



**TENNESSEE BOARD OF EXAMINERS FOR LAND SURVEYORS
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
615-741-1831**

**Meeting Minutes for February 18th, 2020
Telephonic Meeting**

The Board of Examiners for Land Surveyors met on February 18th, 2021 Telephonic. Michael Schulz called the meeting to order at 9:01 am and the following business was transacted:

BOARD MEMBERS PRESENT: Tim Lingerfelt, Jackie Dillehay, Kevin Martin, Jay Caughman

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Michael Schulz, Maria Bush, Stuart Huffman, Morgan Calles, Caleb Darnell, Erica Smith, Carol McGlynn

NOTICE OF MEETING

Jay Caughman called the meeting to order and then read the notice of meeting into the record as follows: "Notice of the February 18th, 2021 meeting of the Board of Examiners for Land Surveyors was posted to the Board of Examiners for Land Surveyors website."

ROLL CALL

Michael Schulz took roll call; all board members present.

STATEMENT OF NECESSITY

Read by Maria Bush

ADOPT AGENDA

Tim Lingerfelt made a motion to adopt the agenda as is, with the chair having the flexibility to move any items that might be needed to be changed at any time. This was seconded by Jackie Dillehay. This was voted by roll call.

MINUTES

Tim Lingerfelt advised he made two revisions and sent them to Michael Schulz.

Tim Lingerfelt made a motion to approve the October minutes. This was seconded by Jackie Dillehay. This was voted by roll call.

LEGAL REPORT

See attached

DIRECTOR'S REPORT

Budget Reports/ Financial Report

Michael Schulz went over the budget.

Sunset for Land Surveyors Update

In August of 2020, the director went to the Government Operations Committee for a hearing that was up for the Sunset for multiple programs. During this time at the Joint Sessions Hearing the Land Surveyors Board was granted a 6-year extension and became finalized in the form of legislator recommendation the week of February 7th, 2021. This recommendation will now go into a bill and be sent to the legislator for a final vote.

Expired License update

As of February 2021, we have 44 licensees who did not respond for their 2019 renewal. From the October meeting, we had 55 licensees who did not respond to the renewal. These individuals are now expired. Caleb Darnell advised he sent out a letter for all licensees that are now expired a few weeks before this meeting. Also, that we had to mail two letters out and he received two non-deliverable emails. Tim Lingerfelt advised that the licensees had twelve months to renew their license with a penalty of \$20 a month.

PSI exam statistics

From February 2020 to February 2021, PSI had 37 candidates with 24 passing, 12 failed, 1 absent.

Course/PDH Approval Policies

Michael Schulz advised we are still having issues with getting a response on the courses that are being sent to the reviewers. Currently, the staff members are eligible to process the renewal applications only. Jay Caughman is wanting the initial courses that are not been reviewed by the reviewers in two weeks to be sent to a board member through the SharePoint process. Jackie Dillehay is wanting to go in the same direction and send these courses through the SharePoint process if not reviewed by reviewers in two weeks.

East TN Appointment

Tim Lingerfelt's term expires in June of 2021 and will be taking nominations for this seat.

OLD BUSINESS

Proposed Rule and Technical Standards Changes

Jay Caughman brought this up at the last meeting and wanted the board to begin the review and possible change of the Technical Standards of Surveying. Jay Caughman extended the opportunity to the Tennessee Association of Professional Surveyors (TAPS) for some input into this. Michael Schulz has received a letter from TAPS from Jimmy Cleveland. This was a redline markup for the current Technical Standards. This would just be some suggested changes and the board members will review these and will go into more detail of this at the next Board Meeting.

Tim Lingerfelt advised in the past this was done in person and had several meetings with everyone and legal. Tim Lingerfelt is needing to know if he can make his reviews and then sending them to Michael Schulz to distribute to the other board members and vice versa, due to the Sunshine Law. Michael Schulz advised that this can be done if they are sent through him.

Maria Bush advised this would work if everything is thought Michael Schulz to distribute.

Jimmy Cleveland wanting to say they appreciate that they were able to give their opinion.

Course Approval

Initial Applications:

Halfmoon Education INC

Metes and Bounds Land Description Workshop 984	5 PDH
Aerial Mapping Technologies and Procedures 990	6.5 PDH
The Past, Present, and Future of the NSRS 991	6 PDH

Southern Instrument & Software, LLC

RTK Best Practices 2 PDH 986	
GNSS Surveying using CORS, OPUS & Network 987	3 PDH
Incorporating Technology into Your Projects 988	3 PDH
Increasing Productivity to Focus on Profession 989	2 PDH

Lucas & Company, LLC

Government Surveys 1 985	1.5 PDH
What Went Wrong IV 992	1.5 PDH
Parol Evidence VI 993	1.5 PDH

Tim Lingerfelt made a motion to approve the initial applications. This was second by Jackie Dillehay. This was voted by roll call.

Renewal Applications:

Lucas & Company, LLC

Clark 1 676	1.5 PDH
Clark 2 677	1.5 PDH
Ethics XVI 678	1.5 PDH
Expert Witness III 682	1.5 PDH
Expert Witness IV 683	1.5 PDH

Jackie Dillehay made a motion to approve the renewal applications. This was second by Tim Lingerfelt. This was voted by roll call.

New Business

PDH For License Renewal Covid-19

Jay Caughman wants to bring this up due to several surveyors contacting him about this issue. Wanting to know if there is a consideration for the board members to alter PDH due to the Covid-19. Maria Bush advised there was an Executive Orders for the Covid-19 concerns. She will need to check to see if there is an extension to this Executive Order.

Jay Caughman is wanting something to be sent out to advise the licensees of their options due to the renewal of their license is coming up at the end of the year. Tim Lingerfelt advised we do have correspondence courses, in-person classes, and college courses. Some applicants will be able to carry over hours up to 15 hours. Jackie Dillehay does not want to change anything due to the board has some courses that are approved that are online.

The Tennessee Association of Professional Surveyors (TAPS) conference will still be held this year with the opportunity for PDH's are still available for Land Surveyors.

Taps Presentation for the TAPS Meeting

This meeting is scheduled for March 5th at 10 am. Jay Caughman is needing to know if this meeting is going to be virtual or in person. There is also an option to have a prerecording of some information to be presented to the meeting as well. Maria Bush wants to make sure there is not any Board Business going on during this meeting. Tim Lingerfelt advised they have set rules on what they can and can not talk about. The audience is aware of what they can and can not speak of during this meeting. There is still no word on if the meeting is in person or virtual. The conference will be held in Murfreesboro.

NCEES Southern Zone Meeting

This meeting will be held on April 15th, 2021 virtually. There will be two elections at the upcoming meeting. The Vice President which we have 3 nominees, Steven Hyde, Tim Rickborn, and Andy Zoutewelle, and Assistant Vice President nominees, Bobby Balli, and Ivan Hoffman. Jay Caughman will make this vote during this meeting. This will be done by Innovision during the meeting.

PDH HOURS FOR ATTENDANCE

Tim Lingerfelt made a motion to award the Board 1.5 PDH hours for the day's meeting. This was second by Kevin Martin. This was voted by roll call.

ADJOURNMENT

There being no other new business, Tim Lingerfelt made a motion to adjourn. Jackie Dillehay seconded the motion, and the meeting was adjourned at 10:32 am.