22	0.2%
TOTAL	9,518		3,616		13,134	

Table 17: Felony Admissions by Race - Fiscal Year 2003-2004

RACE	TDOC	%	LOCAL	%	SYSTEMWIDE	%
Black	3,664	38.5%	2,608	72.1%	6,272	47.8%
White	5,705	59.9%	949	26.2%	6,654	50.7%
Other	149	1.6%	59	1.6%	208	1.6%
TOTAL	9,518		3,616		13,134	

Table 18: Felony Admissions by Gender - Fiscal Year 2003-2004

GENDER	TDOC	%	LOCAL	%	SYSTEMWIDE	%
Male	8,200	86.2%	3,210	88.8%	11,410	86.9%
Female	1,318	13.8%	406	11.2%	1,724	13.1%
TOTAL	9,518		3,616		13,134	

Table 19: Felony Admissions by Type - Fiscal Year 2003-2004

TYPE	TDOC	%	LOCAL	%	SYSTEMWIDE	%
Returned Escape & Others	758	8.0%	105	2.9%	863	6.6%
Parole & Probation Violators	3,183	33.4%	1,115	30.8%	4,298	32.7%
New Commitments	5,577	58.6%	2,396	66.3%	7,973	60.7%
TOTAL	9,518		3,616		13,134	

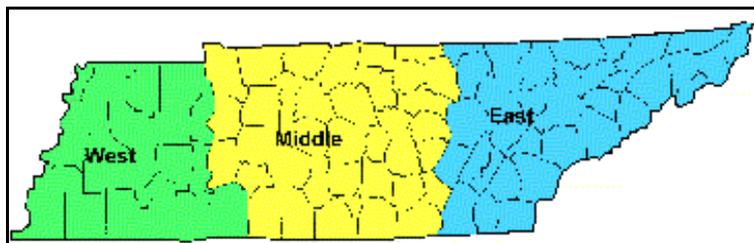


DATA AND STATISTICS - ADMISSIONS

Table 20: Felony Admissions by County of Conviction - June 30, 2004

COUNTY	TDOC		LOCAL		SYSTEMWIDE		COUNTY	TDOC		LOCAL		SYSTEMWIDE	
	Number	Percent	Number	Percent	Number	Percent		Number	Percent	Number	Percent	Number	Percent
ANDERSON	62	0.7%	0	0.0%	62	0.4%	LAUDERDALE	92	1.0%	2	0.1%	94	0.7%
BEDFORD	136	1.4%	2	0.1%	138	1.0%	LAWRENCE	44	0.5%	0	0.1%	44	0.3%
BENTON	21	0.2%	1	0.0%	22	0.2%	LEWIS	32	0.3%	3	0.1%	35	0.3%
BLEDSON	7	0.1%	0	0.0%	7	0.1%	LINCOLN	64	0.7%	0	0.0%	64	0.5%
BLOUNT	129	1.4%	5	0.1%	134	1.0%	LOUDON	26	0.3%	0	0.0%	26	0.2%
BRADLEY	129	1.4%	2	0.1%	131	1.0%	McMINN	99	1.0%	1	0.0%	100	0.8%
CAMPBELL	44	0.5%	1	0.0%	53	0.4%	McNAIRY	39	0.4%	0	0.0%	39	0.3%
CANNON	52	0.3%	0	0.0%	28	0.2%	MACON	20	0.2%	1	0.0%	21	0.2%
CARROLL	36	0.4%	1	0.0%	37	0.3%	MADISON	379	4.0%	11	0.3%	390	3.0%
CARTER	117	1.2%	0	0.0%	117	0.8%	MARION	24	0.3%	0	0.0%	24	0.2%
CHEATHAM	41	0.4%	1	0.0%	42	0.3%	MASHALL	118	1.2%	3	0.1%	121	0.9%
CHESTER	28	0.3%	0	0.0%	28	0.2%	MAURY	100	1.1%	0	0.0%	100	0.8%
CLAIBORNE	46	0.5%	0	0.0%	46	0.4%	MEIGS	7	0.1%	0	0.0%	7	0.1%
CLAY	7	0.1%	0	0.0%	7	0.1%	MONROE	81	0.9%	0	0.0%	81	0.6%
COCKE	87	0.9%	3	0.1%	90	0.7%	MONTGOMERY	111	1.2%	9	0.2%	120	0.9%
COFFEE	175	1.8%	4	0.1%	179	1.4%	MOORE	15	0.2%	0	0.0%	15	0.1%
CROCKETT	29	0.3%	0	0.0%	29	0.2%	MORGAN	2	0.0%	0	0.0%	2	0.0%
CUMBERLAND	68	0.7%	0	0.0%	68	0.5%	OBION	95	1.0%	0	0.0%	95	0.7%
DAVIDSON	965	10.1%	1,188	32.9%	2,153	16.4%	OVERTON	50	0.5%	0	0.0%	50	0.4%
DECATUR	19	0.2%	0	0.0%	19	0.1%	PERRY	23	0.2%	1	0.0%	24	0.2%
DEKALB	26	0.3%	1	0.0%	27	0.2%	PICKETT	4	0.0%	0	0.0%	4	0.0%
DICKSON	50	0.5%	3	0.1%	53	0.4%	POLK	33	0.3%	0	0.0%	33	0.3%
DYER	136	1.4%	3	0.1%	139	1.1%	PUTNAM	80	0.8%	2	0.1%	82	0.6%
FAYETTE	33	0.3%	1	0.0%	34	0.3%	RHEA	22	0.2%	0	0.0%	22	0.2%
FENTRESS	41	0.4%	5	0.1%	46	0.4%	ROANE	37	0.4%	0	0.0%	37	0.3%
FRANKLIN	109	1.1%	0	0.0%	109	0.8%	ROBERTSON	50	0.5%	2	0.1%	52	0.4%
GIBSON	103	0.1%	1	0.0%	104	0.8%	RUTHERFORD	436	4.6%	25	0.7%	461	3.5%
GILES	64	0.7%	1	0.0%	65	0.5%	SCOTT	23	0.2%	1	0.0%	24	0.2%
GRAINGER	30	0.3%	0	0.0%	30	0.2%	SQUATCHIE	20	0.2%	0	0.0%	20	0.2%
GREENE	110	1.2%	43	1.2%	153	1.2%	SEVIER	98	1.0%	6	0.2%	104	0.8%
GRUNDY	23	0.2%	0	0.0%	23	0.2%	SHELBY	809	8.5%	2,105	58.2%	2,914	22.2%
HAMBLEN	95	1.0%	96	2.7%	191	1.5%	SMITH	40	0.4%	1	0.0%	41	0.3%
HAMILTON	462	4.9%	4	0.1%	466	3.5%	STEWART	12	0.1%	0	0.0%	12	0.1%
HANCOCK	10	0.1%	20	0.6%	30	0.2%	SULLIVAN	404	4.2%	7	0.2%	411	3.1%
HARDEMAN	40	0.4%	1	0.1%	41	0.3%	SUMNER	226	2.4%	5	0.1%	231	1.8%
HARDIN	61	0.6%	0	0.0%	61	0.5%	TIPTON	71	0.7%	7	0.2%	78	0.6%
HAWKINS	109	1.1%	4	0.1%	113	0.9%	TROUSDALE	11	0.1%	1	0.0%	12	0.1%
HAYWOOD	40	0.4%	0	0.0%	40	0.3%	UNICOI	28	0.3%	0	0.0%	28	0.2%
HENDERSON	66	0.7%	0	0.0%	66	0.5%	UNION	21	0.2%	0	0.0%	21	0.2%
HENRY	58	0.6%	2	0.1%	60	0.5%	VAN BUREN	17	0.2%	0	0.0%	17	0.1%
HICKMAN	47	0.5%	5	0.1%	52	0.4%	WARREN	111	1.2%	1	0.1%	112	0.9%
HOUSTON	6	0.1%	0	0.0%	6	0.1%	WASHINGTON	219	2.3%	1	0.0%	220	1.7%
HUMPHREYS	31	0.3%	0	0.0%	31	0.2%	WAYNE	28	0.3%	0	0.0%	28	0.2%
JACKSON	23	0.2%	2	0.1%	25	0.2%	WEAKLEY	46	0.5%	2	0.0%	48	0.4%
JEFFERSON	52	0.5%	2	0.1%	54	0.4%	WHITE	49	0.5%	0	0.0%	49	0.4%
JOHNSON	36	0.4%	0	0.0%	36	0.3%	WILLIAMSON	201	2.1%	6	0.2%	207	1.6%
KNOX	776	8.2%	3	0.1%	779	5.9%	WILSON	144	1.5%	5	0.1%	149	1.1%
LAKE	22	0.2%	1	0.0%	23	0.2%	TOTAL	9,518	72.5%	3,616	100.0%	13,134	100%

