

Notice February 10, 2015 meeting of the Board of Funeral Directors and Embalmers was posted to the Board's website on February 4, 2015.



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD OF FUNERAL DIRECTORS AND EMBALMERS
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AGENDA

NOTICE OF BOARD OF FUNERAL DIRECTORS AND EMBALMERS MEETING

Davy Crockett Tower – Conference Room 1-B
500 James Robertson Parkway
Nashville, Tennessee 37243

Tuesday, February 10, 2015

10:00 A.M. Call to Order – Robert O. Starkey, III, President

- > Roll Call
- > Adopt Agenda for Meeting

Informal Hearing Regarding Summary Suspension(s)

Adoption of Robert's Rules of Order – Board Members

- > The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with statutes and any special rules of order the Board may adopt.

Conflict of Interest Statements – Board Members

- > Each board member must sign a Conflict of Interest Statement annually

Minutes – Robert O. Starkey, III, President

- > Review/Approve Minutes from December 9, 2014 Board Meeting

Legal Report – Ellery Richardson, Assistant General Counsel, Regulatory Boards Division

- > Complaint Review

Administrative Matters – Robert Gribble, Executive Director

- > Monthly Meeting with Accounting Manager in Assistant Commissioner's Office
- > Licensee Report
- > Closed Establishment Report

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

- > Disciplinary Action Report
- > Open Complaint Report

Legislative Update – Robert Gribble, Executive Director

Approval of License Applications – Board Members

- > Individual(s)
- > Establishment(s)

New Business

Adjournment

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