

Notice of the January 12, 2021 meeting for the Board of Funeral Directors and Embalmers, including the date and time, was posted to the Board's website on November 6, 2020; additionally, this month's Agenda was posted to the website on January 7, 2021.



BOARD OF FUNERAL DIRECTORS AND EMBALMERS

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AGENDA

**Board of Funeral Directors and Embalmers
Tuesday, January 12, 2021
Teleconference: Via WebEx**

- 10:00 A.M.**
- Call to Order – Robert P. Shackelford, III, President**
 - > Roll Call
 - > Welcome New Board Member
 - > Statement of Necessity (Tenn. Code Ann. § 8-44-108) – Elizabeth A. Bendell, Associate General Counsel
 - > Review/Adopt Agenda
 - Minutes – Robert P. Shackelford, III, President**
 - > Review/Approve Board Meeting Minutes for December 8, 2020
 - Adoption of Robert's Rules of Order – Robert P. Shackelford, III, President**
 - > The rules contained in the most recent version of *Robert's Rules of Order* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with statutes and any special rules of order the Board may adopt.
 - Conflict of Interest Statements – Board Members**
 - > Each board member must sign a Conflict of Interest Statement annually
 - Legal Report – Elizabeth A. Bendell, Associate General Counsel, Regulatory Boards Division**
 - > Complaint Review
 - Executive Director's Report – Robert Gribble, Executive Director**
 - > Financial Data for FY19-20
 - > Legislative Update
 - > Licensee Report
 - > Closed Establishment Report
 - > Disciplinary Action Report
 - > Complaint Report
 - Approval of License Applications – Robert P. Shackelford, III, President**
 - > Individual(s)
 - > Establishment(s)
 - New Business**
 - Adjournment**

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancellations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.