

Notice of February 14, 2017 meeting for the Board of Funeral Directors and Embalmers was posted to the Board's website on February 9, 2017.



BOARD OF FUNERAL DIRECTORS AND EMBALMERS

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AGENDA

NOTICE OF BOARD OF FUNERAL DIRECTORS AND EMBALMERS MEETING

Davy Crockett Tower – Conference Room 1-B
500 James Robertson Parkway
Nashville, Tennessee 37243

Tuesday, February 14, 2017

10:00 A.M. Call to Order – Robert P. Helms, President

- > Roll Call
- > Welcome New Board Member(s)
- > Review/Adopt Meeting Agenda

Adoption of Robert's Rules of Order – Board Members

- > The rules contained in the most recent version of *Robert's Rules of Order Newly Revised (RONR)* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with statutes and any special rules of order the Board may adopt.

Conflict of Interest Statements – Board Members

- > Each board member must sign a Conflict of Interest Statement annually

Minutes – Robert P. Helms, President

- > Review/Approve December 13, 2016 Board Meeting Minutes

Legal Report –

Allison Ratton, Assistant General Counsel, Regulatory Boards Division
Pamela Spicer, Assistant General Counsel, Regulatory Boards Division
> Complaint Review

Director's Report – Robert Gribble, Executive Director

- > Performance Audit Update
- > Legislative Update
- > Licensee Report
- > Closed Establishment Report
- > Disciplinary Action Report

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancellations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

> Complaint Report

Approval of License Applications – Board Members

> Individual(s)

> Establishment(s)

New Business

Adjournment

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