



STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
DIVISION OF REGULATORY BOARDS  
**LOCKSMITH LICENSING PROGRAM**  
500 JAMES ROBERTSON PARKWAY, 2ND FLOOR  
NASHVILLE, TENNESSEE 37243-0570  
615.532.3369 FAX 615.532.2965  
[www.tn.gov/commerce/boards](http://www.tn.gov/commerce/boards)

**LOCKSMITH LICENSING PROGRAM EDUCATION INSTRUCTOR APPLICATION**

**Administrative Rule 0780-5-13-.10(2)**

(2) Instructor qualifications and requirements. A person seeking approval as an instructor shall submit an application on a form prescribed by the Commissioner. If granted, the approval as an instructor shall be valid for a period of two (2) years from the date of the approval.

(a) An instructor shall have one (1) of the following qualifications:

1. Three (3) years recent experience in the subject matter being taught; or
2. A minimum of an associates degree in the subject area being taught; or
3. Two (2) years of recent experience in the subject area being taught and twelve (12) hours of college credit or vocational technical school technical credit hours in the subject being taught; or
4. Other educational, teaching or professional qualifications determined by the Commissioner which constitute an equivalent of one (1) or more of the qualifications in parts (2)(a)1., 2., and 3 of this rule.

**INSTRUCTOR INFORMATION:**

\_\_\_\_\_  
Last Name First Name Middle Initial

\_\_\_\_\_  
Employment or Training Affiliation

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Area Code & Phone Number Area Code & Fax Number Email Address

\_\_\_\_\_  
Name and location of Training Facility where courses are instructed

Please attach a detailed resume listing the instructor's qualifications, and attach copies of any degrees, diplomas or trade certification documentation that would support your application to be approved as an instructor.

Program Use Only:

Date Reviewed: \_\_\_\_\_ Approved: Yes \_\_\_\_\_ No \_\_\_\_\_

Commissioner Comments: \_\_\_\_\_

Instructor Provider Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_