

**Tennessee Board of Court Reporting  
Board Meeting Minutes  
Dec. 7, 2012 (via teleconference)**

Board Members Present: Ken Mansfield, Chairperson; Jimmie Jane McConnell, Vice Chairperson; Terri Beckham, Secretary; John Green, Esq.; Earl Houston; Judge James Martin; Ginger Truesdel; David Haines, AOC; Debra Hayes, AOC.  
Also present: Teri Campbell, Gene Jennings, Trish Smith, Tammy Spooner  
Meeting called to order by: Chairperson Mansfield.

AGENDA

Topic	Discussion	Action	Other
1. Previous board meeting minutes (9-21-12)	Ms. McConnell made motion to approve the minutes; Ms. Truesdel seconded.	Motion to approve minutes passed.	
2. Update on complaint turned over to Shelby County office	Ms. Hayes advised no update has been received.	Tabled.	
3. License renewal/new licenses	Ms. Hayes advised that an email and letter were sent to those whose licenses have expired. She added that most who asked for inactive status are officials who work under Title 40. She reported there are 546 active reporters, 86 with expired licenses, 19 inactive, one whose license was revoked, and one temporary license that has expired.		
4. Can Tennessee reporters work out of state on a Tennessee case?	Mr. Mansfield explained that while the Board does not have the authority to vote on the issue, he wanted to have the discussion. Judge Martin commented that attorneys typically agree on the circumstances of a deposition, and that that should also apply to the court reporter who attends. Ms. McConnell suggested the question be addressed in the form of a website FAQ.		

Topic	Discussion	Action	Other
5. Is a Tennessee license sufficient for depositions filed in federal court cases or is a notary required?	Mr. Mansfield said he could not find in the rules that a notary is required, explaining that Tennessee licensees are authorized to administer the oath. It was suggested that this issue also be included as a website FAQ.		
6. Has any state approached us for reciprocity and have we approached any state?	<p>Mr. Mansfield stated that Georgia will not enter into a reciprocity agreement, and that Kentucky has no licensure. Ms. McConnell added that TCRA already accepts out-of-state licenses. Mr. Green commented that if Tennessee reporters are interested in reciprocity agreements and it would be advantageous, the Board should consider approaching other states. Judge Martin stated we can have reciprocal agreements with other states but reporters will still have to seek non-resident licenses. We will maintain the standards of the profession, he continued, by reaching out to other states, adding that the Board should authorize its chairman to make state contacts.</p> <p>Mr. Green moved to authorize the Board chairman to send a letter to board chairmen of surrounding states, composed by Mr. Haines and under Mr. Mansfield's signature. Judge Martin moved to amend the motion so that before a letter goes out, Mr. Mansfield first make informal personal contact. Mr. Green consented to the amendment.</p>	Motion passed to authorize Chairman Mansfield to informally contact board members of surrounding states re: the issue of reciprocity, followed up with a letter under his signature and composed by Mr. Haines.	
7. Complaint 2012-6	The information objected to was removed from website. Mr. Green made a motion to declare the matter resolved. Ms. McConnell asked for confirmation first. Mr. Mansfield suggested the issue be tabled, awaiting confirmation of resolution.	Tabled, awaiting confirmation that the matter has been resolved.	
8. Complaint 2012-7	No recommendation yet received from Disciplinary Counsel. Ms. McConnell suggested tabling the issue and requesting DC recommendation. All agreed.	Tabled, awaiting DC recommendation.	
9. 2012-04 and 2012-03	Judge Martin moved that the Board follow the Disciplinary Counsel's recommendation to dismiss; seconded by Mr. Green.	Motion to dismiss passed.	
10. Website	Ms. McConnell, Ms. Truesdel and Ms. Beckham appointed to committee to investigate website options.	Website committee members appointed.	

Topic	Discussion	Action	Other
11. Gift-giving	Mr. Mansfield stated the topic was submitted too late to take up today and will be tabled.	Tabled.	
12. 2013 calendar	Ms. McConnell requested that the March 22, 2013, meeting be changed to a teleconference meeting and the June 21 meeting be face to face since the June meeting agenda will include reviewing rules and regulations (in preparation for rules review meeting in August) and should be a public meeting. Judge Martin added that would be agreeable as long as it's also acceptable to attend the June meeting by teleconference. Mr. Mansfield stated that he would prefer the first meeting of the year remain face to face, and suggested moving the time of the March meeting from 9a to 8a for convenience.	March 22 meeting time moved to 8a.  June 21 meeting will be face to face (although attendance via teleconference will also be acceptable.)	
13. Two CE waiver requests	Mr. Mansfield moved to deny both waiver requests, stating that they were not asked for properly, that in neither situation was a waiver appropriate, and both reporters making requests should be advised that they still have time to complete CEU requirement. Ms. Hayes agreed to email the two reporters that information, along with contact info for Ms. McConnell should they wish to inquire about online courses. Ms. Truesdel seconded the motion.	Motion to deny waiver requests passed.	
14. Adjournment	Mr. Green made motion to adjourn; seconded by Mr. Mansfield.	Meeting adjourned.	