



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD OF FUNERAL DIRECTORS AND EMBALMERS
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*Board Meeting: December 13, 2011
Meeting Location: 2nd Floor Conference Room
Andrew Johnson Tower, 710 James Robertson Parkway, Nashville*

AGENDA

- 10:00 A.M. **Call to Order – Eugene Williams, President**
> Roll Call
> Adopt Agenda for Meeting
> Review/Approve Minutes from November 8, 2011 Board Meeting
- Legal Report – Benton McDonough, Assistant General Counsel**
> Complaint Review
- Administrative Matters – Robert Gribble, Executive Director**
> Licensee Report
> Closed Establishment Report
> Disciplinary Action Report
> Open Complaint Report
- Approval of Initial and/or Renewal License Applications – Board Members**
> Individual(s)
> Establishment(s)
- Election of Board Officers for 2012 – Eugene Williams, President**
> President
> Vice President
- Continuing Education Liaison for 2012 – Eugene Williams, President**
> Appointment of Board Member
- Adjourn Board Meeting**

Board meetings will be conducted by permitting participation of the board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above.

Important: Please turn off or silence all cellular phones and pagers upon entering the meeting.