

TENNESSEE BOARD OF FUNERAL DIRECTORS AND EMBALMERS

MINUTES OF VIDEO CONFERENCE BOARD MEETING

SEPTEMBER 15, 2023

President Anthony Harris called the meeting to order at 10:05 a.m. The video conference meeting was conducted via Teams.

Board members present via video conference: Anthony Harris, President; Tonya Scales Haynes, Vice President; Fred Berry, Scottie Poarch, Christopher Lea, Pamela Stephens, and Wendell Naylor.

Staff present via video conference: Robert Gribble, Executive Director; Troy Bryant, Associate General Counsel; and Lisa Bohannon, Regulatory Board Administrative Manager.

STATEMENT OF NECESSITY PURSUANT TO TENN. CODE ANN. § 8-44-108:

After a quorum of the board members established via roll call, Troy Bryant, Associate General Counsel for Regulatory Boards, presented a Statement of Necessity to the board members.

Due to the impossibility of having a quorum of members physically present and the immediate need of the Board to meet regarding a pending application for an establishment license, the board determined a necessity exists that requires this meeting to be held via electronic video conferencing means of communication. This establishment application was tabled at the August 29, 2023 board meeting, and the next regularly scheduled board meeting is October 10, 2023. The matter to be considered by the Board at this meeting requires timely action by the Board. The Board maintains that safe, open, and transparent public meetings can be conducted by electronic means.

A motion was made by Christopher Lea to adopt the Statement of Necessity and to hold the board meeting via an electronic video conferencing means of communication.

Seconded by Fred Berry

Roll Call Vote			
Board Members	Yes	No	Abstain
Fred Berry	X		
Anthony Harris	X		
Tonya Scales Haynes	X		

Christopher Lea	X		
Wendell Naylor	X		
Scottie Poarch	X		
Pam Stephens	X		

Adopted by Roll Call Vote

ADOPTION OF AGENDA:

A motion was made by Christopher Lea to approve the Agenda as printed.

Seconded by Fred Berry

Roll Call Vote			
Board Members	Yes	No	Abstain
Fred Berry	X		
Anthony Harris	X		
Tonya Scales Haynes	X		
Christopher Lea	X		
Wendell Naylor	X		
Scottie Poarch	X		
Pam Stephens	X		

Adopted by Roll Call Vote

ESTABLISHMENT APPLICATION:

**CIRCLE OF LIFE CREMATION LLC
ATTN: JENNIFER LYREECE SOUTHERLAND, MGR.
10127 CHAPMAN HIGHWAY
P.O. BOX 1350
SEYMOUR, TN 37865-1350**

**New Establishment
Ownership: Limited Liability Company
Owner(s): Circle of Life Cremation LLC, 10127 Chapman Highway,
Seymour, TN 37865-3044**

Note: Board member Fred Berry recused himself from participation in all matters related to this application for an establishment license.

Upon motion by Christopher Lea and seconded by Scottie Poarch, based upon the application record, this establishment application was approved for licensure.

Roll Call Vote			
Board Members	Yes	No	Recused
Fred Berry			X
Anthony Harris	X		
Tonya Scales Haynes	X		
Christopher Lea	X		
Wendell Naylor	X		
Scottie Poarch	X		
Pam Stephens	X		

Adopted by Roll Call Vote

PUBLIC COMMENTS:

President Anthony Harris asked if anyone desired to make public comments related to Agenda items.

Nobody made public comments made at this time.

ADJOURN:

A motion was made by Christopher Lea to adjourn.

Seconded by Pamela Stephens

Roll Call Vote			
Board Members	Yes	No	Abstain
Fred Berry	X		
Anthony Harris	X		
Tonya Scales Haynes	X		
Christopher Lea	X		
Wendell Naylor	X		
Scottie Poarch	X		
Pam Stephens	X		

Adopted by Roll Call Vote

The meeting was adjourned by President Anthony Harris at 10:17 a.m.

Respectfully submitted,

Robert B. Gribble

Robert B. Gribble, CPM, CFSP
Executive Director