Figure 2: Felony Admissions by Geographical Region



	TDOC	LOCAL	SYSTEMWIDE
West	1844	2127	3971
Middle	4160	1284	5444
East	3514	205	3719



Table 21: Felony Admissions Average Total Sentence Length by Primary Offense Group - Fiscal Year 2003-2004

	PRIMARY OFFENSE	TDOC SENTENCED			LOCALLY SENTENCED			SYSTEM WIDE					
		Number Of Offenders	% Of TDOC Total	Average Sentence (YY/MM)	Locally Sentenced Felons	% Of Local Total	Average Sentence (YY/MM)	System Wide Total	% Of System Total	Average Sentence (YY/MM)			
PERSON	Homicide												
	Murder	299	3.14%	26/00	23	0.64%	05/01	322	2.45%	24/05			
	Negligent Manslaughter	17	0.18%	04/02	9	0.25%	02/04	26	0.20%	03/05			
	Kidnapping	49	0.51%	13/10	11	0.30%	05/03	60	0.46%	10/02			
	Sex Offenses												
	Forcible	375	3.94%	13/05	39	1.08%	03/06	414	3.15%	12/07			
	Non-Forcible	91	0.96%	02/06	33	0.91%	01/05	124	0.94%	02/03			
	Assault												
	Aggravated Assault	832	8.74%	08/07	382	10.57%	03/06	1,214	9.24%	06/10			
	Simple Assault	91	1.00%	02/04	70	1.94%	01/09	161	1.23%	02/01			
PROPERTY	Arson	48	0.50%	06/02	11	0.30%	04/01	59	0.45%	05/10			
	Burglary	1,468	15.42%	06/00	716	19.81%	03/01	2,184	16.63%	04/11			
	Forgery/Fraud	586	6.16%	03/06	189	5.23%	01/11	775	5.90%	03/01			
	Larceny/Theft	923	9.70%	04/03	626	17.32%	02/07	1,549	11.79%	03/06			
	Robbery												
	Aggravated Robbery	790	8.30%	13/06	37	1.02%	05/00	827	6.30%	13/01			
	All Other Robbery	317	3.33%	07/09	154	4.26%	04/04	471	3.59%	06/08			
SOCETAL	Drug Offenses												
	Cocaine	1,459	15.33%	08/03	472	13.06%	04/01	1,931	14.70%	07/03			
	Other Drug Offenses	989	10.39%	04/09	307	8.49%	02/10	1,296	9.87%	04/03			
	Vehicular												
	Vehicular Homicide/DUI	57	0.60%	14/06	4	0.11%	04/04	61	0.46%	13/10			
	All Other Vehicular	140	1.47%	02/02	45	1.24%	01/09	185	1.41%	02/01			
OTHER	C/S/F Person	42	0.44%	12/02	13	0.36%	02/01	55	0.42%	09/09			
	C/S/F Property	67	0.70%	05/02	60	1.66%	02/11	127	0.97%	04/01			
	C/S/F Societal/Drugs	119	1.25%	04/09	82	2.27%	02/05	201	1.53%	03/10			
	Escape	10	0.11%	03/06	6	0.17%	02/05	16	0.12%	03/01			
	All Other	749	7.87%	02/11	326	9.02%	02/01	1,075	8.19%	02/09			
TOTAL	9,518	100.00%	07/04	3,615	100.00%	03/00	13,133	100.00%	06/02				
Sentence Type	Death	2	0.02%	N/A	0	0.00%	0	2	0.02%	N/A			
	*Life	94	0.99%	45/00	0	0.00%	0	94	0.72%	45/00			
	85%	389	4.09%	20/08	0	0.00%	0	389	2.96%	20/07			
	1-2 Years	1,979	20.79%	01/08	1,748	48.35%	01/08	3,727	28.38%	01/09			

*For purposes of calculating sentences we assign life offenders 45 years. Total is minus one illegal/unprocessed judgement.



DATA AND STATISTICS - ADMISSIONS

TABLE 22: Felony Systemwide Admissions by Total Sentence Length

Sentence Length	Number Of Offenders	Percent
1 Year	924	7.4%
> 1 - 2 Years	2804	21.4%
> 2 - 3 Years	2257	17.2%
> 3 - 4 Years	1577	12.0%
> 4 - 5 Years	707	5.4%
> 5 - 6 Years	1020	7.8%
> 6 - 10 Years	2222	16.9%
> 10 - 15 Years	790	6.0%
> 15 - 20 Years	330	2.5%
> 20 Years	406	3.1%
Life Sentences	85	0.7%
Death Sentences	2	0.0%
Life Without Parole	9	0.1%
TOTAL	13,133	100.0%

Note: >20 Years category excludes Life and Death Sentences.
 Figures include all admissions to incarceration: new commitments,
 parole violators, and others.



DATA AND STATISTICS – POPULATION

Table 23: Tennessee Offender Population June 2004

TDOC Facilities (In-house)	19,160
Probation	37,617
Intensive Supervision Probation (ISP)	1,067
Community Correction Grant Programs	5,792
Local Jails	4,347
Total Felons	67,983
Source: Tennessee Felon Population Update	

Table 24: TDOC Institutional Capacity and Population Distribution June 30, 2004

INSTITUTION	Total Beds Available	TDOC Operating Capacity*	Assigned Count as of 6/30/2004	Population as a Percent of:	
				Available Beds	Operating Capacity
GENERAL PURPOSE FACILITIES					
Hardeman County Correctional Center	2,016	1,976	1,971	97.8%	99.7%
Northeast Correctional Complex	1,856	1,819	1,827	98.4%	100.4%
Northwest Correctional Complex	2,425	2,377	2,345	96.7%	98.7%
South Central Correctional Center	1,676	1,642	1,629	97.2%	99.2%
Southeastern TN State Regional Corr. Facility	981	971	944	96.2%	97.2%
Turney Center Industrial Prison and Farm	1,136	1,113	1,110	97.7%	99.7%
Whiteville Correctional Facility	1,536	1,505	1,521	99.0%	101.1%
SUB-TOTAL	11,626	11,403	11,347	97.6%	99.5%
CLASSIFICATION FACILITIES					
Brushy Mountain Correctional Complex	1,603	1,587	1,531	95.5%	96.5%
Mark Luttrell Correctional Center	440	436	429	97.5%	98.4%
Middle Tennessee Correctional Complex	1,110	1,099	1,015	91.4%	92.4%
SUB-TOTAL	3,153	3,122	2,975	94.4%	95.3%
SPECIAL PURPOSE FACILITIES					
DeBerry Special Needs Facility	800	736	746	93.3%	101.4%
Tennessee Prison for Women	775	744	733	94.6%	98.5%
Wayne County Boot Camp	450	446	409	90.9%	91.7%
SUB-TOTAL	2,025	1,926	1,888	93.2%	98.0%
HIGH SECURITY FACILITIES					
Riverbend Maximum Security Institution	736	714	715	97.1%	100.1%
West Tennessee State Penitentiary	2,582	2,505	2,483	96.2%	99.1%
SUB-TOTAL	3,318	3,219	3,198	96.4%	99.3%
TOTALS	20,122	19,670	19,408	96.5%	98.7%
<small>*Operating Capacity is based on the number of total beds available and the designated use of certain beds. Special purpose beds such as medical, mental health, disciplinary segregation, and protective custody are excluded. TDOC's operating capacity is currently set at 98% of total beds available. Source: TDOC Bed Space and Operating Capacities</small>					



