



**BOARD OF COURT REPORTING  
500 JAMES ROBERTSON PARKWAY  
NASHVILLE, TENNESSEE 37243  
615-741-1831**

**Board Meeting Minutes for November 17, 2023  
Davy Crockett Tower  
Conference Room 1-B**

The Tennessee Board of Court Reporting met on November 17, 2023, in the first-floor conference room of the Davy Crockett Tower in Nashville, Tennessee. The following business was transacted:

**BOARD MEMBERS PRESENT:** Briton Collins, Ken Mansfield, Brandon Pettes and Judge John Rambo.

**BOARD MEMBERS ABSENT:** Marilyn Morgan

**STAFF MEMBERS PRESENT:** Roxana Gumucio, Jesse Gentry, Joe Wharton, and Katie Long

**CALL TO ORDER/ROLL CALL**

Director Gumucio called the meeting to order at 9:01 am. She took roll and established that a physical quorum was present.

**NOTICE OF MEETING**

Director Gumucio read the notice of meeting into the record as follows: "Notice of the November 17, 2023, meeting of the Court Reporter's Board including date, time and location has been noticed on the website since December 9, 2022. This meeting was supposed to be held September 29. Additionally, this month's agenda has been posted on the website since November 8, 2023."

Director Gumucio introduced attorneys Jesse Gentry and Joe Wharton to the board. Mr. Wharton is the boards new legal counsel taking over the since Hugh Cross left Commerce and Insurance.

Director Gumucio shared that Stephanie Banim and Korian Neal resigned from the Board. Mr. Brandon Pettes will be the acting chair for this meeting and a new chair, vice chair and secretary will be elected during the first meeting in 2024.

**AGENDA**

Judge Rambo motioned to adopt the agenda. This was seconded by Ken Mansfield. The motion passed unanimously.

## **APRIL MINUTES**

Brandon Pettes motioned to adopt the April minutes as written. This was seconded by Ken Mansfield. The motion passed unanimously.

## **DIRECTOR'S REPORT**

### ***Budget Report***

Director Gumucio presented the final financial numbers for FY22-23 showing the program had a deficit of \$45,401. This puts the reserve balance at \$146,507.

Mr. Briton Collins asked for details on the legal cost backs.

Director Gumucio presented the 2024 meeting dates as follows: March 22<sup>nd</sup> and September 27<sup>th</sup>.

Ken Mansfield motioned to accept the board meeting dates as presented. This was seconded by Briton Collins. The motion passed unanimously.

## **LEGAL REPORT**

### ***Legal Report (presented by Jesse Gentry)***

1. Briton Collins motioned to accept the recommendation, which was seconded by Brandon Pettes. The motion passed unanimously.
2. Judge Rambo motioned to accept the recommendation, which was seconded by Ken Mansfield. The motion passed unanimously.
3. Briton Collins motioned to accept the recommendation, which was seconded by Ken Mansfield. The motion passed unanimously.
4. Briton Collins motioned to accept the recommendation, which was seconded by Judge Rambo. The motion passed unanimously.
5. Briton Collins motioned to proceed to formal hearing heard by an LLJ, which was seconded by Judge Rambo. The motion passed unanimously.
6. Judge Rambo motioned to accept the recommendation, which was seconded by Britton Collins. The motion passed unanimously.

Jesse Gentry provided the Sunshine Law presentation and answered the board members questions.

## **NEW BUSINESS**

Director Gumucio shared that the boards sunset hearing was held October 19th. The board is continued for one year. Per the request from the Governors Operation Committee, administration will hold a public hearing. Individuals wanting to share their thoughts on the program's upcoming sunset can provide comments at the hearing or have the option to use fillable form to provide comments instead of participating in person. The date and time are not finalized but proper notice and notification will be added to the website, sent to those signed up to get notified, the industry organizations and others once available.

Director Gumucio asked if anyone in the public, participating in person or remotely using Teams, had comments as they relate to the agenda.

Ms. Patricia Smith and Ms. Amber Thompson asked questions related to the notification that will be provided for the public hearing administration will hold and vacancies on the board.

## **ADJOURNMENT**

There being no other business, a motion was made by Ken Mansfield and seconded by Judge Rambo to adjourn at 10:00 am. The motion passed unanimously.