



PRIVATE PROBATION SERVICE COUNCIL
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243-1166
615-741-1831

**Meeting Minutes
August 11, 2023
Teams Meeting
Davy Crockett Tower**

The Private Probation Services Council met on August 11, 2023, via a Teams Teleconference. The following business was transacted:

COUNCIL MEMBERS PRESENT: Judge Brody Kane, Judge Teresa Nelson, Judge Jason Hudson, Judge Joel Perry, Stacey Kelley and Michael Wright.

COUNCIL MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Roxana Gumucio, Michael Underhill, and Katie Long.

CALL TO ORDER/ROLL CALL

Director Gumucio called the meeting to order at 10:00 a.m. and completed roll call.

Ms. Gumucio explained that a member of the public may provide comments as they relate to the agenda. This opportunity is added at the end under new business.

NOTICE OF MEETING

Director Gumucio read the notice of meeting into the record as follows: "Notice of the August 11, 2023, meeting of the Private Probation Services Council was posted to the Private Probation Service Council website since November 4, 2022, additionally, this month's agenda has been posted on the website since Friday, August 4, 2023."

STATEMENT OF NECESSITY

Mr. Michael Underhill read the Statement of Necessity into the record. Judge Kane motioned to accept it as written, which Judge Perry seconded. The motion passed unanimously by roll call vote.

AGENDA

Judge Perry motioned to adopt the agenda as adjusted, which Judge Kane seconded. The motion passed unanimously by roll call vote.

MAY MINUTES

Upon review of the minutes from the May meeting, Judge Hudson motioned to approve the minutes as written. This was seconded by Judge Nelson. The motion passed unanimously by roll call vote.

DIRECTORS REPORT

Budget

Director Gumucio presented the financial numbers as of June 2023 showing the program added a surplus of \$13,945 for fiscal year 22-23. This puts the reserve balance at \$605,050.

2024 Meeting dates

Director Gumucio presented the 2024 meeting dates. The meetings will continue to be on Fridays at 10:00AM. The dates set are February 2nd, May 3rd, August 9th and November 8th.

Judge Kane motioned to adopt the 2024 dates, which Judge Nelson seconded. The motion passed unanimously by roll call vote.

LEGAL

Legal Report (presented by Michel Underhill)---

1. PPSC-2023024581

DISCIPLINARY HISTORY:

- NONE

SUMMARY:

This 5-22-23 administrative complaint alleges Respondent has not provided a completed bond form as designed by the Tennessee Comptroller's office (lacks a signature of the county executive or the mayor) pursuant to Tenn. Comp. Rules & Regs section 1177-02.02 (b) and Tenn. Code Ann. section 40-35-302 (g)(C)(iii). Respondent attempted to get signatures of both individuals, but due to personal conflicts with both individuals, was unable to procure the needed signatures for the bond form. Respondent states he intends to seek temporary injunctive relief through the local chancery court.

RECOMMENDATION: Authorize formal hearing for license suspension until required county executive or mayor signature on the bond form can be obtained. Authorize settlement by consent order for the voluntary suspension of license until the required county executive or mayor signature on the bond form can be obtained.

DECISION: Approved.

Judge Kane motioned acceptance, which was seconded by Judge Perry. The motion passed unanimously by roll call vote.

Sunshine Presentation

Mr. Michael Underhill provided the sunshine presentation.

NEW BUSINESS

Director Gumucio asked if anyone in the public, participating remotely using Teams, had comments as they relate to the agenda. There were no comments provided.

ADJOURNMENT

There being no new business, Judge Perry motioned to adjourn the meeting, which Judge Hudson seconded. Director Gumucio adjourned the meeting at 10:46 a.m.