DATA AND STATISTICS - POPULATION

Table 25: Local Jail Census-Fiscal Year 2003-2004

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
TOTAL JAIL POPULATION	20,785	20,828	21,421	21,077	21,136	20,122	20,621	21,273	21,626	21,598	21,212	22,203
TDOC BACKUP	1,943	1,981	1,930	1,854	2,081	2,115	2,055	2,071	2,040	2,018	2,057	2,110
LOCAL FELONS	4,011	4,027	4,110	4,232	4,202	4,206	4,032	4,276	4,444	4,281	4,350	4,347
OTHER CONVICTED FELONS	591	484	484	521	485	369	411	336	344	319	532	418
CONVICTED MISDEMEANANTS	4,754	4,837	5,096	4,728	4,494	4,574	4,695	4,837	5,097	4,985	4,741	5,138
OTHERS	838	776	808	791	793	578	561	834	707	920	653	837
PRE-TRIAL DETAINEES												
FELONY	6,299	6,422	6,596	6,484	6,698	5,914	6,298	6,417	6,450	6,579	6,382	6,718
MISDEMEANANT	2,349	2,301	2,397	2,467	2,383	2,366	2,569	2,502	2,544	2,496	2,497	2,635
PERCENTAGE OF JAIL POPULATION												
TDOC BACKUP	9.3%	9.5%	9.0%	8.8%	9.8%	10.5%	10.0%	9.7%	9.4%	9.3%	9.7%	9.5%
LOCAL FELONS	19.3%	19.3%	19.2%	20.1%	19.9%	20.9%	19.6%	20.1%	20.5%	19.8%	20.5%	19.6%
OTHER CONVICTED FELONS	2.8%	2.3%	2.3%	2.5%	2.3%	1.8%	2.0%	1.6%	1.7%	1.5%	2.6%	2.0%
CONVICTED MISDEMEANANTS	22.9%	23.2%	23.8%	22.4%	21.3%	22.7%	22.8%	22.7%	23.6%	23.1%	22.4%	23.1%
OTHERS	4.0%	3.7%	3.8%	3.8%	3.8%	2.9%	2.7%	3.9%	3.3%	4.3%	3.1%	3.8%
PRE-TRIAL DETAINEES												
FELONY	30.3%	30.8%	30.8%	30.8%	31.7%	29.4%	30.5%	30.2%	29.8%	30.5%	30.1%	30.3%
MISDEMEANANT	11.3%	11.0%	11.2%	11.7%	11.3%	11.8%	12.5%	11.8%	11.8%	11.6%	11.8%	11.9%

Source: TDOC Jail Summary Reports



DATA AND STATISTICS-POPULATION

Table 26: Felony Inmate Population by Age as of June 30, 2004

	TDOC INHOUSE	%	TDOC BACKUP	%	LOCAL FELON	%	SYSTEM WIDE	%
40+	6,486	34.0%	969	25.6%	1,012	25.3%	8,467	31.5%
35-39	2,848	14.9%	558	14.7%	568	14.2%	3,974	14.8%
30-34	3,242	17.0%	616	16.3%	679	17.0%	4,537	16.9%
25-29	3,633	19.0%	735	19.4%	708	17.7%	5,076	18.9%
20-24	2,704	14.2%	824	21.7%	927	23.2%	4,455	16.6%
18-19	163	0.9%	79	2.1%	100	2.5%	342	1.3%
<18	15	0.1%	8	0.2%	7	0.2%	30	0.1%
TOTAL	19,091	100.0%	3,789	100.0%	4,001	100.0%	26,881	100.0%

Source: Tennessee Offender Management Information System

Table 27: Felony Inmate Population by Gender, Race, and Location as of June 30, 2004

	TDOC	%	Backup	%	Local	%	System Wide
Male							
Black	8,582	47.8%	1,317	41.2%	2,337	65.4%	12,236
White	9,079	50.6%	1,841	57.5%	1,161	32.5%	12,081
Other	286	1.6%	41	1.3%	74	2.1%	401
Total Male	17,947	100.0%	3,199	100.0%	3,572	100.0%	24,718
Female							
Black	362	31.6%	118	20.0%	205	47.8%	685
White	762	66.6%	469	79.5%	220	51.3%	1,451
Other	20	1.7%	3	0.5%	4	0.9%	27
Total Female	1,144	100.0%	590	100.0%	429	100.0%	2,163
TOTAL	19,091		3,789		4,001		26,881

Source: Tennessee Offender Management Information System



DATA AND STATISTICS - POPULATION

Table 28: Felony Inmate Population Average Total Sentence Length by Primary Offense Group

PRIMARY OFFENSE GROUP	TDOC INHOUSE			TDOC BACKUP			LOCALLY SENTENCED			SYSTEMWIDE		
	NUMBER OF OFFENDERS	% OF TDOC INHOUSE	AVERAGE SENTENCE (YY/MM)	NUMBER OF OFFENDERS	% OF TDOC BACKUP	AVERAGE SENTENCE (YY/MM)	NUMBER OF OFFENDERS	% OF LOCALLY SENTENCED	AVERAGE SENTENCE (YY/MM)	NUMBER OF OFFENDERS	% OF SYSTEM WIDE	AVERAGE SENTENCE (YY/MM)
PERSON												
Homicide												
Murder	3,510	18.39%	15/07	51	1.35%	18/01	38	0.95%	04/00	3,599	13.39%	15/06
Negligent Manslaughter	18	0.09%	06/03	10	0.26%	01/06	4	0.10%	01/03	32	0.12%	04/02
Kidnapping	244	1.28%	23/10	11	0.29%	08/02	18	0.45%	04/04	273	1.02%	21/03
Sex Offenses												
Forcible	2,703	14.16%	22/03	135	3.56%	07/08	89	2.22%	02/02	2,927	10.89%	21/04
Non-Forcible	74	0.39%	08/04	27	0.71%	02/02	21	0.52%	01/05	122	0.45%	05/10
Assault												
Aggravated Assault	2,190	11.47%	15/01	347	9.16%	05/01	478	11.95%	03/01	3,015	11.22%	11/11
Simple Assault	35	0.18%	04/11	41	1.08%	02/00	41	1.02%	01/04	117	0.44%	02/08
PROPERTY												
Arson	127	0.67%	13/04	18	0.48%	04/06	21	0.52%	01/11	166	0.62%	11/02
Burglary	1,953	10.23%	09/11	566	14.94%	04/05	683	17.07%	02/10	3,202	11.91%	07/05
Forgery/Fraud	299	1.57%	07/06	241	6.36%	02/10	147	3.67%	01/11	687	2.56%	04/06
Larceny/Theft	821	4.30%	07/06	390	10.29%	03/01	500	12.50%	02/03	1,711	6.37%	05/00
Robbery												
Aggravated Robbery	2,796	14.65%	18/01	278	7.34%	10/03	59	1.47%	04/05	3,133	11.66%	17/01
All Other Robbery	557	2.92%	10/02	115	3.04%	05/10	183	4.57%	03/05	850	3.18%	08/02
SOCIETAL												
Drug Offenses												
Cocaine	1,934	10.13%	11/06	576	15.20%	06/04	715	17.87%	02/09	3,225	12.00%	08/09
Other Drug Offenses	708	3.71%	09/02	438	11.56%	03/05	381	9.52%	01/08	1,527	5.68%	05/08
Vehicular												
Vehicular Homicide/DUI	181	0.95%	13/10	32	0.84%	09/06	21	0.52%	01/05	234	0.87%	12/01
All Other Vehicular	63	0.33%	05/03	50	1.32%	02/01	111	2.77%	00/06	224	0.83%	02/03
OTHER												
C/S/F Person	226	1.18%	19/02	17	0.45%	07/04	15	0.37%	02/05	258	0.96%	17/04
C/S/F Property	72	0.38%	09/01	25	0.66%	04/06	50	1.25%	02/10	147	1.00%	06/02
C/S/F Societal/Drugs	102	0.53%	11/07	45	1.19%	03/02	96	2.40%	01/05	243	0.90%	06/01
Escape	25	0.13%	08/05	4	0.11%	05/00	4	0.10%	02/00	33	0.12%	07/03
All Other	453	2.37%	06/00	372	9.82%	02/08	326	8.15%	01/08	1,151	4.28%	03/09
TOTAL	19,091	100%		3,789	100%		4,001	100%		26,881	100.00%	
Sentence Type												
Death	99	0.37%	00/00	0	0.00%	00/00	0	0.00%	00/00	99	0.37%	00/00
Life	1,919	7.14%	00/00	6	0.16%	00/00	0	0.00%	00/00	1,925	7.16%	00/00
85%	2,419	9.00%	20/06	78	2.06%	14/05	12	0.30%	02/08	2,509	9.33%	20/03
1-2 Years	188	0.70%	01/11	489	12.91%	01/08	774	19.35%	01/06	1,451	5.40%	01/09

The average sentence length for murder is based on 3,260 offenders. The remaining 250 offenders were either sentenced to life without parole or death, for which the sentence length was not included in the above statistics.



