



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF FUNERAL DIRECTORS AND EMBALMERS**

DAVY CROCKETT TOWER  
500 JAMES ROBERTSON PARKWAY  
NASHVILLE, TENNESSEE 37243-1144  
PHONE (615) 741-5062  
FAX (615) 532-1903  
<http://funeral.tn.gov>

*Board Meeting: February 12, 2013  
Meeting Location: 2nd Floor Conference Room  
Andrew Johnson Tower, 710 James Robertson Parkway, Nashville*

## **AGENDA**

- 10:00 A.M. **Call to Order – Tony Hysmith, President**
- > Roll Call
  - > Welcome new board member(s)
  - > Adopt Agenda for Meeting
  - > Review/Approve Minutes from December 11 and 17, 2012 Board Meeting

**Adoption of Robert's Rules of Order – Board Members**

- > The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with statutes and any special rules of order the Board may adopt.

**Conflict of Interest Statements – Board Members**

- > Each board member must sign a Conflict of Interest Statement annually

**Agreed Order – Adrian Chick, Assistant General Counsel**

**Docket No. 12.21-118732A**

- > Respondent: Quincy Steven Barlow – Funeral Director License No. 3312

**Legal Report – Benton McDonough, Assistant General Counsel**

- > Complaint Review

**Administrative Matters – Robert Gribble, Executive Director**

- > Licensee Report
- > Closed Establishment Report
- > Disciplinary Action Report
- > Open Complaint Report

**Approval of License Applications – Board Members**

- > Individual(s)
- > Establishment(s)

**Adjourn Board Meeting**

Board meetings will be conducted by permitting participation of the board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above.

***Important: Please turn off or silence all cellular phones and pagers upon entering the meeting.***