



PRIVATE PROBATION SERVICE COUNCIL
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-1166
615-741-1831

**Meeting Minutes
November 8, 2024
Teams Meeting
Davy Crockett Tower**

The Private Probation Services Council met on November 8, 2024, via a Teams Teleconference. The following business was transacted:

COUNCIL MEMBERS PRESENT: Judge Brody Kane, Judge Teresa Nelson, Judge Jason Hudson, Baker Ring and Michael Wright.

COUNCIL MEMBERS ABSENT: Judge Joel Perry and Stacey Kelley.

STAFF MEMBERS PRESENT: Roxana Gumucio, Jon Lillard, Katie Long and Michael Underhill.

CALL TO ORDER/ROLL CALL

Director Gumucio called the meeting to order at 10:02 a.m. and completed roll call.

NOTICE OF MEETING

Director Gumucio read the notice of meeting into the record as follows: "Notice of the November 8, 2024, meeting of the Private Probation Services Council was posted to the Private Probation Service Council website since August 15, 2023, additionally, this month's agenda has been posted on the website since November 1, 2024."

Individuals who wish to make a public comment on an item listed on the posted agenda during the scheduled public comment period will need to sign in on the provided sign-in sheet or by placing their name in the chat box online. It is requested that comments be limited to three (3) minutes out of respect for other speakers.

STATEMENT OF NECESSITY

Attorney, Michael Underhill read the Statement of Necessity into the record. Baker Ring motioned to accept it as written, which Judge Brody Kane seconded. The motion passed unanimously by roll call vote.

AGENDA

Judge Brody Kane motioned to adopt the agenda as adjusted, which Judge Jason Hudson seconded. The motion passed unanimously by roll call vote.

AUGUST MINUTES

Upon review of the minutes from the August May meeting, Judge Jason Hudson motioned to approve the minutes as written. This was seconded by Judge Teresa Nelson. The motion passed unanimously by roll call vote.

DIRECTORS REPORT***Budget***

Director Gumucio presented the final FY23-FY24 showing the program added a surplus of \$5,176 leaving the reserve balance after expenses at \$610,160. Financials as of August 2024 reflect a deficit of \$516, leaving the reserve at \$609,644.

LEGAL***Legal Report***

There were no open complaints to present.

Attorney, Michael Underhill updated the council on the status of the Retrospective Rules. The updated document will be presented to the council at a future meeting date and a rulemaking hearing will be held.

Mr. Underhill requested the council authorize rule making hearing on February 7, 2025, which was motioned by Judge Brody Kane and seconded by Judge Teresa Nelson. The motion passed unanimously by roll call vote.

NEW BUSINESS

Director Gumucio updated the council on the final comptroller's audit report.

Director Gumucio asked if anyone in the public, participating remotely using Teams, had comments as they relate to the agenda. There were no comments provided.

ADJOURNMENT

There being no new business, Judge Teresa Nelson motioned to adjourn the meeting, which Judge Jason Hudson seconded. Director Gumucio adjourned the meeting at 10:22 a.m.