DATA AND STATISTICS - POPULATION

Table 29: Inmates Incarcerated over 10 Consecutive Years by Primary Offense, Average Time Served and Location

	BMCX	DSNF	HCCF	MLCC	MTCX	NECX	NWCX	RMSI	SCCF	STSR	TPFW	TCIP	WCBC	WCFA	WTSP	Number of Offenders	Avg Time Served (YY/MM)
Primary Offense Group																	
Homicide	122	81	50	21	15	167	106	120	47	102	21	93	22	16	94	1077	16/03
Kidnapping	4	3	5	0	2	6	5	3	5	3	0	5	0	0	5	46	17/01
Sex Offenses	48	28	27	0	7	105	63	31	46	60	1	53	13	6	66	554	16/00
Robbery	7	4	7	0	5	8	8	7	4	7	0	9	2	1	27	96	15/10
Burglary	1	1	0	0	0	3	0	0	1	2	0	3	0	0	2	13	18/01
Assault	4	7	5	1	0	8	9	3	5	7	0	6	2	0	8	65	16/02
Drugs	1	0	0	0	0	2	0	0	0	0	0	0	0	0	1	4	12/02
Arson	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	3	12/02
Larceny/Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	2	22/01
C/S/F Person	4	1	0	0	0	0	0	2	1	0	1	0	0	0	0	9	17/04
Other	0	0	1	0	0	0	2	0	0	1	0	0	0	0	0	4	19/04
Total	192	125	95	22	29	300	193	166	109	182	23	170	39	23	205	1873	
Sentence Type																	
Death	0	0	0	0	0	0	1	51	0	0	1	0	0	0	0	53	16/08
Life	110	55	43	13	5	137	67	60	35	81	18	76	10	13	71	794	17/04
Life without Parole	1	0	0	0	0	1	0	0	0	0	0	1	0	0	0	3	22/00
Life Minimum 25 yrs.	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	17/06
Habitual	4	2	1	0	0	5	3	0	5	6	0	8	0	0	4	38	19/03
85%	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	2	16/07

Table 30: TDOC Institutions Assaults, Inmate Deaths and Escapes Fiscal Year 2003-2004

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total	
Assault						
Assault on Offender		62	88	85	77	312
Assault on Staff		104	132	129	100	465
Death						
Homicide		0	2	0	0	2
Suicide		1	0	0	0	1
Accidental Death		0	0	0	0	0
Natural Death		28	28	23	20	99
Escape						
Secure Supervision		0	0	0	0	0
Minimum Security		0	0	3	0	3
Minimum Security - Work Crew - Supervised		1	1	0	1	3
Minimum Security - Work Crew - Unsupervised		0	0	0	2	2
Furlough/Pass		0	0	0	2	2



DATA AND STATISTICS - POPULATION

Table 31: TDOC Institutions, Incident Summary Fiscal Year 2003-2004

Average Population	WCBC	MLCC	TPW	RMSI	DSNF	STSRC	CBCX	TCIP	SCCC	NECX	BMCX	WTSP	HCCC	NWCX	WCFA	SYSTEM	SYSTEM	Pct. Change**	FY 01-02		
	411	416	715	705	739	942	1,015	1,093	1,609	1,807	1,526	2,434	1,949	2,286	1,474	19,119	17,801	17,592			
ARREST																					
FUR/PASS-VIOLENT CRIME	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
FUR/PASS-FELONY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
FUR/PASS-MIS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
FELONY-OFN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
FELONY-STAFF	0	0	0	1	0	1	0	0	0	1	0	2	3	3	3	14	133.3%	14	133.3%	366.7%	
FELONY-VISITOR	1	0	1	0	0	1	1	5	4	0	12	15	4	9	10	63	4.5%	63	4.5%	-18.2%	
ARSON																					
*SER INJ-PROP DAMG->500-OPER DISR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*INJ-PROP DAMG->\$500-OPER DISRUP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-100.0%	-100.0%	
*ARSON-PROP DMG->\$500	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	-50.0%	-80.0%	
ASSAULT																					
*STAFF-SERIOUS INJURY	0	0	1	4	1	0	0	0	0	2	0	2	0	3	0	13	18.2%	13	18.2%	-31.6%	
*STAFF-INJURY	0	1	1	6	4	0	0	2	1	6	4	13	1	5	1	45	-31.8%	45	-31.8%	-27.4%	
*STAFF-MINOR INJURY	0	3	1	12	7	2	5	4	17	3	4	33	3	20	9	123	-2.4%	123	-2.4%	-3.9%	
*STAFF-NO INJURY	0	4	4	91	12	4	6	5	16	23	10	39	15	28	27	284	-14.2%	284	-14.2%	-5.3%	
*OFN-SERIOUS INJURY	0	2	0	0	0	0	1	6	6	4	1	6	1	8	1	36	16.1%	36	16.1%	5.9%	
*OFN-INJURY	1	6	0	1	3	6	1	5	6	5	4	15	5	7	5	70	-10.3%	70	-10.3%	1.4%	
*OFN-MINOR INJURY	1	9	4	1	1	5	3	21	10	6	4	8	10	16	11	110	-9.1%	110	-9.1%	1.9%	
*OFN-NO INJURY	3	7	8	9	3	4	3	2	16	2	6	3	12	11	7	96	21.5%	96	21.5%	39.1%	
*VIS-SERIOUS INJURY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*VIS-INJURY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*VIS-MINOR INJURY	0	0	0	0	0	1	0	0	0	0	0	2	1	0	0	4	300.0%	4	300.0%	**	
*VIS-NO INJURY	0	0	0	0	0	0	1	0	0	0	0	1	1	1	0	4	100.0%	4	100.0%	33.3%	
DEATH																					
OFN-NATURAL	2	1	0	2	72	0	1	1	1	0	1	6	3	6	2	98	50.8%	98	50.8%	88.5%	
OFN-ELECTRIC CHAIR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*OFN-HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.0%	1	0.0%	-66.7%	
OFN-LETHAL INJECT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*OFN-SUICIDE	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	-75.0%	1	-75.0%	0.0%	
OFN-ACCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	-100.0%	
*STAFF(ON DUTY)-HOMICIDE	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0.0%	1	0.0%	0.0%	
*STAFF(ON DUTY)-SUICIDE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
STAFF(ON DUTY)-ACCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	-100.0%	
STAFF(ON DUTY)-NATURAL	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0.0%	1	0.0%	**	
*VISITOR-HOMICIDE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
*VISITOR-SUICIDE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
VISITOR-ACCIDENT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
VISITOR-NATURAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	0.0%	
DISTURBANCE																					
TEMP-CONTROL LOSS	0	0	0	0	0	0	0	1	0	0	0	0	0	0	4	0	5	66.7%	5	66.7%	150.0%
THREAT CONTROL LOSS	0	0	0	0	0	0	0	1	0	0	0	0	0	4	0	5	-50.0%	5	-50.0%	-37.5%	
MINOR	13	21	51	105	17	57	40	114	305	146	89	307	465	404	274	2,408	-8.6%	2,408	-8.6%	7.5%	

** Indicates violent incident

** Indicates previous comparable data equal to zero

**The percentage change columns indicate how much incidents have risen or declined from the fiscal year indicated at the top of the column. In the comparisons, the two previous fiscal years, FY01-02 and FY 02-03, are compared to FY 03-04. For example, since FY 01-02, the violent incident rate has decreased 2.1%. However, when FY 03-04 is compared with FY 02-03, there has been an increase of 6.3% in the violent incident rate.



DATA AND STATISTICS - POPULATION

Table 31: TDOC Institutions, Incident Summary Fiscal Year 2003-2004

Average Population		WCBC	MLCC	TPW	RMSI	DSNF	STSRC	CBCX	TCIP	SCCC	NECX	BMCX	WTSP	HCCC	NWCX	WCFA	SYSTEM	Pct. Change***	
		411	416	715	705	739	942	1,015	1,093	1,609	1,807	1,526	2,434	1,949	2,286	1,474	19,119	FY 01-02	FY 02-03
DRUGS																			
CONFIS-SIGNIF AMOUNT-OFN	1	1	1	1	5	6	7	8	3	6	12	8	23	7	22	8	118	-4.8%	3.5%
CONFIS-SIGNIF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-100.0%	-100.0%
CONFIS-SIGNIF AMOUNT-VISITOR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0.0%	-66.7%
CONFISCATION-OFFENDER	4	10	19	8	4	16	20	16	34	41	40	48	47	53	48	408	2.8%	0.2%	0.0%
CONFISCATION-STAFF	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-100.0%	0.0%
CONFISCATION-VISITOR	2	0	3	0	0	0	0	1	0	0	1	2	0	0	0	1	10	-87.2%	-82.8%
POSSESSION	1	1	1	4	0	5	1	10	8	7	2	11	5	6	8	70	-14.6%	-26.3%	-26.3%
SELLING	0	1	0	0	0	1	0	1	0	5	0	2	0	0	0	10	-63.0%	0.0%	0.0%
DRUGS FOUND ON PROPERTY	1	0	2	0	1	0	6	2	1	1	5	4	2	7	5	37	48.0%	76.2%	76.2%
EQUIPMENT																			
MAJOR DISRUPTION	0	2	1	3	2	0	1	7	0	0	5	2	0	3	1	27	-43.8%	-48.1%	-48.1%
ESCAPE																			
*SECURE SUPERVISION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	-100.0%
*MIN SECURITY-VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
MINIMUM SECURITY UNIT	1	0	0	0	0	0	0	0	0	0	0	0	2	0	0	3	50.0%	50.0%	50.0%
MIN SECURITY WORK CREW-SUPV	0	0	0	0	0	1	1	0	0	1	0	0	0	0	0	3	-25.0%	50.0%	50.0%
MIN SECURITY WORK CREW-UNSUPV	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	2	100.0%	**	**
FURLOUGH/PASS	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2	-	100.0%	100.0%
ATT SECURE SUPERVISION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-100.0%	-100.0%
*ATT MIN SECURITY-VIOLENCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	0.0%	0.0%
ATT MINIMUM SECURITY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-100.0%	-100.0%
FIRE																			
SER INJ-PROP DAMG>500-OPER DISR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
INJ-PROP DAMG>500-OPER DISRUP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
FIRE-PROP DMG>\$500	0	1	0	0	1	0	0	0	1	0	0	0	2	0	2	0	7	**	75.0%
INJURY																			
ACCIDENT-OFN-SERIOUS	1	2	1	26	3	0	7	7	7	0	5	7	7	2	8	2	78	151.6%	16.4%
ACCIDENT-OFN-WRK RELATED	45	22	4	8	5	8	16	33	14	2	125	9	1	13	0	305	-16.4%	-6.4%	-6.4%
ACCIDENT-STAFF-SERIOUS	0	1	2	3	2	0	0	0	1	1	1	1	0	0	2	0	13	30.0%	-35.0%
ACCIDENT STAFF	0	9	5	14	9	4	10	28	24	0	19	14	2	24	2	164	-19.2%	-24.1%	-24.1%
ACCIDENT-VISITOR-SERIOUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-	-100.0%	0.0%
ACCIDENT-VISITOR	1	1	3	3	4	0	7	1	0	0	1	1	3	1	1	0	36	24.1%	38.5%
*SELF INFLICTED-SERIOUS	0	0	0	2	14	0	0	0	0	0	0	2	6	2	3	0	29	52.6%	-23.7%
*SELF INFLICTED	0	3	12	20	25	3	5	15	83	11	13	24	30	16	40	300	23.5%	53.8%	53.8%
ILLNESS																			
OFN-SERIOUS-HOSPITAL	4	17	42	12	2	27	9	11	1	1	0	60	77	0	26	4	292	48.2%	30.4%
STAFF SERIOUS-HOSPION DUTY)	0	2	7	5	3	0	2	0	0	0	1	9	15	0	9	1	54	45.9%	-12.9%
VISITOR-SERIOUS-HOSPITAL	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2	-71.4%	-60.0%
OTHER																			
BOMB THREAT	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	0	2	100.0%	100.0%
CONTRABAND	22	21	45	127	131	121	112	142	375	224	144	306	245	200	227	2,442	-5.9%	17.5%	17.5%
PROPERTY DAMAGE >\$500	0	3	8	2	2	3	11	9	0	2	2	2	9	0	4	0	55	0.0%	17.0%
SEXUAL MISCONDUCT	2	10	16	65	14	21	19	21	239	101	26	80	642	248	96	1,600	45.9%	118.3%	118.3%

**Indicates violent incident

***The percentage change columns indicate how much incidents have risen or declined from the fiscal year indicated at the top of the column. In the comparisons, the two previous fiscal years, FY01-02 and FY 02-03, are compared to FY 03-04. For example, since FY 01-02, the violent incident rate has decreased 2.1%. However, when FY 03-04 is compared with FY 02-03, there has been an increase of 6.3% in the violent incident rate.



DATA AND STATISTICS - POPULATION

Table 31: TDOC Institutions, Incident Summary Fiscal Year 2003-2004

Average Population	WCBC	MLCC	TPW	RMSI	DSNF	STSRC	CBCX	TCP	SCCC	NECX	BMCX	WTSP	HCCC	NWCX	WCFA	SYSTEM	Pct. Change***		
	411	416	715	705	739	942	1,015	1,093	1,609	1,807	1,526	2,434	1,949	2,266	1,474	19,119	FY 02-03	FY 01-02	
*RIOT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	-100.0%
SABATAGE-OPR DISRUP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
*HOSTAGE SITUATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
EPIDEMIC-PUB HEALTH THREAT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
PARTICIPATE IN GANG ACTIVITY	3	0	0	1	0	4	2	19	20	12	3	22	8	27	8	129	130.4%	57.3%	**
POSSESS GANG RELATED MATERIAL	9	0	1	7	0	10	6	45	76	5	6	25	16	40	32	278	9.4%	-14.2%	
STRIKE																			
INMATE-OPER. DISRUP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
STAFF-OPER. DISRUP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
SUICIDE																			
*ATT-SERIOUS INJURY	0	0	0	0	0	2	0	0	0	0	0	0	0	0	3	5	150.0%	-50.0%	
*ATTEMPT	0	1	2	4	0	5	2	2	9	3	0	4	1	0	1	34	9.7%	-12.8%	
USE OF FORCE																			
CHEMICAL AGENTS	0	1	0	4	0	1	0	0	14	2	7	25	9	13	6	82	0.0%	3.8%	
DEADLY WEAPON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	-100.0%
ELEC RESTRAINTS	0	0	0	5	1	0	2	0	0	8	2	1	0	7	0	26	-27.8%	-40.9%	
LESS THAN LETHAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	-100.0%
MEDICAL	0	0	1	2	11	0	0	1	1	0	0	0	0	1	1	18	157.1%	-28.0%	
PHYSICAL	0	2	10	38	5	4	10	8	10	4	9	26	27	6	11	170	4.9%	24.1%	
WEAPONS																			
AMMUNITION	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	-93.3%	-88.9%	
AMMUNITION-SIGNIF AMOUNT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-100.0%	-100.0%
COMMERCIAL FIREARM	0	0	0	2	1	0	1	0	0	0	0	0	0	0	0	4	-73.3%	-75.0%	
COMMERCIAL KNIFE	2	0	0	4	0	0	1	3	0	2	1	1	0	2	2	18	-91.2%	-85.4%	
EXPLOSIVE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	-100.0%	0.0%
EXPLOSIVE-SIGNIF AMOUNT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
HOMEMADE FIREARM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0.0%	0.0%
HOMEMADE KNIFE	4	0	1	15	5	4	3	54	51	29	2	35	41	120	50	414	-27.7%	-37.3%	
OTHER	0	1	0	4	1	8	2	3	5	5	6	9	5	8	2	59	-35.9%	-11.9%	
CLUB	0	0	0	0	0	0	1	1	0	0	1	3	1	3	0	10	-23.1%	100.0%	
RAW MATERIALS	0	0	0	2	0	0	0	3	0	0	2	8	3	12	0	30	-11.8%	-23.1%	
CLASS A TOOL	0	2	0	2	1	2	3	1	2	0	2	1	0	0	0	16	-59.0%	-62.8%	
CLASS B TOOL	3	0	1	0	0	0	0	1	0	0	0	0	0	0	2	7	**	250.0%	
TOTAL-VIOLENT	5	36	33	150	70	32	28	62	164	65	48	158	82	119	105	1,157	0.7%	6.4%	
TOTAL - NON-VIOLENT	122	132	227	479	303	307	307	554	1,192	619	611	1,102	1,540	1,297	806	9,598	-2.2%	11.1%	
TOTAL	127	168	260	629	373	339	335	616	1,356	684	659	1,260	1,622	1,416	911	10,755	-1.9%	10.6%	
Rate per 100 - Violent	1.22	8.65	4.62	21.28	9.47	3.40	2.76	5.67	10.19	3.60	3.15	6.49	4.21	5.21	7.12	6.05	-6.2%	-2.1%	
Rate per 100 - Non-Violent	29.68	31.73	31.75	67.94	41.00	32.59	30.25	50.69	74.08	34.26	40.04	45.28	79.01	56.74	54.68	50.20	-9.0%	2.2%	
Rate per 100 - Total	30.90	40.38	36.36	89.22	50.47	35.99	33.00	56.36	84.28	37.85	43.18	51.77	83.22	61.94	61.80	56.25	-8.7%	1.7%	

** Indicates previous comparable data equal to zero

***The percentage change columns indicate how much incidents have risen or declined from the fiscal year indicated at the top of the column. In the comparisons, the two previous fiscal years, FY01-02 and FY 02-03, are compared to FY 03-04. For example, since FY 01-02, the violent incident rate has decreased 2.1%. However, when FY 03-04 is compared with FY 02-03, there has been an increase of 6.3% in the violent incident rate.



DATA AND STATISTICS - RELEASES

Table 32: Felony Releases by Age* Fiscal Year 2003-2004

	TDOC Inhouse	%	TDOC Backup	%	Local Felon	%	System Wide	%
40+	1,767	31.11%	984	24.91%	852	25.64%	3,603	27.82%
35-39	961	16.92%	637	16.13%	498	14.99%	2,096	16.18%
30-34	1,020	17.96%	717	18.15%	518	15.59%	2,255	17.41%
25-29	1,157	20.37%	741	18.76%	637	19.17%	2,535	19.57%
20-24	755	13.29%	815	20.63%	744	22.39%	2,314	17.86%
18-19	19	0.33%	55	1.39%	70	2.11%	144	1.11%
<18	1	0.02%	1	0.03%	4	0.12%	6	0.05%
TOTAL	5,680	100.00%	3,950	100.00%	3,323	100.00%	12,953	100.00%

Table 33: Felony Releases by Gender* Fiscal Year 2003-2004

	TDOC	%	Backup	%	Local	%	System	%
Male	5,102	89.8%	3,253	82.4%	2,961	89.1%	11,316	87.4%
Female	578	10.2%	697	17.6%	362	10.9%	1,637	12.6%
TOTAL	5,680	100.0%	3,950	100.0%	3,323	100.0%	12,953	100.0%

Table 34: Felony Releases by Race* Fiscal Year 2003-2004

	TDOC	%	Backup	%	Local	%	System	%
Black	2,500	44.0%	1,393	35.3%	2,382	71.7%	6,275	48.4%
White	3,104	54.6%	2,522	63.8%	893	26.9%	6,519	50.3%
Other	76	1.3%	35	0.9%	48	1.4%	159	1.2%
TOTAL	5,680	100.0%	3,950	100.0%	3,323	100.0%	12,953	100.0%

*NOTE: Grand Total of releases is 13,235 with 282 unknown, unprocessed or incomplete judgement orders.

Table 35: Felony Releases by Types* Fiscal Year 2003-2004

RELEASE TYPE	TDOC Inhouse	%	TDOC Backup	%	Local	%	Not Known	%	System Wide	%
Parole	2,591	45.6%	417	10.6%	245	7.4%	1	0.4%	3,254	24.6%
Probation/Community Correction	746	13.1%	2,373	60.1%	1,604	48.3%	115	40.8%	4,838	36.6%
Sentence Expiration	2,220	39.1%	1,050	26.6%	1,454	43.8%	161	57.1%	4,885	36.9%
Death	91	1.6%	1	0.0%	0	0.0%	0	0.0%	92	0.7%
Other	32	0.6%	109	2.8%	20	0.6%	5	1.8%	166	1.3%
TOTAL	5,680	100.0%	3,950	100.0%	3,323	100.0%	282	100.0%	13,235	100.0%

*Note: Not Known includes offenders without valid judgement orders. Without a valid judgement order, appropriate category is not known.



DATA AND STATISTICS - RELEASES

**Table 36: Felony Releases Types and Average Time Served by Primary Offense Group
Fiscal Year 2003-2004**

PRIMARY OFFENSE GROUP	PAROLE		EXPIRATION AND OTHERS		PROBATION/COMMUNITY CORRECTION		SYSTEMWIDE	
	Number	%	Number	Average Time Served (Y/M/M)	Number	%	Number	%
PERSON								
Homicide	138	4.24%	131	2.64%	17	0.36%	286	2.21%
Murder	0	0.00%	15	0.30%	15	0.32%	30	0.23%
Negligent Manslaughter	19	0.58%	33	0.66%	10	0.21%	62	0.48%
Kidnapping	25	0.77%	314	6.32%	59	1.25%	398	3.08%
Sex Offenses	1	0.03%	40	0.81%	80	1.69%	121	0.94%
Forcible	240	7.38%	673	13.55%	397	8.41%	1,310	10.12%
Non-Forcible	10	0.31%	45	0.91%	100	2.12%	155	1.20%
Assault	15	0.46%	38	0.77%	15	0.32%	68	0.53%
Aggravated Assault	526	16.17%	865	17.42%	764	16.18%	2,155	16.65%
Simple Assault	115	3.54%	166	3.34%	399	8.45%	680	5.26%
Arson	287	8.83%	475	9.57%	639	13.53%	1,401	10.83%
Burglary	485	14.91%	416	8.38%	87	1.84%	988	7.64%
Forgery/Fraud	154	4.74%	268	5.40%	165	3.49%	587	4.54%
Larceny/Theft								
Robbery								
Aggravated Robbery								
All Other Robbery								
PROPERTY								
Drug Offenses								
Cocaine	791	24.32%	749	15.08%	643	13.62%	2,183	16.87%
Other Drug Offenses	248	7.63%	244	4.91%	533	11.29%	1,025	7.92%
Vehicular	21	0.65%	38	0.77%	14	0.30%	73	0.56%
Vehicular Homicide/DUI	5	0.15%	55	1.11%	107	2.27%	167	1.29%
All Other Vehicular	19	0.58%	22	0.44%	9	0.19%	50	0.39%
C/S/F Person	29	0.89%	38	0.77%	48	1.02%	115	0.89%
C/S/F Property	27	0.83%	62	1.25%	71	1.50%	160	1.24%
C/S/F Societal/Drugs	6	0.18%	3	0.06%	13	0.28%	22	0.17%
Escape	91	2.80%	276	5.56%	537	11.37%	904	6.99%
All Other								
SOCIETAL								
OTHER								
TOTAL	3,252	100.00%	4,966	100.00%	4,722	100.00%	12,940	100.00%

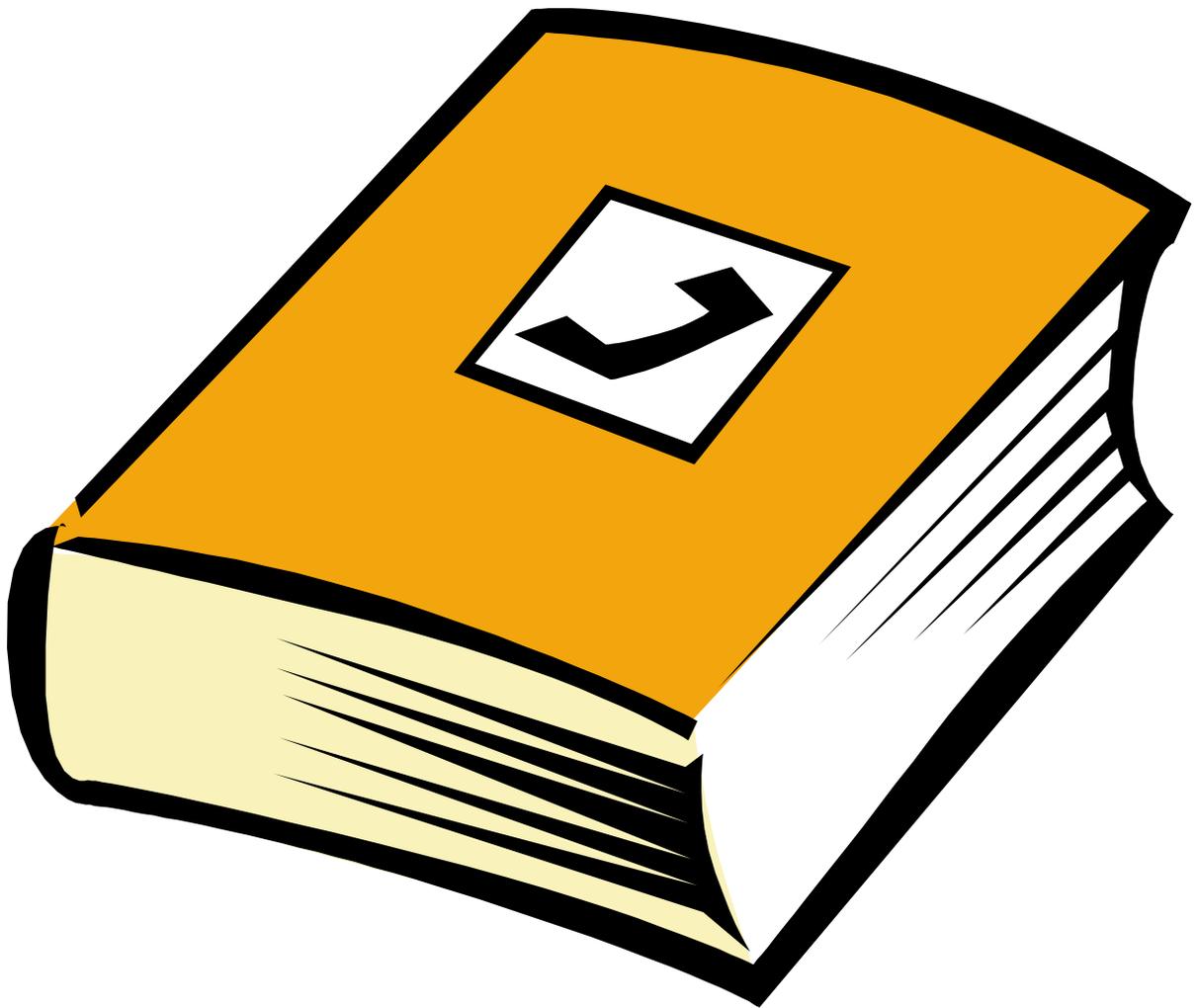


DATA AND STATISTICS - RELEASES

**Table 37: Felony Releases and Average Time Served by Primary Offense Group
Fiscal Year 2003-2004**

PRIMARY OFFENSE GROUP	TDOC INHOUSE			TDOC BACKUP			LOCALLY SENTENCED			SYSTEMWIDE		
	Number of Offenders	% of TDOC Inhouse	Average Time Served (YY/MM)	Number of Offenders	% of TDOC Backup	Average Time Served (YY/MM)	Number of Offenders	% of Locally Sentenced	Average Time Served (YY/MM)	Number of Offenders	% of System Wide	Average Time Served (YY/MM)
PERSON												
Homicide	235	4.14%	13/10	25	0.63%	13/07	26	0.78%	05/02	286	2.21%	12/07
Murder	8	0.14%	02/04	11	0.28%	02/05	11	0.33%	01/07	30	0.23%	01/11
Negligent Manslaughter	42	0.74%	10/04	11	0.28%	06/01	9	0.27%	04/07	62	0.48%	08/09
Kidnapping	283	4.99%	09/08	71	1.80%	07/04	41	1.23%	04/03	395	3.05%	08/08
Sex Offenses	38	0.67%	03/10	55	1.39%	01/07	28	0.84%	01/07	121	0.94%	02/01
Forceful	588	10.37%	06/00	287	7.27%	05/02	435	13.09%	03/08	1,310	10.12%	05/00
Non-Forceful	50	0.88%	02/08	58	1.47%	02/07	47	1.41%	01/09	156	1.20%	02/03
Assault												
Aggravated Assault	42	0.74%	05/10	15	0.38%	06/09	11	0.33%	02/09	68	0.53%	05/07
Simple Assault	953	16.81%	04/11	594	15.05%	04/03	608	18.30%	03/03	2,155	16.65%	04/03
PROPERTY												
Arson	215	3.79%	02/09	321	8.13%	02/01	144	4.33%	01/07	680	5.26%	02/02
Burglary	458	8.08%	03/10	441	11.17%	02/10	502	15.11%	02/06	1,401	10.83%	03/01
Forgery/Fraud	683	12.05%	07/08	271	6.87%	08/08	36	1.08%	03/08	990	7.65%	08/01
Larceny/Theft	260	4.59%	06/00	133	3.37%	05/10	194	5.84%	04/08	587	4.54%	05/07
Robbery												
Aggravated Robbery	975	17.20%	05/02	613	15.53%	05/07	596	17.94%	04/10	2,184	16.88%	05/02
All Other Robbery	364	6.42%	03/05	446	11.30%	01/11	215	6.47%	02/09	1,025	7.92%	02/08
SOCIAL												
Drug Offenses	49	0.86%	06/00	18	0.46%	06/01	6	0.18%	07/07	73	0.56%	06/02
Cocaine	47	0.83%	02/01	91	2.31%	01/05	29	0.87%	00/11	167	1.29%	01/07
Other Drug Offenses	32	0.56%	07/02	12	0.30%	06/09	6	0.18%	04/07	50	0.39%	06/09
Vehicle/Homicide/DUI	31	0.55%	05/01	34	0.86%	02/04	50	1.50%	02/04	115	0.89%	03/02
All Other Vehicle	43	0.76%	03/11	46	1.17%	03/09	71	2.14%	03/04	160	1.24%	03/08
OTHER												
C/S/F Person	9	0.16%	03/00	11	0.28%	04/03	2	0.06%	00/02	22	0.17%	03/04
C/S/F Property	265	4.67%	02/08	383	9.70%	01/09	256	7.70%	01/05	904	6.99%	01/11
C/S/F Societal/Drugs												
Escape	5,670	100%	05/09	3,947	100%	04/10	3,323	100%	03/03	12,940	100%	04/06
All Other												
TOTAL												

DIRECTORY





**TENNESSEE DEPARTMENT OF CORRECTION
CENTRAL OFFICE MANAGEMENT STAFF
RACHEL JACKSON STATE OFFICE BUILDING
(615) 741-1000**

	OFFICE EXTENSION
COMMISSIONER'S STAFF	
WHITE, Quenton I. - Commissioner	4001
SLAUGHTER, Carolyn - Executive Administrative Assistant	4031
DAVIS, Julian - Executive Administrative Assistant	4029
LEE, Omar'an - Admin. Assistant/Correspondence	4009
INGLIS, Debra - General Counsel	4008
GARRINGTON, Evelyn - Extradition Officer**	741-9144
MEDLIN, Doris - Director of Personnel	1500
WARNER, Lisa - Personnel Manager/Transactions	1503
WHITE, Brenda - Executive Admin. Asst./Level 4 Hearing Officer	1510
CHAPMAN, Gabrielle - Director of Planning & Research	4025
CROWDER, Cile - Policy and Survey Coordinator	4027
FRANKLIN, Alice - Statistical Analyst Supervisor	4030
THRASHER, Jim - Assistant to Commissioner/Legislation	4007
BEAUREGARD, Charles - Director of Internal Affairs*	741-7144
QUALLS, Eric - Director of Security Threat Group	4050
SLUSS, Amanda, - Public Information Officer	4005
DEPUTY COMMISSIONER'S STAFF	
RAY, Gayle - Deputy Commissioner	4003
MOORE, Diane - Assistant to Deputy Commissioner	4004
WHITE, Donna - Director of Health Services	4018
HAMILTON, Julia - Assistant Director of Health Services	
VACANT - Medical Director	
GIESE, Tom - Director of Engineering	3007
HAYES, Dennis - Assistant Director of Engineering	3008
John Watkins, Engineering Program Planning Group	4015
GARRINGTON, Tim - Director/Energy Mgmt & Fire Safety Codes	3009
MILLER, J. R. - Director of Internal Audit & Accreditation	2045
KOLISON, Valeria - Director of Food Services	4017
DUTTON, Michael - Superintendent Tennessee Correction Academy***	931-461-7100

* 100 Bomar Boulevard, Nashville, TN 37243-0474

** 25th Floor William R. Snodgrass Tower, Nashville, TN 37243-0465



	OFFICE EXTENSION
OPERATIONS STAFF	
COLSON, Roland - Assistant Commissioner	4033
HOLLAND, Flora - Assistant to Assistant Commissioner	4034
DICKMAN, Jim - Director of Community Service	4034
JONES, Lolie - Security Monitor	4053
JONES, Zoyle - Director of Classification	4035
MALONEY, Brandon - Asst. Director of Classification	4041
VACANT - Director/Sentence Management Services	2065
LEE, Torye - Manager/Sentence Computation Svs.	2012
ANDERSON, Roberta - Manager/Sentence Information Svs.	2043
TALLEY, Dennis - Correctional Program Manager	4039
REHABILITATIVE SERVICES STAFF****	
COSBY, Jim - Assistant Commissioner	4260
COUGHLIN, Rae Ann - Assistant to Assistant Commissioner	2066
GUPTON, Bill - Director of Substance Abuse	4060
VACANT - Director of Mental Health	4024
DUKES, Kym - Director of Education	4037
HOFF, Janice - Inmate Job Specialist	4040
HOPPER, Haley - Director of Volunteer Services	4022
DEMOTT, Sheryl - Director of Victim Services	4006
ADMINISTRATIVE SERVICES STAFF	
POSEY, Catherine - Assistant Commissioner	3001
COFFELT, Roger - Assistant to Assistant Commissioner	3004
JOHNSON, Garland - Director of Budget/Fiscal	3003
WADE, Lisa - Assistant Director of Budget	3005
VACANT - Assistant Director of Fiscal	3002
VACANT - Director of Contracts Administration	3010
LAMBERT, Judy - Judicial Cost Accountant	3015
BUTLER, Nola - Director of Purchasing	3034
HALEY, Chris - Director of Central Maintenance	
LINDAMOOD, Ben - Acting Director of Management Information Svs.	2000
VACANT - Asst. Director of Management Information Services	2002
CHICK, Robert - Manager/Systems Development Services	2029

****This Division was created July 1, 2004, the beginning of new fiscal year 2004-2005.



Institutions

Brushy Mountain Correctional Complex (423) 324-4011
Jack Morgan, Warden
P. O. Box 1000, Petros, TN 37845

Lois M. DeBerry Special Needs Facility (615) 350-2700
Robert Waller, Warden
7575 Cockrill Bend Industrial Road, Nashville, TN 37243-1057

Hardeman County Correctional Facility* (901) 231-0465
Glenn Turner, Warden
P. O. Box 549, Whiteville, TN 38075
*Note: This is a county facility operated by Corrections Corporation of America and contracted by TDOC to house state inmates.

Mark H. Luttrell Correctional Center (901) 372-2080
Reuben Hodge, Warden
6000 State Road, Memphis, TN 38134

Middle Tennessee Correctional Complex (615) 350-3361
Ken Locke, Acting Warden
7177 Cockrill Bend Industrial Boulevard, Nashville, TN 37243-0470

Northeast Correctional Complex (423) 727-7387
Howard Carlton, Warden
P.O. Box 5000, Mountain City, TN 37683-5000

Northwest Correctional Complex (901) 253-5000
Tony Parker, Warden
Route 1, Box 660, Tiptonville, TN 38079

Riverbend Maximum Security Institution (615) 350-3100
Ricky J. Bell, Warden
7475 Cockrill Bend Industrial Boulevard, Nashville, TN 37243-0471

South Central Correctional Facility* (931) 676-5372
Kevin Myers, Warden
P. O. Box 279, Clifton, TN 38425-0279
*Note: This is a county facility operated by Corrections Corporation of America and contracted by TDOC to house state inmates.

Southeastern Tennessee State Regional Correctional Facility (423) 881-3251
Virginia Lewis, Warden
Route 4, Box 600, Pikeville, TN 37367



Tennessee Prison for Women (615) 741-1255
Linda A. Dodson, Warden
3881 Stewarts Lane, Nashville, TN 37243-0468

Turney Center Industrial Prison and Farm (931) 729-5161
Wayne Brandon, Warden
Route 1, Only, TN 37367

Wayne County Boot Camp (931) 676-3345
Malcolm Davis, Warden
P. O. Box 182, Clifton, TN 38425

Whiteville Correctional Facility* (731) 738-5044
Steve Dotson, Warden
P. O. Box 679, Whiteville, TN 38075

*Note: This is a county facility operated by Corrections Corporation of America and contracted by TDOC to house state inmates.

West Tennessee State Penitentiary (901) 738-5044
David Mills, Warden
P. O. Box 1150, Henning, TN 38041-1150

TRAINING ACADEMY

Tennessee Correctional Academy (931) 461-7100
Michael Dutton, Superintendent
P. O. Box 1510, Tullahoma, TN 37388

RESEARCH BRIEFS



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PUBLICATIONS





RESEARCH BRIEFS AND PUBLICATIONS

PUBLICATIONS AVAILABLE ON THE INTERNET

TDOC Annual Reports	Fiscal Years 1998-2004
TDOC Annual Felon Population Projection Report	2002-2003
Monthly Felon Population Projection Reports (Blue Report)*	
Monthly Female Felon Reports*	
Monthly TDOC Bed Space and Operating Capacities Reports	
Monthly Jail Summaries*	

**All monthly reports will be maintained on the TDOC web site for one year.
<http://www.state.tn.us/correction/planning/planning.html>*

RESEARCH BRIEFS AVAILABLE ON THE INTERNET

- **Aging Prison Population in Tennessee**
Fact Sheet: A demographic examination of the population of older inmates, 50 years and over, in Tennessee.
- **Drug Research Brief – New Commitments**
A brief examination of the new drug commitments to TDOC from 1997 to 2001.
- **Drug Research Brief**
A felony population of admissions, releases, and the stock population of drug and alcohol violations for fiscal year 2002-2003.
- **Impact of Incarceration on Children**
Discussion of national trends regarding mothers in prison.
- **Overview of Juvenile Offenders**
Fact Sheet: A brief overview of the characteristics of juvenile felony offenders in the TDOC system.
- **Tennessee Incident Based Reporting System (TIBRS)**
TIBRS provides a logical approach towards categorizing offense codes for inmates incarcerated in the TDOC.
- **TDOC Release Trends and Failure Rates**
The release trends and failure rates of all incarcerated felons released between 1993 and 1999 (i.e., probation, expiration and parole and prison versus jail).



RESEARCH BRIEFS AND PUBLICATIONS

PUBLICATIONS AVAILABLE IN THE PLANNING AND RESEARCH SECTION LIBRARY

TDOC Annual Reports	1900 – 2004
Felon Inmate Population Projections	1987 – 2002
Profile of Sex Offenders and Victims	December 1991
Death Row	January 1992
Life-Sentenced Inmates	February 1992
Changes in Total Correctional Population – Update	February 1992
Changes in Total Correctional Population – Update	March 1993
Commitments to Incarceration by Offense Type	
Fiscal Years 1986-87 through 1991-92 – Update	March 1993
Death Row – Update	October 1993
Felony Inmate Population Projections	January 1994
Drugs and Crime: An Overview of the TDOC Substance Abuse Program and Inmate Participation	May 1994
The Children and Families of Incarcerated Felons: A Status Report and Demographic Inquiry	April 1996
Wayne County Boot Camp – An Update of Offender Performance in the Program	March 1996
TDOC: Departmental Strategic Plan	1997 – 2004
Annual Institutional Incident Reports	1997 – 2004
Offender Pre-Release and Parole Transition Programs	July 1999
Prison Facility Design, Renovation, and Construction Guideline	March 2001
Measure Validation: Risk Assessment Scale (with TBI)	August 2001
Title VI: A Statistical Review	2001-2004
Title VI: Parity Report	July 2002
TDOC: Inmate Rules and Regulations (updated annually)	June 2002

Note to Recipients of the Tennessee Department of Correction Annual Report

Planning and Research has recently made the annual report and all other monthly, quarterly, and annually published reports available through the correction web-site.

Please visit the TDOC web-site from time to time for updates:

<http://www.state.tn.us/correction/planning/planning.html>

Should you wish to remain on the mailing list for the hard copy of any of these reports, please send an email to research@state.tn.us or call 615/741-1000 ext. 4026, specifying the report.



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